

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, November 21, 2011, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:06 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini, Joe Mahal, Joe Mailloux, Ed O'Melia, Jason Schaffer (arrived 7:25 PM), and Glenn Sullivan.

Absent: Kimberly Schaffer and William Vonder Haar.

Catherine Mozak, Interim Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

Motion by Jenn Cassini, seconded by Joe Mailloux, whereas, the Board must consider matters involving board of education candidate interview, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 7:08 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Joe Mailloux, to re-enter regular session at 7:15 PM.

Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Glenn Sullivan, to approve Jamie Cicerelle as the new Liberty Township School Board Member replacing Christy Doyle effective November 21, 2011 through April 2012.

Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Joe Mailloux, whereas, the Board must consider matters involving Harassment, Intimidation, Bullying, the forensic audit, and personnel, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 7:15 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011**

session.

Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Joe Mahal, to re-enter regular session at 7:35 PM.

Motion carried in a unanimous voice vote.

Regular Meeting started at 7:35 PM.

Ed O'Melia, Board President, introduced Jamie Cicerelle as the new Great Meadows Regional School District Board Member for Liberty Township.

There were 13 members of the public in attendance.

A presentation was held by Israel Marmolejos, Great Meadows Middle School Principal, and three Great Meadows Middle School students.

Motion by Joe Mailloux, seconded by Joe Mahal, to approve the minutes from October 17, 2011.

Motion carried in a voice vote with Cassini, J. Schaffer and Cicerelle abstaining.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the executive session minutes from September 19, 2011.

Motion carried in a voice vote with Cicerelle abstaining.

Motion by Joe Mailloux, seconded by Jenn Cassini, to accept the Financial Report of the Secretary and Treasurer for the months ending October 31, 2011, as per copies attached, and to certify that as of October 31, 2011, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a voice vote with Cicerelle abstaining.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the bills from October 18, 2011 to November 21, 2011 in the amount of \$1,883,163.09.

Motion carried in a voice vote with Cicerelle abstaining.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the cafeteria bills from October 18, 2011 to November 21, 2011

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

in the amount of \$24,717.08.

Motion carried in a voice vote with Cicерelle abstaining.

Public Comment:

Susan Cullen asked about item 15.1.6 Dean of Students, item 15.1.9 Aides salary, policies on website, and energy audit.

15.1 Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded by Glenn Sullivan, to approve the following **Personnel** items 15.1.1 to 15.1.25.

Motion carried in a roll call vote with Cicерelle abstaining.

15.1.1 Approve Eileen Romagnoli, as mentor to Katherine Chrusz, medical leave replacement for Barbara Ciniewicz, effective for the months of October, November, December, 2011, with continuation during 2012 pending the return of Ms. Ciniewicz.

15.1.2 Approve Katherine Chrusz, as medical leave replacement for Barbara Ciniewicz until her return, at Step 1 BS with an annual salary of \$50,180.00, pro-rated.

15.1.3 Approve Jeff Rosequist, 7th grade Language Arts teacher, to change teaching position to 8th grade Social Studies teacher (replacing retiree Marie Consentino) effective January 1, 2012, through June 30, 2012.

15.1.4 Approve Elizabeth Guella, Centenary College student, to fulfill her practicum at Great Meadows Middle School with John Skodocek, effective January 16, 2012 through May 7, 2012.

15.1.5 Approve Cassie Rudd, Centenary College student, to fulfill her student teaching with the following teachers:

Phyllis Pezzato, Grade 3 - 1/16/12 through 3/11/12

Sue Beuchle, Special Education - 3/14/12 through 5/11/12

15.1.6 Approve Israel Marmolejos, as Great Meadows Middle School Dean of Students, effective September 1, 2011 through June 30, 2012 at a stipend of \$3,000.00.

15.1.7 Removed.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

- 15.1.8** Approve the following personnel for after-school club stipend positions paid by Ed Job Funds:

Dean Tshudy, Middle School Technology teacher
6th-8th grade Boys Volleyball at Great Meadows Middle School - February 6, 2012 through March 16, 2012
12 sessions x 1 hour each x \$38.00 per hour = \$456.00
plus 20 t-shirts at \$7.00 each = \$596.00

Janessa Spellman, Middle School Wellness teacher
6th-8th grade Girls Volleyball at Great Meadows Middle School - February 6, 2012 through March 16, 2012
12 sessions x 1 hour each x \$38.00 per hour = \$456.00
plus 20 t-shirts at \$7.00 each = \$596.00

James Bechtel, Middle School Wellness teacher
6th-8th grade Golf Club at Great Meadows Middle School
May 8, 2012 through May 24, 2012
6 sessions x 1 hour each x \$38.00 per hour = \$228.00

James Bechtel, Middle School Wellness teacher
6th-8th grade Boys & Girls Basketball
March 20, 2012 through April 3, 2012
5 sessions x 1 hour each x \$38.00 per hour = \$190.00

Martha Teixiera, Middle School Spanish teacher
6th-8th grade Weightlifting Club at Great Meadows Middle School - March, 2012 through June, 2012
22 sessions x 1 hour each x \$38.00 per hour = \$836.00

