

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, OCTOBER 17, 2011**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, October 17, 2011, at the Liberty School, Liberty Township. The meeting was called to order at 7:02 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini (arrived 9:05 PM), Joe Mahal, Joe Mailloux, Ed O'Melia, Kimberly Schaffer, Glenn Sullivan, and William Vonder Haar.

Absent: Jason Schaffer.

Catherine Mozak, Interim Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

Motion by Joe Mailloux, seconded by Glenn Sullivan, whereas, the Board must consider matters involving personnel and teacher negotiations, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 7:04 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Ed O'Melia left executive session at 7:10 PM

Ed O'Melia re-entered executive session at 7:16 PM

Motion by Joe Mailloux, seconded by William Vonder Haar, to re-enter regular session at 7:30 PM.

Motion carried in a unanimous voice vote.

Regular Meeting started at 7:30 PM.

There were 55 members of the public in attendance.

Ed O'Melia, Board President, presented a plaque to a 5th grade student from Liberty School for winning a Poetry Contest.

Julianne Kotcho, Liberty School Principal, student presentation held.

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Audit presentation by Anthony Ardito, of Ardito and Co., LLP.

Motion by Ed O'Melia, seconded by Joe Mailloux, to approve the minutes from September 12, 2011 and September 19, 2011.

Motion carried in a voice vote with Sullivan and Vonder Haar abstaining from September 12, 2011 minutes.

Motion by Ed O'Melia, seconded by Jenn Cassini, to approve the executive session minutes from September 12, 2011.

Motion carried in a voice vote with Vonder Haar abstaining.

Motion by Jenn Cassini, seconded by Joe Mailloux, to accept the Financial Report of the Secretary and Treasurer for the months ending September 30, 2011, as per copies attached, and to certify that as of September 30, 2011, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous roll call vote.

Motion by Jenn Cassini, seconded by Ed O'Melia, to approve all the bills that must be paid from September 19, 2011 to October 17, 2011.

Motion carried in a roll call vote with Vonder Haar voting no.

Public Comment:

Mrs. Rafalko questioned procedures/protocol for injured students.

Susan Cullen asked about Dean of Students job duties, HIB reports done on a monthly basis, and if there will be a referendum in December.

16.1 Upon recommendation of the Superintendent, motion by Kim Schaffer, seconded by Jenn Cassini, to approve the following **Personnel/Curriculum** items 16.1.1 to 16.1.24.

Motion carried in a roll call vote with Mahal and Vonder Haar voting no to items 16.1.4 and 16.1.5 and Cassini abstaining from item 16.1.17.

16.1.1 Accept, with regret, the resignation of Great Meadows Regional Board Member Christy Doyle effective

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September 20, 2011.

16.1.2 Approve the employment of Terry Sickels as a Special Education (ABA trained) Personal Care Aide at Central School at an annual salary of \$14,706.25 effective September 1, 2011 to June 30, 2012.

16.1.3 Approve the revised job description for Dean of Students.

16.1.4 Approve a 1% increase effective July 1, 2011 to June 30, 2012 for the following personnel:

| | |
|---|-------------|
| Mike Hann, Computer Technician | \$57,386.63 |
| Ellen Weiss, Superintendent's Adm. Asst. | \$54,757.55 |
| Bernice Billings, Human Resources/Payroll | \$43,374.05 |
| Diane Stout, Accounts Payable/Receivable | \$36,900.80 |
| Paul Hatch, School Treasurer | \$ 6,176.30 |
| Carole Durna, Middle School Secretary | \$42,005.21 |
| Sub calling | \$ 1,812.20 |
| Susan Lanzarone, Liberty School Secretary | \$37,082.54 |
| Vera Walker, Central School Secretary | \$40,166.60 |
| Deb Berger, Child Study Team Secretary | \$34,465.92 |
| Russ Warne, Supervisor of Buildings/Grounds | \$80,058.85 |
| Dave White, Maintenance Mechanic | \$44,177.99 |
| Joe Kiley, Maintenance/Custodian | \$31,601.79 |
| Jose Alpizar, Custodian | \$34,905.03 |
| Juan Alpizar, Custodian | \$31,118.56 |
| Gene Farber, Custodian | \$26,246.62 |
| Dale Hart, Custodian | \$35,750.82 |
| Devin Labar, Custodian | \$25,219.70 |
| Gregorio Lombardo, Custodian | \$26,733.69 |
| Leigh Reiter, Custodian | \$29,107.06 |
| Harry Unangst, Custodian | \$37,774.98 |
| Kathleen Ascolese, District Office Aide | \$ 8,864.85 |

