

Central Elementary School

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Danielle Hamblin
Principal

Vera Walker
Secretary



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Dear Parent/Guardians,

The beginning and the end of our school day is a very busy time. Please adhere to the *Student Drop-Off* and *Pick-Up* guidelines outlined below. By proactively setting forth clear and specific procedures, we hope to ensure everyone's safety.

Please adhere to the following:

- School buses will drop off and pick up students in the bus loop area. Do not drop off or pick up your child(ren) at the bus loop, at any time.
- Please remember to use the utmost caution when entering or leaving the parking lot. Maintain a SLOW speed at all times.
- Utilize the parking lot between Central School and the Middle School. Please enter the lot from the top and exit from the bottom. Do not park along the curb, or you will be ticketed. Students may be dropped off in the "Drop Off Zone," in a safe and efficient manner. Cars should not pass one another in the "Drop Off Zone." For this reason, students that are dropped off at the curb should be ready to exit their vehicle promptly to avoid any undue congestion in this area.
- For your child(ren)'s safety, please escort your child into the building when he/she arrives before or after there is supervision @ the bus loop. You must bring your child to the main office for a "late pass" if you arrive after 9:10 AM.
- When picking your child up at the PM dismissal time, it is necessary for you to come the office between 3:10 and 3:20. You must sign your child out. He/she will meet you in the lobby after his/her name has been called. Please do not wait outside of the classrooms for your child to be dismissed.
- All students attending the *Sunny Days* Before, Kindercare and/or Aftercare Program should have received a detailed letter from Sunny Days regarding times and locations for pick-up and drop-off of your child. Please adhere to the guidelines if your child will be participating in the program.

Students are expected to arrive at school on time. Developing habits of punctuality and regular attendance help to foster success through school and into adult life. Students should arrive between 8:45-9:05. Our School day begins at 9:10 AM. For the safety of your child, please be advised that there is no supervision before 8:45.

We are looking forward to a safe and smooth beginning and ending to each and every school day. Please review the attached map which indicates where you will need to park to drop off and pick up your child(ren).

Thank you in advanced for your cooperation.

Danielle Hamblin
Principal