Maggie Horsey, Middle School Art/Life Skills teacher
Art GATE - at Great Meadows Middle School
(Spring dates to be announced) -
8 sessions x 1 hour each x \$38.00 per hour plus supplies
= \$346.90

Linda O'Connor, Middle School Media Specialist
Arts & Crafts at Great Meadows Middle School
January 10, 2012 through March 13, 2012
10 sessions x 1 hour 15 minutes each x \$38.00 per hour
plus supplies = \$680.00

Jessica Silpoch, Middle School Special Education teacher
Boost Club (Homework & Remediation) at Great Meadows Middle School - December, 2011 through April, 2012
25 sessions x 1 hour each x \$38.00 per hour = \$950.00

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011**

Linda DeJesus, World Language teacher
Latin Dance Club at Liberty School
January, 2012 through March, 2012
16 sessions x 45 minutes each x \$38.00 per hour = \$456.00

Joseph D'Agostino, 5th grade teacher
Cartooning Club at Liberty School
January 3, 2012 through May 3, 2012
36 sessions x 45 minutes each x \$38.00 per hour =
\$1,026.00

Tjasa Bienus, Central School Art teacher
2nd grade Art Club at Central School
December, 2011 through May, 2012
20 sessions x 1 hour each x \$38.00 per hour = \$760.00

Donna Roth, Central School technology teacher
2nd grade Computer Club at Central School
December 6, 2011 through April 4, 2012
34 sessions x 1 hour each x \$38.00 per hour = \$1,292.00

Megan King, 3rd grade teacher
4th grade Friendship Bracelet Club at Liberty School
January 5, 2012 through February 23, 2012
8 sessions x 1 hour each x \$38.00 per hour - \$304.00

Maria Levenstein, Liberty School Art teacher
5th grade Friendship Bracelet Club at Liberty School
January 5, 2012 through February 23, 2012
8 sessions x 1 hour each x \$38.00 per hour plus supplies
= \$364.00
Note: supplies will be shared with 4th grade Friendship
Bracelet Club

- 15.1.9** Approve the salary increases to the following aides
who have 4 year college degrees effective September 1,
2011 to June 30, 2012:

| | |
|----------------------|-------------|
| Pat Araki | \$14,707.00 |
| Dawn Hull | \$14,707.00 |
| Adrienne Larson | \$14,707.00 |
| Terry Sickels | \$14,707.00 |
| Catherine Stuber | \$14,707.00 |
| Jeanmarie Tagliareni | \$14,707.00 |
| Tara Warnock | \$14,707.00 |

- 15.1.10** Approve Celeste DeMark, a Caldwell College student,

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

to complete 40 hours of field experience with Anita Holochwest, 6th grade Language Arts teacher, effective January 30, 2012 through May 4, 2012.

15.1.11 Approve Lisa Humphreys as a substitute teacher in grades K-5 for the 2011-2012 school year.

15.1.12 Approve Great Meadows Middle School students to travel to the Senior Center, which is part of our community outreach/community service, in Independence on the following dates:

December 15, 2011 (snow date 12/22) Student Leadership Corps hosting a sing along, crafts and cookies.

January 12, 2012 - Municipal Alliance Trailer/Teaser-Annie the Musical

February 9, 2012 (snow date 2/16) Student Leadership Corps Valentine Tea

March 29, 2012 - Student Council host a luncheon

April 19, 2012 - Student Council Spring Bingo and games

May 10, 2012 - Chorus presents a few selections from spring concert

15.1.13 Removed

15.1.14 Acknowledge the receipt of the Superintendent's HIB recommendations for the months of September and October 2011.

15.1.15 Approve the 2011-2012 Nursing Services Plan for the Great Meadows Regional School District.

15.1.16 Approve Pat Araki, Central School Aide, to accompany kindergarten special needs student on the bus as needed at the hourly rate of \$12.50 for the 2011-2012 school year.

15.1.17 Approve Sharon McAlpin as a substitute teacher for grades K-2 during the 2011-2012 school year.

15.1.18 Approve the following personnel to attend workshops

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011**

and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

| <u>PERSONNEL</u> | <u>WORKSHOP</u> | <u>COST</u> | <u>DATES</u> |
|------------------|--------------------|-------------|-------------------|
| \$ Donna Roth | IEPS | \$ 50.00 | 12/14/11, 3/21/12 |
| Lauren Ackerman | HIB in Ed. Setting | \$150.00 | 12/09/11 |
| Julianne Kotcho | HIB in Ed. Setting | \$150.00 | 12/09/11 |

15.1.19 Approve stipends for the following personnel:

Tara Warnock, PSD aide at Allamuchy Mountain Villa School
Bus aide duties: 9/6/11 through 10/26/11
\$12.50 per hour x 27 hours = \$337.50

Tara Warnock, Aide duties: 11/11/11 & 11/12/11 (Teachers'
Convention)
\$12.50 per hour x 13 hours = \$162.50

Jeannie Tagliareni, PSD aide at Allamuchy Mountain Villa
School, Aide duties: 11/11 & 11/12/11 (Teachers'
Convention)
\$12.50 per hour x 13 hours = \$162.50

15.1.20 Approve the extension of the medical leave for
Barbara Ciniewicz, Kindergarten teacher, until further
medical notice is received.

