

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF THURSDAY, MAY 12, 2011**

The Organization meeting of the Great Meadows Regional Board of Education was held on Thursday, May 12, 2011, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:30 PM by Julie Mumaw, Board Secretary. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Board Secretary read the results of the election and administered the Oath to re-elected board members Jennifer Cassini and Glenn Sullivan. Joe Mahal will be sworn in at a later time.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini, Christy Doyle, Joe Mailloux, Ed O'Melia, Jason Schaffer, Kimberly Schaffer, Glenn Sullivan, and William Vonder Haar.

Absent: Joe Mahal.

Dr. Tim Frederiks, Superintendent, and Julie Mumaw, Business Administrator/Board Secretary, were in attendance.

There were 5 members of the public in attendance.

Board Secretary called for nominations for President. Ed O'Melia was nominated by Glenn Sullivan.

Board Secretary called for any other nominations for President. There were no other nominations for President.

Vote for Ed O'Melia as President was by voice vote.
6 yes, 2 no.

Ed O'Melia was elected President. 6 yes, 2 no.

Meeting was turned over to Ed O'Melia, President.

Board President called for nominations for Vice-President. Joe Mailloux was nominated by Ed O'Melia.

Board President called for any other nominations for Vice - President. Jennifer Cassini was nominated by Christy Doyle.

Vote for Joe Mailloux as Vice-President was by show of hands.

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5 yes, 2 no.

Vote for Jennifer Cassini as Vice-President was by show of hands.

3 yes, 4 no.

Joe Mailloux was elected Vice-President. 5 yes, 2 no.

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Joe Mailloux, to approve the following appointments (a.) to (n.) effective July 1, 2011 through June 30, 2012.

Motion carried in a roll call vote with Vonder Haar voting no to appointments (a.) Business Administrator and (n.) School Architect.

- a. Board Secretary/Business Administrator - Julie Mumaw
- b. Treasurer of School Monies - Paula Hatch
- c. Attorney - To be determined.
- d. Special Education Attorney - Schwartz, Simon, Edelstein, Ceslo & Zitomer, LLC, Morristown, NJ
- e. School Auditors - To be determined.
- f. School Physician - To be determined.
- g. Affirmative Action Officer for the District - Superintendent
- h. Public Agency Compliance Officer (i.e. contracts) - Business Administrator
- i. Attendance Officers - Principals of each school building
- j. District Purchasing Agent - Business Administrator
- k. Integrated Pest Management/AHERA Coordinator - Supervisor of Buildings/Grounds
- l. Asbestos Management Officer/Indoor Air Quality Designee-Supervisor of Buildings/Grounds
- m. Right to Know Officer - Supervisor of Buildings/Grounds
- n. School Architect - Gianforcaro Architects, Chester, NJ

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded Jason Schaffer, to approve the following designations and signatures items (a.) to (h.) effective July 1, 2011 through June 30, 2012.

Motion carried in a roll call vote with Vonder Haar voting no to item (d.)

- a. Official Newspapers - The Express Times, Star Ledger, and Warren Reporter.

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- b. Bank Depositories:
Bank of America: General Account, Payroll Agency, and Salary Account
First Hope Bank Great Meadows Branch: Three Principals' Checking Accounts, CST Checking Account, Board Office Checking Account, School Building Class Funds, and Great Meadows Regional Hot Lunch Program Account

Signatures required for each account shall be as follows:

General Account and Capital Project Account - Any three of the following: President or Vice-President; Board Secretary; and Treasurer

Building Class Funds - Any two of the following: Building Principal, Principal's Secretary, Board Secretary

Hot Lunch Program - Any two of the following: Board Secretary, Human Resources Secretary and Cafeteria Manager

Payroll Agency and Salary Account - Treasurer

Principal Accounts - any one of the following: Building Principal or Board Secretary

CST Checking Account - any one of the following: CST Director, Board Secretary or Human Resources Secretary

Board Office Checking - any one of the following: Superintendent, Board Secretary or Human Resources Secretary