Approve a 1% increase effective September 1, 2011 to June 30, 2012 for the following personnel:

| | |
|--|-------------|
| Patricia Araki, Special Education Aide | \$12,411.41 |
| Eileen Caufield, Special Education Aide | \$15,608.39 |
| Adrienne Larsen, ABA Aide | \$13,326.95 |
| Catherine Stuber, Special Education Aide | \$10,605.00 |
| Jeanmarie Tagliareni, Special Education Aide | \$10,764.08 |
| Michelle Thorry, Special Education Aide | \$17,827.52 |
| Tara Warnock, Special Education Aide | \$10,764.08 |
| Sharon Wojcicki, Special Education Aide | \$15,044.95 |

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|---|-------------|
| Marcia Goralczyk, Custodian (P/T Evening) | \$10,543.21 |
| Thomas Thorsen, Bus Driver | \$19,089.00 |

- 16.1.5** Approve an increase of 2% effective July 1, 2011 to June 30, 2012 for the following school principals:

| | |
|------------------------------------|-------------|
| Ernest Batha, Jr. - Central School | \$99,195.10 |
| Israel Marmolejos - Middle School | \$88,000.50 |

- 16.1.6** Approve Trevor Miller as a substitute custodian for the 2011-2012 school year at an hourly rate of \$10.58.

- 16.1.7** Approve Jeanne DeMange, Centenary College graduate student, to fulfill her internship with Linda McClune, Guidance Counselor at Great Meadows Middle School, effective October 7, 2011 through December 23, 2011 pending criminal history review.

- 16.1.8** Approve movement on the guide to Kara Feulner, 4th grade teacher, to Step 10M at an annual salary of \$56,201.00 effective September 1, 2011 to June 30, 2012.

- 16.1.9** Approve movement on the guide to Eileen Romagnoli, Kindergarten teacher, to Step 19B+30 at an annual salary of \$72,250.00 effective September 1, 2011 to June 30, 2012.

- 16.1.10** Approve Nicole Cummins, Hackettstown High School student, to fulfill requirements for her senior project with Jeff Rosequist, 7th grade Language Arts teacher.

- 16.1.11** Approve a medical leave extension for Barbara Ciniewicz, Kindergarten teacher, original start date of September 1, 2011 extending to November 30, 2011, new return date of December 1, 2011.

- 16.1.12** Approve an employment contract for Katherine Chrusz (medical leave replacement for Barbara Ciniewicz) for \$80.00/day effective September 1, 2011, through September 30, 2011, effective October 1, 2011, through November 30, 2011, Step 1 BS for a total amount of \$11,716.00.

- 16.1.13** Approve stipends for the following personnel:

Amy Fancher, 6th grade Language Arts teacher
Presenter of Constructive Responses - 10/10/11 In-Service

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Day - 2 hours + 1 hour prep time = 3 hours x \$38.00 per hour = \$114.00

Anita Holochwost, 6th grade Language Arts teacher
Presenter of Constructive Responses - 10/10/11 In-Service Day - 2 hours + 1 hour prep time = 3 hours x \$38.00 per hour = \$114.00

Steve O'Hara, 7th grade Social Studies teacher
Presenter of Document-based Questioning Grade 6-8 and Evidence-based Questioning - 10/10/11 In-Service Day
3 hours + 1 hour prep time = 4 hours x \$38.00 per hour = \$152.00

Linda O'Connor, Middle School Media Specialist teacher
Presenter of Brightlinks/Smartboard - 10/10/11 In-Service Day - 3 hours + 1 hour prep time = 4 hours x \$38.00 per hour = \$152.00