15.1.21 Approve the corrected annual salary for Kara
Feulner, 4th grade teacher, Step 10M at \$56,210.00.

15.1.22 Approve a medical leave of absence to Susan Buechle,
Special Education teacher at Liberty School, effective
December 5, 2011 through January 17, 2012, or possible
later date.

15.1.23 Approve Karen Lund as the medical leave replacement
substitute for Susan Buechle at the daily rate of \$80.00.

15.1.24 Approve the job description for Substitute Teacher.

15.1.25 Approve Amanda Sypniewski as a Part-time Pre-school
Disabilities Aide in the Pre-school Disabilities program
at Mountain Villa School, Allamuchy, effective November
28, 2011 through June 30, 2012 for 3.5 hours per day x
129 days x \$12.50 per hour = \$5,643.75

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

- 15.2** Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Jenn Cassini, to approve the following **Policy** item 15.2.1 and 15.2.2.

Motion carried in a roll call vote with Cicерelle abstaining.

- 15.2.1** Approve the 2nd reading and adoption of the following:

ByLaw #0142 Board Member Qualifications, Prohibited Acts and Code of Ethics

Policy #2431.4 Prevention and Treatment of Sports-related Concussions and Head Injuries

Regulation #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

- 15.2.2** Approve the 1st reading of the following:

Policy #7510 Use of School Facilities

- 15.3** Upon recommendation of the Superintendent, motion by Glenn Sullivan, seconded by Joe Mailloux, to approve the following **Buildings/Grounds/Transportation** items 15.3.1 to 15.3.4.

Motion carried in a roll call vote with Cicерelle abstaining.

- 15.3.1** Approve the Great Meadows Regional School District Transportation Routes for the 2011-2012 school year.

- 15.3.2** Approve use of the gym at Great Meadows Middle School to the Independence Township and Liberty Townships Recreation Basketball at the rate of \$25.00 per hour for the following Saturdays:

| | | | | |
|----------|----------|----------|----------|----------|
| 11/19/11 | 12/03/11 | 12/10/11 | 12/17/11 | 01/07/12 |
| 01/14/12 | 01/21/12 | 01/28/12 | 02/04/12 | 02/11/12 |
| 02/25/12 | 03/03/12 | 03/10/12 | 03/17/12 | |

7.25 hours x 14 Saturdays = 101.50 hours x \$25.00 per hour = \$2,537.50

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

15.3.3 Approve a parental transportation contract for one student #112 for the period September 6, 2011 through June 30, 2012 at the aid in lieu reimbursement rate of \$884.00.

15.3.4 Approve Dome Tech, 510 Thornall Street, Suite 170, Edison, NJ to perform an energy audit for Great Meadows Regional School District at a total cost of \$13,625.00.

Other Proposals:

| | |
|--|-------------|
| CHA, Parsippany, NJ | \$32,306.00 |
| Concord Engineering, Voorhees NJ | \$22,098.00 |
| Steven Winter Asso., North Brunswick, NJ | \$18,886.00 |

15.3.5 Removed.

15.4 Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Finance** items 15.4.1 to 15.4.6.

Motion carried in a roll call vote with Cicерelle abstaining.

15.4.1 Approve a special education contract between Great Meadows Regional School District and PG Chambers School for two students for the Extended School Year program and the regular school year program for the 2011-2012 school year commencing July 11, 2011 at a cost of \$64,713.60 per student for a total cost of \$129,427.20.

15.4.2 Approve Catherine Mozak to attend the NJAFPA (New Jersey Association Federal Program Administration) Winter Training Institute regarding PARCC (Partnership for Assessment for Readiness for College and Careers and NJASK Testing Changes on December 2, 2011 for a cost of \$149.00.

15.4.3 Approve using AFLAC as the flexible spending account vendor for the Great Meadows Regional School District with no initial set up fee or annual renewal fee for the 2011-2012 school year.

15.4.4 Approve Jill Boyle and Stephanie Conway to attend a Positive Behavior Support workshop in Morris Plains on November 18, 2011 for a total cost of \$43.00.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, NOVEMBER 21, 2011

15.4.5 Approve the following budget transfers:

From: 11-190-100-320-000-000 OT Regular students
To: 11-150-100-320-000-000 OOD Students - Home Instruction
\$729.00 High School Home instruction

15.4.6 Accept the federal supplemental education jobs funds allocation of \$6,656.00 for the 2011-2012 school year.

Public Comment:

Susan Cullen mentioned Hackettstown telephone audit savings of \$40,000.00.

Jenn Cassini left the meeting at 8:40 PM.

Motion by Joe Mailloux, seconded by Jason Schaffer, whereas, the Board must consider matters involving negotiations, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:40 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Jason Schaffer, seconded by Joe Mailloux, to re-enter regular session at 9:00 PM.

Motion carried in a unanimous voice vote.

Motion by Joe Mahal, seconded by Jason Schaffer, to adjourn at 9:00 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary