

Visitor guidelines...

September 2008

Dear Parents and Guardians:

Every visitor is required to sign in at the school's main office and obtain a visitor's pass. We do not permit parents/guardians to walk to their child's classroom to either speak with the teacher or drop something off. It is our goal to provide the least number of distractions to the children's day as possible.

Please be advised that our teachers encourage communication with their students' families. They can be reached via phone or written correspondence, and in the instance where a visit or a conference is requested, please make an appointment to do so. Keep in mind that arrival and dismissal times are very busy for our teachers.

Thank you for your cooperation in this matter. As always, if you have any questions, please do not hesitate to contact me at the school (908)-637-4351.

Sincerely,

Mrs. D. Hamblin
Principal