- c. Designate Business Administrator as the person responsible for Investments.
- d. Authorize Superintendent to make line item transfers between Board Meetings which will be presented for approval at the following Board meeting.
- e. Petty cash funds be established for July 1, 2011 through June 30, 2012 in the amount of \$75.00 each for Liberty School Office, Central School Office, Middle School Office, Child Study Team and Business Office and that the secretary in each office be designated as the individual who will be responsible for the proper disposition of such funds.
- f. The firm of Brown & Brown be designated as Insurance Agents of Records for the 2011-2012 school year and that all existing policies be renewed July 1, 2011.
- g. Approve the following Tax Shelter Annuity Companies: Siracusa, AXA Equitable and Lincoln Financial for the 2011-2012 school year.

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- h. Meeting Schedule - Currently 7:30 PM, 3rd Monday for regular meetings held in the Middle School Dining Room (as per law, meetings must be public, start no later than 8 PM, and regular meetings must be held at least once every two months while school is in session).

Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jason Schaffer to approve the meeting schedule and annual agenda as follows:

Motion by Ed O'Melia, seconded by Joe Mailloux, to amend the date of September 6, 2011, to September 12, 2011.

Motion carried in a unanimous roll call vote to approve the annual agenda and change the September meeting to September 12, 2011.

WORKSHOP MEETINGS GMMS Media Center	REGULAR MEETINGS GMMS Dining Room
May 12, 2011	May 23, 2011
June 6, 2011	June 20, 2011
July 5, 2011 (Tuesday)	July 18, 2011
August 1, 2011	August 15, 2011
September 12, 2011	September 19, 2011
October 3, 2011	October 17, 2011
November 7, 2011	November 21, 2011
December 5, 2011	December 19, 2011
January 3, 2012 (Tuesday)	January 17, 2012 (Tuesday)
February 6, 2012	February 21, 2012 (Tuesday)
March 5, 2012	March 19, 2012
April 2, 2012	April 2012 - (To be announced)
Committee meetings will be scheduled by President of Board.	

The Annual Agenda for the Regular Board meetings shall be as follows:

- A. Opening - Roll Call
- B. Communications to the Board
- C. Superintendent's Report
- D. Curriculum Update
- E. Recognitions and Awards
- F. Committee Reports
- G. Requests from Floor - Public Comment
- H. Action Items
- I. Hackettstown BOE Representative's Report
- J. Independence Township Representative's Report
- K. Liberty Township Representative's Report
- L. New Business

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- M. Unfinished Business
- N. Adjournment

Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded Jenn Cassini, to approve item (i.) for the 2011-2012 school year.

Motion carried in a unanimous roll call vote.

- i. All existing By-laws, Policies and Regulations of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2011 through June 30, 2012.

Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded Glenn Sullivan, to approve items (j.) and (k.) for the 2011-2012 school year.

Motion by Ed O'Melia, seconded by Joe Mailloux, to table item (k..1,2,3)

Motion carried in a unanimous voice vote to approve item (j.), table item (k.1,2,3), and approve item (k.4).

- j. All existing curricula and textbooks of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2010 through June 30, 2011.
- k. Following appointments of Board Members:
 - 1. Warren County School Board Association Representative - Tabled.
 - 2. New Jersey School Board Legislative Delegate Representative - Tabled.
 - 3. Board Committees - Tabled.
 - 4. Member of the Board of Education to serve as Great Meadows Regional Representative on the Hackettstown Board of Education for one year until next organization meeting - Jenn Cassini.

Motion by Ed O'Melia, seconded by Joe Mailloux, to adjourn from organization meeting at 8:05 PM.

Motion carried in a voice unanimous vote.

The regular meeting was called to order at 8:06 PM by Ed O'Melia, Board President.

- 6.1** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the

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following **Finance** item 6.1.1.

Motion carried in a unanimous roll call vote.

- 6.1.1** Approve the First Amendment for the No Child Left Behind (NCLB) 2010-2011 Grant Application to include 2009-2010 carryover funds in the following amounts: Title 1A \$3,833.00, Title IIA \$16,143.00, Title IID \$62.00, Title IV \$1,983.00.

- 6.2** Upon recommendation of the Superintendent, motion by Jason Schaffer, seconded by Jenn Cassini, to approve the following **Personnel & Curriculum** items 6.2.1 to 6.2.14.

Motion carried in a roll call vote with Cassini abstaining from item 6.2.7, Doyle voting no to item 6.2.11 and 6.2.14, and Vonder Haar voting no to item 6.2.8 and 6.2.11.

- 6.2.1** Approve Gwen Fisher, Kutztown University student, to complete 30 hours of observation in the libraries of Liberty, Central and Middle Schools effective May 9, 2011 through June 2012.

- 6.2.2** Approve Jill Deardorff as a replacement for Lynnda Herman, special education teacher at Great Meadows Middle School, while on a medical disability leave effective May 3, 2011 through June 30, 2011 at Step 1 BS at an annual salary of \$48,685.00 pro-rated to \$9,534.15.

- 6.2.3** Accept, with regret, the retirement of Judy Kenny, bus driver for Great Meadows Regional School District, effective May 1, 2011 and approve the payment of unused sick days for the maximum amount of \$4,000.00.

- 6.2.4** Approve Lois Ann Czermack as a substitute teacher for the Great Meadows Regional School District for the 2011-2012 school year.

- 6.2.5** Approve Kerri Ann Muller as the Multiple Disabilities class teacher effective September 1, 2011 through June 30, 2012 at Step 4 BS+30 at an annual salary of \$53,130.00 and as an Extended School Year teacher effective July 1, 2011 through August 31, 2011 at an hourly rate of \$36.64.

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6.2.6Accept, with regret, the resignation of Cheryl Panetta, Learning Disabilities Teacher Consultant, effective June 30, 2011.

6.2.7Approve the following Extended School Year projected needs for 2011:

POSITION	HOURS/DAYS	DATES – 7/1/11 – 8/31/11
Physical Therapist	7 hrs./daily	6 weeks
Occupational Therapist	8 hrs./daily	6 weeks
Speech & Language Therapist	10 hrs./weekly	6 weeks
CST PERSONNEL:		
Social Worker		3 days
LDTC		Maximum – 3 days
Psychologist		Maximum – 5 days
CST Co-Facilitator		Maximum - 5 days
*MD Teacher	4 hrs./daily – M-Th.	7/6 – 8/11/11
*MD Aide	3 hrs./daily – M-Th.	7/6 – 8/11/11
PERSONAL AIDES:		
PSD Program	4 hrs./daily – M-Th.	7/6 – 8/11/11 (1 student)
PSD Shared Aide	3 hrs./daily – M-Th.	7/6 – 8/11/11 (2 students)
PSD Program	3 hrs./daily – M-Th.	7/6 – 8/11/11 (1 student)
ESY Enrichment @ ATS	3 hrs./daily – M-Th.	7/11 – 8/4/11 (2 students)

**** Tentative – contingent upon outcome of IEP.**

6.2.8Approve the following Non-Tenured staff members for employment effective September 1, 2011 through June 30, 2012: (Salaries as per negotiated Great Meadows Regional Board of Education/ Great Meadows Regional Education Association contract)

Ackerman, Lauren – Elem. Guidance
 Bienus, Tjasa – .6x – Art Teacher
 D’Agostino, Joseph – Teacher – Tenured 9/1/11
 Flynn, Brooke – Teacher – Tenured 9/1/11
 Frayne, Deanna – Teacher
 Hendershot, Beth – Nurse
 Levenstein, Maria – Art Teacher
 Morris-Marano, Robin – Teacher
 Roman, Carol – Media Specialist – Tenured 9/1/11
 Simone, Sandra – Speech
 Spellman, Janessa – Wellness Teacher
 Wilkins, Linda – Teacher – Tenured 9/1/11
 Wilson, Cheryl – Nurse
 Zeliff, Cheryl – Teacher

6.2.9Approve the following Tenured Child Study Team personnel

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for employment effective September 1, 2011, through June 30, 2012:

Conway, Stephanie - School Psychologist

6.2.10 Approve the following Tenured Teaching Personnel effective September 1, 2011 through June 30, 2012:

Amundsen, Anne - Teacher
Arnold, Judy - Teacher
Baatz, Lisa - Wellness Teacher
Bechtel, James - Wellness Teacher
Benbrook, Melissa - Teacher
Broxton, Amy - Teacher
Buechle, Susan - Teacher
Carroll, Joseph - Teacher
Castanien, Sheila - Teacher
Ciniewicz, Barbara - Teacher
Cole, Nancy - Teacher
Consentino, Marie - Teacher
Coppola, Joanne - Teacher
Crane, Rachel - Teacher
Davis, Lois - Teacher
DeJesus, Linda - World Language Teacher
Doty, Kristine - Teacher
Exley, Deb - Teacher
Fancher, Amy - Teacher
Feulner, Kara - Teacher
Gibson, Carol - Teacher
Goralczyk, Marcia - Teacher/Technology
Gruszecki, Dana - Teacher
Gulini, Ellen - Teacher
Hart, Betsy - Wellness Teacher
Herman, Lynnda - Teacher
Holochwost, Anita - Teacher
Hornyak, Tracy - Teacher
Horsey, Maggie - Teacher
King, Megan - Teacher
Kohl, Christine - Nurse
Koster, Jennifer - Teacher
Kumma, Rosemary - Performing Arts Teacher
Lisk, Anne - Teacher
Long, Jamie - Music Teacher
Lunden, Jacquie - Teacher
McClune, Linda - Guidance
Miller, Kimbra - Teacher
Nutt, Bill - GATE Teacher

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O'Connor, Linda - Media Specialist
O'Hara, Steven - Teacher
Pezzato, Phyllis - Teacher
Redus, Mary - Teacher
Revak, Claudia - Music Teacher
Ritson, Casey - Teacher
Romagnoli, Eileen - Teacher
Romanczyk, Janis - Teacher
Rosequist, Jeffrey - Teacher
Roth, Donna - Teacher/Technology
Ryan, Karen - Teacher
Schantzenbach, Jodi - Teacher
Schepis, Thomas - Music Teacher
Schmidt, Suzanne - Teacher
Schubert, Colleen - Teacher
Scott, Marcheta - Teacher
Shuler, Eric - Teacher
Silpoch, Jessica - Teacher
Skodocek, John - Teacher
Skoldberg, Julie - Speech Language Therapist
Szmareta, Elizabeth - Teacher
Teixeira, Martha - World Language Teacher
Thorpe, Stephen - Teacher
Tshudy, Dean - Teacher/Dean of Students
Washburn, Laurie - Teacher
Williams, Judy - Teacher
Wohlgemuth, Barbara - Teacher
Woods, Marianne - Teacher

6.2.11 Approve employment for the following 12-month
Personnel effective July 1, 2011, through June 30, 2012:

Administrators - Principals

Batha, Jr., Ernest - Central School	\$97,250.10
Gruchacz, Dineen - Liberty School	\$84,000.00
Marmolejos, Israel - Middle School	\$86,275.00
(Tenured 9/15/11)B	

Business Administrator

Julie Mumaw	\$97,810.63
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Treasurer of School Monies

Paul Hatch	\$ 6,115.15
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Administrative Assistant

Ellen Weiss	\$54,215.40
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Business Office

Bernice Billings-Human Resources	\$42,944.60
Diane Stout - Accounts Pay/Rec	\$36,535.45

Secretarial

Deb Berger - CST	\$34,124.67
Carole Durna - Middle School	\$41,589.32
Plus Substitute caller	\$ 1,794.26
Sue Lanzarone - Liberty School	\$36,715.39
Vera Walker - Central School	\$39,768.91

Computer Technician

Mike Hann	\$56,818.45
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Supervisor of Buildings & Grounds

Russell Warne	\$79,266.19
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Maintenance

David White	\$43,740.58
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Maintenance/Custodian

Joseph Kiley	\$31,288.90
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Custodians

Liberty School

John Baarda	\$26,978.00
Gene Farber	\$25,986.75
Harry Unangst	\$37,400.97

Central School

Greg Lombardo	\$26,469.00
Leigh Reiter	\$28,818.87

Middle School

Jose Alpizar	\$34,559.44
Juan Alpizar	\$30,810.46
Dale Hart	\$35,396.85
Devin Labar	\$24,970.00

Cafeteria Aides @ 2 hours per day

Liberty School

Vittoria Scricco	\$9.01 per hour
Christine Stanford	\$9.37 per hour

Central School

Lisa Humphreys	\$8.75 per hour
Charlotte McCormack	\$9.37 per hour

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<u>Middle School</u>	
Charleen Spezza	\$9.74 per hour
Vacant	\$---- per hour
<u>Part-time Evening Custodian</u>	
Marcia Goralczyk	\$10,438.00
<u>Hourly Custodian - as needed</u>	
Glenn Kuhnsman	\$11.87 per hour
<u>Lawn Care (Approx. April thru October)</u>	
Anton Probst	\$12.48 per hour
<u>Summer Custodians</u>	
Jim Bechtel	\$10.15 per hour
Joe D'Agostino	\$10.15 per hour
Marcia Goralczyk	\$13.87 per hour
Dean Tshudy	\$10.15 per hour

- 6.2.12** Approve employment for the following 10-month Part-time office clerk effective September 1, 2011 through June 30, 2012:

Kathy Ascolese	\$8,777.08
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- 6.2.13** Approve the summer secretarial coverage for Kathy Ascolese at the rate of \$10.50 per hour.

- 6.2.14** Approve employment for the following 10-month aides effective September 1, 2011, through June 30, 2012:

<u>IEP Classroom Aides</u>	
<u>Liberty School</u>	
Adrienne Larsen - Full-time	\$13,195.00
MaryAnn Zino - Full-time	\$11,416.31
Lisa McMahon - Part-time	\$ 5,250.00

<u>Liberty/Central School</u>	
Michelle Thorry - Full-time	\$17,651.00

<u>Central School</u>	
Pat Araki - Full-time	\$12,288.52
Chris Nary - Full-time	\$11,872.96
Alyssa Zigarelli - Full-time	\$10,657.50

<u>Middle School</u>	
Eileen Caufield - Full-time	\$15,453.85

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Sharon Wojcicki - Full-time	\$14,895.99
<u>.5x PSD Aides @ Mountain Villa School</u>	
Jeanmarie Tagliareni	\$ 6,554.95
Leah Thorn	\$ 5,735.58
Tara Warnock	\$ 5,735.58

Motion by Joe Mailloux, seconded by Jason Schaffer, to direct the Administration to prepare a Request for Proposal (RFP) for solar project for Liberty School and Middle School.
Motion carried in a unanimous roll call vote.

7.2 Extended Kindergarten Request for Proposal (RFP) -
Referred back to Ad Hoc Committee of Jenn Cassini, Ed O'Melia, Jason Schaffer, and Kim Schaffer.

Motion by Joe Mailloux, seconded by Glenn Sullivan, whereas, the Board must consider matters involving personnel and pending litigation, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:50 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.
Motion carried in a unanimous voice vote.

Motion by Jason Schaffer, seconded by Jenn Cassini, to re-enter regular session at 9:20 PM.
Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Jenn Cassini, to approve Lerch, Vinci & Higgins, LLP to perform a forensic audit on three fiscal years for Hackettstown High School tuition charges not to exceed \$30,000.00.
Motion carried in a unanimous voice vote.

Motion by Jason Schaffer, seconded by Joe Mailloux, to adjourn at 9:40 PM.
Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary