

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF MONDAY, SEPTEMBER 19, 2011**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, September 19, 2011, at the Central School, Independence Township. The meeting was called to order at 7:33 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

**ROLL CALL:**

Present: Jennifer Cassini (arrived 7:40 PM), Joe Mahal, Joe Mailloux, Ed O'Melia, Jason Schaffer, Kimberly Schaffer, Glenn Sullivan, and William Vonder Haar.

Absent: Christy Doyle.

Catherine Mozak, Interim Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

There were 12 members of the public in attendance.

Motion by Joe Mailloux, seconded by Glenn Sullivan, to approve the minutes from August 1, 2011 and August 15, 2011. Motion carried in a voice vote with Cassini and J. Schaffer abstaining from August 1, 2011 minutes and O'Melia and Sullivan abstaining from August 15, 2011.

Motion by Joe Mailloux, seconded by Kim Schaffer, to approve the executive session minutes from August 15, 2011. Motion carried in a voice vote with O'Melia and Sullivan abstaining.

Motion by Joe Mailloux, seconded by Glenn Sullivan, to accept the Financial Report of the Secretary and Treasurer for the months ending August 31, 2011, as per copies attached, and to certify that as of August 31, 2011, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous roll call vote.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the bills from August 16, 2011 to September 19, 2011 in the

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amount of \$1,179,958.08.

Motion carried in a unanimous roll call vote.

Motion by Joe Mailloux, seconded by Jen Cassini, to approve the cafeteria bills from July 19, 2011 to September 19, 2011 in the amount of \$1,581.48

Motion carried in a unanimous roll call vote.

Catherine Mozak, Superintendent's Update.

Public Comment:

Susan Cullen asked about Energy Audit, Harassment, Intimidation and Bullying (HIB), Ethics Training, and Public Meeting.

**14.1** Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded by Joe Mailloux, to approve the following **Personnel/Curriculum** items 14.1.1 to 14.1.20.

Motion by Jenn Cassini, seconded by Jason Schaffer, to table the Dean of Discipline stipend of \$2,000.00 to Israel Marmolejos in item 14.1.1.

Motion by Jenn Cassini, seconded by Jason Schaffer, to table item 14.1.12.

Motion carried in a roll call vote approving items 14.1.1 to 14.1.20, but withdraw Dean of Discipline stipend in item 14.1.1, and withdraw item 14.1.12.

**14.1.1** Approve the following class trips for the 2011-2012 school year:

GATE

6<sup>th</sup> grade State House, Trenton, NJ

8<sup>th</sup> grade New York City, New York

8<sup>th</sup> grade New Jersey State Bar Foundation, Newark, NJ

4<sup>th</sup> grade Trinity United Methodist Church, Hackettstown

3<sup>rd</sup> grade Trinity United Methodist Church, Hackettstown

2<sup>nd</sup> grade Trinity United Methodist Church, Hackettstown

Chorus/Band

6<sup>th</sup> grade Warren County All-Star Band

6/7/8 grade Band (Music Showcase Festival) to Dorney Park, PA

6/7/8 grade Chorus (Music in the Park) Dorney Park, PA

6/7/8 grade Martin Guitar Factory, Nazareth, PA

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Kindergarten

KevLaur Farms, Washington, NJ

Grade 1

Theatreworks at State Theatre, Easton, PA /Mueser Park,  
Wilson, PA

Grade 2

Da Vinci Science Center, Allentown, PA

Grade 3

State Theatre, Easton, PA  
Bronx Zoo, Bronx, NY

Grade 4

Ellis Island and Statue of Liberty, New York, NY

Grade 5

Da Vinci Science Center, Allentown, PA  
Oakwood Bowling Lanes, Washington, NJ

Grade 6

Point Pleasant Aquarium, Point Pleasant, NJ  
Raritan Valley Planetarium  
Medieval Times, Lyndhurst, NJ

Grade 7

Jockey Hollow, Morristown, NJ  
Philadelphia, PA  
Dorney Park Coaster Quest, Dorney Park, PA

Grade 8

PaxAmicus Theatre, Budd Lake, NJ  
Liberty Science Center, Jersey City, NJ  
Learning on Stage - World Language  
Washington, D.C.

- 14.1.2** Approve the following stipend positions for the 2011-2012 school year as per the negotiated Great Meadows Regional Board of Education/Great Meadows Regional Education Association contract:

Building Yearbook Advisors

20 hours x \$38.00 per hour = \$760.00 each

Central - Vera Walker

Liberty - Dana Gruszecki

Building Yearbook Advisor

30 hours x \$38.00 per hour = \$1,140.00

Middle - Janessa Spellman

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Detention Supervisors

Liberty - Not needed per Principal Julianne Kotcho  
Middle - Jim Bechtel - \$38.00 per hour as needed

Encore Team Leader - Jim Bechtel

30 hours x \$38.00 per hour = \$1,140.00

Math League Advisor - Deb Exley

25 hours x \$38.00 per hour = \$950.00

Student Council Advisors

30 hours x \$38.00 per hour = \$1,140.00

Liberty School - split between  
Judy Arnold and Karen Ryan

Student Council Advisors

30 hours x \$38.00 per hour = \$1,140.00

Middle School- split between  
Casey Ritson and Martha Teixeira

Student Leadership Corp

25 hours x \$38.00 per hour = \$950.00

split between Linda McClune and Linda O'Connor

Student Safety Patrol

15 hours x \$38.00 per hour = \$570.00

split between Lisa Baatz and Cheryl Wilson

Team Leaders

30 hours x \$38.00 per hour = \$1,140.00 each

Grade 6 - Anne Amundsen

Grade 7 - Deanna Frayne

Grade 8 - Deb Exley

Dean of Discipline - Withdrawn

**14.1.3** Approve the summer stipends for the following personnel:

Sandy Simone, Speech/Language Specialist @ Liberty School  
- Speech Services and Evaluations

7/6/11, 7/11/11, 7/18/11, 7/19/11, 7/25/11, 7/26/11,  
7/27/11 = 16.5 hours x \$50.00 per hour = \$825.00

Sandy Simone, Speech/Language Specialist @ Liberty School

7/6/11, 7/18/11, 7/27/11, 8/23/11 - CST Co-Facilitator  
duties - 2 days x \$282.90 per day = \$565.80

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8/1/11, 8/8/11 ESY Speech Services  
6 hours x \$50.00 per hour = \$300.00  
8/23/11 IEP revision meeting  
1.5 hours. X \$39.02 per hour = \$58.53  
Total: \$924.33

Jill Ceasar Boyle, District Social Worker  
7/6/11, 7/12/11, 7/18/11, 7/28/11, 8/1/11, 8/23/11  
30 hours x \$53.08 per hour = \$1,592.40

Stephanie Conway, District Psychologist  
6/28/11, 7/5/11, 7/6/11, 7/8/11, 7/26/11  
placements, testing, case management and reviews  
5 days x \$390.55 per day = \$1,952.75  
8/9/11 - Mediation (2), case management and report  
writing 8.75 hours x \$53.87 per hour = \$471.36

Marcia Goralczyk, Technology teacher @ Liberty School  
Assisted Mike Hann, IT, with summer computer work  
8/22/11, 8/23/11, 8/24/11  
20 hours x \$38.00 per hour = \$760.00

Deb Exley, 8<sup>th</sup> gr. Math teacher - Math Curriculum  
8/17/11 - 2 additional hours x \$38.00 per hour = \$76.00

Linda Wilkins, 7<sup>th</sup> gr. Math teacher - Math Curriculum  
8/17/11- 2 additional hours x \$38.00 per hour = \$76.00

Emily Vidal, LDTC, CST summer work  
7/6/11, 7/19/11, 7/28/11, 8/03/11, 8/10/11, 8/17/11,  
8/24/11, 8/25/11 = 21 hours x \$38.77 per hour = \$814.17

**14.1.4** Approve MaryAnn Zino, (instructional aide at Liberty School) to the .5x Basic Skills teacher at Central School, Step 2BS at an annual salary of \$50,430.00 x .5x = \$25,215.00 effective September 1, 2011, through June 30, 2012.