Pat Araki, Instructional Aide at Central School
Rode the bus with Kindergarten special needs student
9/12/11 to 9/16/11 - 6.5 hours x \$10.44 per hour = \$67.86

Jeannie Tagliareni, Great Meadows Regional PSD Aide at Allamuchy School - 9/2/11 - teacher in-service day at Allamuchy Township School = \$58.88

Tara Warnock, Great Meadows Regional PSD Aide at Allamuchy School - 9/2/11 - teacher in-service day at Allamuchy Township School = \$58.88

Lauren Ackerman, Elem. Schools' Guidance Counselor
Megan King, Special Education teacher at Liberty School
Mentors for "Girls on the Run" jogging club - 1.5 hours x 2 days per week x 10 weeks x \$38.00 per hour = \$1,140.00 split between both teachers.

16.1.14 Approve Alexandra Wechsler, Centenary College student, to complete her ten hours of observation at Liberty School with Megan King, 3rd grade teacher.

16.1.15 Approve the following Hackettstown High School students to complete their senior projects of 100 hours of observation during the 2011-2012 school year with the following certificated teachers:

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Linda Kucharski with Karen Ryan, grade 4
Jennifer Sickels with Judy Williams, grade 3

16.1.16 Approve Glenn Kuhnsman as a full-time custodian effective October 3, 2011 through June 30, 2012 at an annual salary of \$25,970.00 pro-rated to \$19,477.53.

16.1.17 Approve Dorothy Daniello as a substitute teacher in grades K-8 for the 2011-2012 school year.

16.1.18 Approve, with regret, the disability retirement of Lynnda Herman, special education teacher at Central School, effective October 1, 2011.

16.1.19 Approve a revised contract with Alyssa Zigarelli, Special Education teacher at Central School (replacement for Lynnda Herman), to continue in this teaching position through June 30, 2012 at an annual salary of \$50,180.00 Step 1 BS.

16.1.20 Approve the employment of Rachael Garrison as an Instructional Aide at Central School effective October 27, 2011 through June 30, 2012 at an annual salary of \$14,706.25 pro-rated to \$11,700.00.

16.1.21 Approve Victoria Kinney, Centenary College student, to complete ten hours of observation at Liberty School with Barbara Wohlgemuth, 4th grade teacher.

16.1.22 Approve Dawn Hull, Instructional Aide at Middle School, for Home Instruction to be given to a 6th grade student 1 hour daily effective October 13, 2011 to November 9, 2011 at the contracted rate of \$38.00 per hour for a total of 20 hours x \$38.00 per hour = \$760.00.

16.1.23 Approve Interim Superintendent Catherine Mozak as the HIB Coordinator and Affirmative Action Officer for the 2011-2012 school year.

16.1.24 Approve the following guidance counselors as the HIB Specialists:

Linda McClune - Middle School
Lauren Ackerman - Central and Liberty Schools

16.2 Upon recommendation of the Superintendent, motion by

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Glenn Sullivan, seconded by Jenn Cassini, to approve the following **Buildings/Grounds/Transportation** items 16.2.1 to 16.2.6.

Motion carried in a unanimous roll call vote.

- 16.2.1** Approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$884.00 per student that are attending the following private schools during the 2011-2012 school year:

| | |
|-----------------------------------|----|
| The Craig Lower School | 3 |
| Friendship Center | 1 |
| Gill St. Bernard's School | 1 |
| Good Shepherd Christian Academy | 3 |
| Hilltop Country Day School | 1 |
| Morris Catholic High School | 3 |
| Notre Dame Elementary | 3 |
| Pope John XXIII High School | 22 |
| Rev. George Brown Memorial School | 7 |
| St. Joseph Regional School | 1 |
| St. Michael School | 3 |
| Tranquility Adventist School | 1 |
| The Wilson School | 2 |

- 16.2.2** Approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$884.00 per student that are attending the following Charter School during the 2011-2012 school year:

| | |
|---------------------------------|---|
| Ridge and Valley Charter School | 6 |
|---------------------------------|---|

- 16.2.3** Approve transportation for 33 Great Meadows Regional School District students who will be attending St. Mary's School, Hackettstown, during the 2011-2012 school year.

- 16.2.4** Approve aide-in-lieu of transportation payment to the parent of two Great Meadows Regional School District students in the amount of \$884.00 per student due to medical reasons as she will be transporting these students during the 2011-2012 school year.

- 16.2.5** Approve building use at the Liberty School to St. Mary's school for basketball practices/games for 4 hours

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per day (includes custodial coverage) at \$25.00 per hour on the following dates: 10/22/11, 10/29/11, 11/5/11, 11/12/11, 11/19/11, 12/3/11, 12/10/11, 12/17/11, 1/7/12, 1/21/12, 1/28/12, 2/4/12, 2/11/12, 2/25/12, 3/3/12, 3/10/12, 3/17/12 = 4 hours per day x \$25.00 per hour x 17 days = a total rental fee of \$1,700.00.

- 16.2.6** Approve the acceptance of the MOA Agreement between Great Meadows Regional School District, the New Jersey State Police, and the Independence Township Police Department for the 2011-2012 school year.

- 16.3** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Policy** item 16.3.1.

Motion carried in a unanimous voice vote.

- 16.3.1** Approve the 1st reading of the following bylaw, policy and regulation:

ByLaw #0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
Policy #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

- 16.4** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Glenn Sullivan, to approve the following **Finance** items 16.4.1 to 16.4.7.

Motion carried in a unanimous roll call vote.

- 16.4.1** Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

| PERSONNEL | WORKSHOP | COST | DATES |
|--------------------|------------------------------|----------|----------------|
| \$ Beth Hendershot | Conflict resolution Training | \$ 25.00 | 11/29/11 |
| \$ Betsy Hart | Conflict resolution Training | \$ 0.00 | 11/29/11 |
| \$ Jan Romanczyk | In-Class Resource Program | \$ 25.00 | 11/15/11 |
| \$ John Skodocek | In-Class Resource Program | \$ 25.00 | 11/15/11 |
| \$ John Skodocek | NJ Literacy Consortium | \$456.00 | Program Series |
| \$Jeff Rosequist | NJ Literacy Consortium | \$456.00 | Program Series |
| \$ Jan Romanczyk | NJ Literacy Consortium | \$456.00 | Program Series |

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- 16.4.2** Accept the 2010-2011 Great Meadows Regional School District Comprehensive Annual Financial Audit and Report with no recommendations.
- 16.4.3** Approve the 2010-2011 Corrective Action Plan with no recommendations or prior year Findings.
- 16.4.4** Approve the annual submission of the M-1 and the Comprehensive Maintenance Plan (CMP) for the school year 2011-2012 to the County Office of Education.
- 16.4.5** Approve a Physical Therapist contract between Great Meadows Regional School District and Allison M. Peck, P.T., for the 2011-2012 school year at a rate of \$82.00 per hour and an estimated cost \$25,000.00.
- 16.4.6** Approve a regular education high school tuition contract between Great Meadows Regional School District and Belvidere School District for one student for the 2011-2012 school year at an estimated cost of \$12,400.00.
- 16.4.7** Approve the following budget transfers:

From: 11-000-270-107-000-000 Bus Drivers
To: 11-190-100-106-000-000 Aides Salary
\$5,272.00 Need for additional aides

From: 11-190-100-320-000-000 OT Reg students
To: 11-215-100-101-000-000 PSD teacher salary
Salary for August PSD teacher Allamuchy

From: 11-130-100-101-000-000 Gr 6-8 salaries
To: 11-213-100-101-000-000 Res Cntr Sal TC
\$105,511.00 transfer of 3 teachers from regular education to Resource Room.

Motion by Joe Mailloux, seconded by Ed O'Melia, whereas, the Board must consider matters involving litigation, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:54 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

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Motion by Glenn Sullivan, seconded by Joe Mailloux, to re-enter regular session at 9:50 PM.

Motion carried in a unanimous voice vote.

Motion by Joe Mahal, seconded by Jenn Cassini, to adjourn at 10:50 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary