

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, MARCH 23, 2011**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, March 23, 2011, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:05 PM by Jennifer Cassini, Board President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini, Christy Doyle, Joe Mailloux, Ed O'Melia, Kimberly Schaffer, Glenn Sullivan, and William Vonder Haar (arrived 7:15 PM).

Absent: Joe Mahal and Jason Schaffer.

Dr. Timothy Frederiks, Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

There were 8 members of the public in attendance.

Motion by Ed O'Melia, seconded by Glenn Sullivan, whereas, the Board must consider matters involving teacher negotiations and pending litigation, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 7:07 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Joe Mailloux, seconded by Glenn Sullivan, to re-enter regular session at 7:20 PM.

Motion carried in a unanimous voice vote.

Dr. Timothy Frederiks, Superintendent, presented the Great Meadows Regional School District Proposed 2011-2012 School Budget.

Motion by Glenn Sullivan, seconded by Joe Mailloux, to approve the minutes from February 7, 2011 and February 22, 2011.

Motion carried in a voice vote with Sullivan abstaining from February 22, 2011 minutes.

Motion by Ed O'Melia, seconded by Glenn Sullivan, to approve

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the executive session minutes from February 7, 2011 and February 22, 2011.

Motion carried in a voice vote with Sullivan abstaining from February 22, 2011 minutes.

Motion by Ed O'Melia, seconded by Glenn Sullivan, to accept the Financial Report of the Secretary and Treasurer for the month ending February 28, 2011, as per copies attached, and to certify that as of February 28, 2011, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous voice vote.

Bills tabled until next meeting.

Motion by Ed O'Melia, seconded by Glenn Sullivan, to approve the cafeteria bills from February 22, 2011 to March 23, 2011 in the amount of \$17,911.43.

Motion carried in a unanimous voice vote.

Dr. Timothy Frederiks, Superintendent's Update.

Public Comment: None

14.1 Upon recommendation of the Superintendent, motion by Jason Schaffer, seconded by Ed O'Melia, to approve the following **Personnel/Curriculum** items 14.1.1 to 14.1.6.

Motion carried in a unanimous roll call vote.

14.1.1 Accept, with regret, the retirement of Helene Palestri, Librarian at Central School, effective July 1, 2011.

14.1.2 Approve the employment of Lisa McMahon as part-time instructional aide at Liberty School effective March 24, 2011 through June 30, 2011 at an annual salary of \$5,250.00 pro-rated to \$1,682.58.

14.1.3 Approve James Brady as a substitute teacher in the Great Meadows Regional School District for the 2010-2011 school year.

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14.1.4 Accept, with regret, the resignation of Sarah Montgomery, lunch aide at Great Meadows Middle School, effective March 18, 2011.

14.1.5 Approve the 1st reading of the following policies and regulations:

By Law #0141.1 - Board Member and Term - Sending District
By Law #0141.2 - Board member and Term - Receiving District
Policy #1230 - Superintendent's Duties
Policy #1522 - School-Level Planning
Policy #2414 - Programs and Services for Pupils in High Poverty
and in High Need School Districts
Regulation #2414 - Programs and Services for Pupils in High Poverty
and I High Need School Districts
Policy #2440 - Summer Session
Regulation #2440 - Summer Session
Policy #2461 - Special Education/Receiving Schools
Regulation #2461.02 - Special Education/Receiving Schools Suspension
Regulation #2461.04 - Special Education/Receiving Schools-Special
Education and Related Services
Regulation #2461.05 - Special Education/Receiving Schools - IEP
Compliance
Regulation #2461.06 - Special Education/Receiving Schools Highly
Qualified and Appropriately Certified Staff
Regulation #2461.07 - Special Education/Receiving Schools
Termination of Placement
Regulation #2461.08 - Special Education/Receiving Schools In-Service
Training
Regulation #2461.09 - Special Education/Receiving Schools Statewide
and District-Wide Assessment Programs
Regulation #2461.10 - Special Education/Receiving Schools Full
Educational Opportunity
Regulation #2461.11 - Special Education/Receiving Schools Staff
Consultation
Regulation #2461.12 - Special Education/Receiving Schools Length of
School Day and Academic Year
Regulation #3144 - Certification of Tenure Charges
Policy #5561 - Use of Physical Restraint
Regulation #5561 - Use of Physical Restraint
Policy #6150 - Tuition Income
Policy #6220 - Budget Preparation
Policy #6311 - Contracts for Goods or Services Funded by Federal
Grants
Policy #6820 - Financial Reports

14.1.6 Approve the Great Meadows Regional 2011-2012 School District Calendar as attached.

14.2 Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Ed O'Melia, to approve the following **Finance** items 14.2.1 to 14.2.15.