**14.1.5** Approve Alyssa Zigarelli, (instructional aide at Central School) as a Workman's Compensation medical leave replacement for Lynnda Herman (Special Education teacher @ Central School) at Step 1 BS at an annual salary of \$50,180.00 pro-rated to \$20,072.00 effective September 1, 2011 through December 31, 2011.

**14.1.6** Approve Jennifer Koster, K-2 special education teacher, as a mentor to Alyssa Zigarelli at \$55.00 per

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month up to \$550.00 at no cost to the Board of Education.

**14.1.7** Accept, with regret, the retirement of Marie Consentino, 8<sup>th</sup> grade Social Studies teacher at Great Meadows Middle School, effective January 1, 2012.

**14.1.8** Approve stipends for the following personnel:

Carol Gibson, 5<sup>th</sup> grade - Professional Learning  
Community Team Leader - 2011-2012 school year =  
\$1,140.00

Ellen Gulini, BSI teacher - Professional Learning  
Community Team Leader - 2011-2012 school year (RTI) =  
\$1,140.00

**14.1.9** Approve a medical leave of absence for Barbara Ciniewicz, Kindergarten teacher, for one month effective September 1, 2011, through September 30, 2011 with the possibility of extending the leave.

**14.1.10** Approve the employment of Katherine Chrusz as the medical leave substitute teacher for Barbara Ciniewicz effective September 1, 2011 through September 30, 2011 at a daily rate of \$80.00 and if extension is necessary, effective October 3, 2011 until Ms. Ciniewicz returns, Ms. Chrusz will be compensated at Step 1 BS at a pro-rated annual salary of \$50,180.00.

**14.1.11** Approve the employment of Catherine Stuber as an instructional aide at Liberty School at an annual salary of \$10,500.00 pro-rated to \$10,383.88 effective September 7, 2011 through June 30, 2012.

**14.1.12** Withdrawn

**14.1.13** Accept, with regret, the resignation of John Baarda, custodian at Liberty School, effective August 25, 2011.

**14.1.14** Approve the employment of Annette Khalaf as a cafeteria aide in Central School pending criminal history clearance at an hourly rate of \$8.75.

**14.1.15** Approve Amanda Bentler as a substitute school nurse for the Great Meadows Regional School District during the 2011-2012 school year.

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**14.1.16** Approve the participation in the Big Brothers Big Sisters of Hunterdon, Somerset & Warren Program at Great Meadows Regional School District for the 2011-2012 school year.

**14.1.17** Approve the participation of Great Meadows Middle School students to participate in the Cross Country program with Allamuchy School District for the 2011-2012 school year with Martha Teixiera, World Language teacher at Great Meadows Middle School, as the cross country coach and financed with Municipal Alliance funds and no cost to Great Meadows Regional School District.

**14.1.18** Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

<u>PERSONNEL</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATES</u>
Beth Hendershot	School Health Conf.	\$225.00	10/26/11
Christine Kohl	School Health Conf.	\$225.00	10/26/11
Amy Broxton	Read/Write Workshop	\$208.00	10/18/11
Julianne Kotcho	Read/Write Workshop	\$208.00	10/18/11
Lois Davis	Read/Write Workshop	\$208.00	10/18/11
Karen Ryan	Read/Write Workshop	\$208.00	10/18/11
Barb Wohlgemuth	Read/Write Workshop	\$208.00	10/18/11

**14.1.19** Approve Karen Grove as a substitute teacher in the Great Meadows Regional School District for the 2011-2012 school year.

**14.1.20** Approve the advancement on the salary guide to Kara Feulner, 4<sup>th</sup> grade teacher at Liberty School, to Step 10M at an annual salary of \$56,210.00 pro-rated to \$28,105.00 effective February 1, 2012 through June 30, 2012.

**14.2** Upon recommendation of the Superintendent, motion by Glenn Sullivan, seconded by Jenn Cassini, to approve the following **Policy** item 14.2.1.

Motion carried in a unanimous voice vote.

**14.2.1** Approve 2<sup>nd</sup> reading and adoption of Policy #5512 Harassment, Intimidation, and Bullying.

**14.3** Upon recommendation of the Superintendent, motion by Glenn Sullivan, seconded by Jason Schaffer, to approve

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the following **Buildings/Grounds/Transportation** items 14.3.1 and 14.3.2.

Motion carried in a unanimous voice vote.

**14.3.1** Approve the issuance of a Request for Proposal (RFP) for the Energy Audit.

**14.3.2** Approve the following resolution for the Energy Audit:

GREAT MEADOWS REGIONAL SCHOOL DISTRICT  
Resolution for  
Local Government Energy Audit

**Whereas**, the New Jersey Board of Public Utilities, Office of Clean Energy, administers the Local Government Energy Audit Program (Program), and incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures: and,

**Whereas**, the Governing Body of the Great Meadows Regional School District has decided to apply to participate in the Local Government Energy Audit Program; and,

**Whereas**, the facilities to be audited are in New Jersey, are owned by the Great Meadows Regional School District, are served by a New Jersey regulated public utility, and that the Program this year as of this application; and,

**Whereas**, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and the Program rules will have to be met in order to receive incentive funds; and,

**Whereas**, upon acceptance of the Program, the Great Meadows Regional School District will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations for the authorized contractors, and submit the Part B application; and,

**Whereas**, the Great Meadows Regional School District understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program;

**Now, therefore, be it resolved**, that the Governing Body of the



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Great Meadows Regional School District approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

CERTIFICATION

I, \_\_\_\_\_, Board of Education Secretary of the Great Meadows Regional School District in the County of Warren, and the State of Jew Jersey do hereby Certify that the foregoing Resolution is a true copy of the original Resolution duly passed and adopted by a majority of the full membership of the Great Meadows Regional School District Board of Education at its meeting of September 19, 2011.

**14.4** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Finance** items 14.4.1 to 14.4.17.

Motion by William Vonder Haar, seconded by Jason Schaffer, to table item 14.4.15 St. Mary's basketball use of Liberty School gym.

Motion carried in a unanimous voice vote.

Motion carried in a unanimous roll call vote to approve items 14.4.1 to 14.4.14, table item 14.4.15, and approve items 14.4.16 and 14.4.17.

**14.4.1** Approve a special education Contract between Great Meadows Regional School District and Warren County Special Services School District for one student in the amount of \$35,500.00 for the 2011-2012 school year.

**14.4.2** Approve a Joint Transportation Agreement with Allamuchy Township Board of Education for ten students at a cost of \$20,010.00 for the 2011-2012 School Year.

**14.4.3** Approve an Extended School Year Joint Transportation Agreement with Allamuchy Township Board of Education for twenty four students at a cost of \$4,814.00 for the period July 6, 2011 through August 11, 2011.

**14.4.4** Approve a Special Education Contract between Great Meadows Regional School District and Allamuchy Township Board of Education for the 2011-2012 school year for eight Pre-school Disabilities students for a half day program at a cost of \$13,500.00 per student for a total

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cost of \$ 108,000.00 and if a student is placed in an extended day program, an additional \$5,000.00 will be charged.

**14.4.5** Approve a Special Education Contract between Great Meadows Regional School District and Allamuchy Township Board of Education for the 2011-2012 school year for one student at a cost of \$35,000.00. Occupational Therapy and Physical Therapy services which are not included will be billed separately and estimated to be \$5,000.00.

**14.4.6** Approve up to nine Board of Education members and the Great Meadows Regional School District Superintendent to attend the New Jersey School Boards Association 2011-2012 School Boards Convention in Atlantic City, NJ on October 24, 2011 through October 26, 2011 at a cost of \$750.00 and a possible credit of \$800.00 may be used.

**14.4.7** Approve a contract between Great Meadows Regional School District and Sunny Days Daycare for the use of one classroom in the Middle School for a rent of \$500.00 per month for a total rental cost of \$5,000.00 for the period September 1, 2011 through June 30, 2012.

**14.4.8** Approve the application for and acceptance of the fiscal year 2012 IDEA Pre-school and basic grant in the amounts listed below:

IDEA Basic	\$286,310.00
IDEA Pre-school	<u>\$ 6,355.00</u>
Total	\$292,843.00

**14.4.9** Approve the application for and acceptance of the NCLB 2011-2012 Grant in the amounts listed below:

Title I Part A	\$39,198.00
Title I Part A Neglected	\$ 4,587.00
Title IIA	<u>\$25,933.00</u>
Total	\$69,718.00

**14.4.10** Approve Viking Pest Control, Clinton, NJ as vendor for the pest removal and cleanup at Central school at a cost detailed below:

Exclusion	\$ 5,880.00
Lift Rental	\$ 3,368.75
Clean-up	<u>\$ 2,160.00</u>

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Total \$11,408.75

- 14.4.11** Approve the NJ CAP "No Bullies No Victims" Program for grades 6-8 and the Cyber Bulling Program for grades 7 and 8 with a grant of \$5,094.00 for these programs.
- 14.4.12** Approve the Elementary NJ CAP program for grades 1, 3, and 5 with a grant of \$2,118.00 for this program.
- 14.4.13** Approve the Location Changes for the Board of Education meetings during the 2011-2012 school year, which were previously approved at the May 12, 2011 Board of Education meeting.
- 14.4.14** Approve building use at the Middle School to the National MS Society for 1 hour per day x \$45.00 per hour x 17 days on the following dates: 9/14/11, 9/21/11, 9/28/11, 10/5/11, 10/12/11, 10/19/11, 10/26/11, 11/2/11, 11/9/11, 11/30/11, 12/7/11, 12/14/11, 12/21/11, 1/6/12, 1/11/12, 1/18/12 and 1/25/12 for a total rental fee of \$765.00.
- 14.4.15** Tabled
- 14.4.16** Approve the following agreement for the 2011-2012 school year:

Alliance for Competitive Telecommunications (ACT)  
PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF  
TELECOMMUNICATION SERVICES

The Great Meadows Regional School District agrees to participate in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESSCCPS and the New Jersey Association of School Business Officials (NJASBO). The MRESC shall be the lead Agency for this program. All current and future members of the MRESC Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

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The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member.

All fees for the work of the MRESC and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

This participation agreement was approved at a regular meeting of the Great Meadows Regional BOE Co-op Member held on September 19 , 2011 and the Co-op Member authorizes the execution of this agreement.

\_\_\_\_\_  
Name & Title (Date)

Contact Phone No: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

**14.4.17** Approve the following budget transfers:

From: 11-000-219-320-000-001 Purch Serv-Supervisor  
To: 12-212-100-730-000-001 MD Equipment  
\$1,678.50 Furniture for student

From: 11-000-262-624-000-000 Energy Oil  
To: 11-000-261-420-000-000 Maint Contract  
\$22,667.96 to cover 2 lightning strikes and pest control costs until insurance reimbursement

Public Comment:

K. Grove asked how we would know the meeting location.

Ms. Somolosky asked about daughters bus route.

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Doug Smith had a bus question regarding the route and the reversal of the route.

Julie Mumaw, Business Administrator, was requested not to attend executive session meeting.

Motion by Jenn Cassini, seconded by Glenn Sullivan, whereas, the Board must consider matters involving personnel and teacher negotiations, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 9:10 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Glenn Sullivan, seconded by Jason Schaffer, to re-enter regular session at 9:35 PM.

Motion carried in a unanimous voice vote.

Motion by Jason Schaffer, seconded by Glenn Sullivan, to adjourn at 9:35 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw  
Board Secretary