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Motion by William Vonder Haar, seconded by Christy Doyle, to add item 14.2.14.

Motion by Joe Mailloux, seconded by Christy Doyle, to add item 14.2.15.

Motion carried in a roll call vote adding items 14.2.14 and 14.2.15 and Vonder Haar voting no to item 14.2.1.

- 14.2.1** BE IT RESOLVED to approve the fiscal year 2011-2012 proposed Great Meadows Regional School District budget for submission to the voters on April 27, 2011:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$18,114,348	\$12,119,619
Special Revenue Fund	379,080	
Debt Service Fund	716,150	530,267
	<u>\$19,209,578</u>	<u>\$12,649,886</u>

- 14.2.2** Approve the 2nd reading and adoption of the following policies and regulations:

Policy # 6360 - Political Contributions
Policy #6362 - Contributions to Board Members and Contract Awards
Policy #8420 - Emergency and Crisis Situations
Regulation #8420 - Emergency and Non-Fire Evacuation Plan
Regulation #8420.2 - Bomb Threats
Regulation #8420.7 - Lockdown Procedures
Regulation #8420.10 - Active Shooter
Policy #8740 - Bonding

- 14.2.3** Approve aide-in-lieu of transportation for the 2010-2011 school year to a parent/guardian of a district student attending The Craig Lower School, Mountain Lakes, NJ in the amount of \$884.00.

- 14.2.4** Adopt the "Resolution for Participation in Coordinated Transportation for the 2011-2012 School Year" with the Warren County Special Services School District for routes as needed plus an administration fee of 4%.

- 14.2.5** Adopt the "Joint Resolution for Participation in Coordinated Transportation for the 2011-2012 School Year" with Sussex County Regional Transportation Cooperative for routes as needed plus an administration fee of 4%.

- 14.2.6** Approve the annual lease between Warren County Special Services School District and Great Meadows

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Regional School District for one classroom for the 2011-2012 school year at an annual rent of \$6,810.00 and use of ancillary services of \$4,120.00 for a total cost of \$10,930.00 to be paid quarterly.

14.2.7 Approve the 2010-2011 Joint Transportation Agreement with Allamuchy School District to transport four Aid in Lieu students from Independence Township to Reverend Brown School for the period February 1, 2011 to June 2011 at a cost of \$1,768.00.

14.2.8 Approve the 2010-2011 Joint Transportation Agreement with Allamuchy School District to transport one Allamuchy student to Hackettstown High School from September 2010 to June 2011 on Bus Route HS7 at a cost to Allamuchy of \$442.00.

14.2.9 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

<u>PERSONNEL</u>	<u>WORKSHOP</u>	<u>APPROX COST</u>	<u>DATE</u>
Julie Mumaw	PA/NJ CPA Ethics	\$100.00	5/4/2011

14.2.10 Approve the following budget transfers:

FROM: 11-000-291-250-000-000 Unemployment contribution
TO: 11-222-261-420-000-001 Liberty Maintenance Contracts
\$2,050.00 - Snow removal

FROM: 11-000-270-511-000-000 Reg Transp Contract
TO: 11-000-221-104-000-000 Curr/Super Writing
\$12,500 - Stipend for Principals Curriculum/Professional Dev.

14.2.11 Direct the Administration to seek proposals for legal services for the 2011-2012 school year.

14.2.12 Direct the Administration to seek proposals for auditing services for the 2011-2012 school year.

14.2.13 Approve the submission of a grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's, ERIC WEST sub-fund for the purposes described in the application in

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the amount of \$3,700.00 for the period July 1, 2011 through June 30, 2012.

14.2.14 Authorize Administration to go for RFP for extended day kindergarten services.

14.2.15 Direct Administration to solicit quotations for forensic audit services.

Motion by Ed O'Melia, seconded by Joe Mailloux, whereas, the Board must consider matters involving personnel/unwarranted invasion of privacy, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:19 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Joe Mailloux, to re-enter regular session at 8:50 PM.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Christy Doyle, to advertise for a Superintendent for the 2011-2012 school year, which begins July 1, 2011, on April 8, 2011 if the Warren County Department of Education does not approve the 2011-2012 Shared Services Agreement between Great Meadows Regional School District and Allamuchy School District at a cost not to exceed \$1,200.00.

Motion carried in a roll call vote with Sullivan voting no.

Motion by Joe Mailloux, seconded by Ed O'Melia, to direct the Board of Education President to send a letter on behalf of the Great Meadows Regional Board of Education to the local media regarding the County's refusal to approve the 2011-2012 Shared Services Agreement for Superintendent.

Motion carried in a unanimous roll call vote.

Motion by Ed O'Melia, seconded by Joe Mailloux, to adjourn at 9:00 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary