

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, MARCH 25, 2013**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, March 25, 2013, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:30 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jen Cassini, Joe Mailloux, Ed O'Melia, David Schmitz, Lori Prymak, Susan Cullen, Glenn Sullivan, Fred Miller and William Vonder Haar.

Absent: None

David Mango, Superintendent, Julie Mumaw, Business Administrator, Julianne Kotcho, Liberty School Principal, Israel Marmolejos, Middle School Principal, Ernest Batha, Central School Principal, Russ Warne, Supervisor of Buildings and Grounds and Jill Boyle, Child Study Team Supervisor, were also present.

There were 15 members of the public in attendance.

Motion by Ed O'Melia, seconded by Jen Cassini, to approve the minutes from February 19, 2013.

Motion carried in a voice vote with Miller abstaining.

Motion by Ed O'Melia, seconded by Fred Miller, to accept the Financial Report of the Secretary and Treasurer for the month ending February 28, 2013 as per copies attached, and to certify that as of February 28, 2013 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous roll call vote.

Motion by Fred Miller, seconded by David Schmitz, to approve the General Fund bills from February 15, 2013 to March 25, 2013 in the amount of \$2,543,013.90.

Motion carried in a unanimous roll call vote.

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Motion by Fred Miller, seconded by Jen Cassini, to approve the cafeteria bills from February 20, 2013 to March 25, 2013 in the amount of \$17,953.38.

Motion carried in a unanimous roll call vote.

Chief Dennis Riley, Independence Police Department, gave a presentation on Safety and Security.

Dave Mango gave the Superintendent's update that included topics that will be discussed in April Committee meetings - 2013-2014 School Calendar, Non-tenured renewals, goal setting and the Strategic Planning process.

David Mango and Julie Mumaw gave the 2013-2014 Budget Presentation.

11.1 Upon recommendation of the Superintendent, motion by Jen Cassini, seconded by Joe Mailloux, to approve the following **PERSONNEL/CURRICULUM** items 11.1.1 to 11.1.14.

Motion carried in a roll call vote with Cullen voting no to 11.1.14 and Vonder Haar voting no to 11.1.4.

11.1.1 Approve a medical leave for Maggie Horsey, Art/Life Skills teacher at Great Meadows Middle School, effective May 8, 2013 through June 30, 2013 with an expected date of return of September 1, 2013.

11.1.2 Acknowledge the receipt of the Superintendent's HIB incidents report for the month of February 2013.

11.1.3 Approve Dana Gruszecki, 4th grade teacher, to complete her 180 hour internship to fulfill her course requirements leading to her master's degree in Educational Leadership, with Israel Marmolejos, principal of Great Meadows Middle School, during the summer of 2013.

11.1.4 Approve stipends for the following personnel:

Lynn Quinto - PSD Aide at Mtn. Villa School
2/15/13 - Student Contact Day - .5x day = \$40.63

Jeanmarie Tagliareni - PSD Aide at Mtn. Villa School
2/15/13 - Student Contact Day = \$81.25

Tara Warnock - PSD Aide at Mtn. Villa School

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2/15/13 - Student Contact Day = \$81.25

Chris Black, 8th grade special ed. teacher
1/25/13 Homebound Instruction, 7th grade student
3 hours x \$38.00 per hour = \$114.00

11.1.5 Approve Tyler Matthijssen, student at Northeastern University, to observe Kimbra Miller, 6th grade science teacher, on March 5, 2013 to fulfill a course requirement.

11.1.6 Approve Anne Amundsen, 6th grade special education teacher, to administer homebound instruction to a 6th grade student commencing March 4, 2013 for approximately 2-3 weeks for a maximum of 10 hours per week x \$38.00 per hour.

11.1.7 Approve Trina Schafer as a substitute nurse for the Great Meadows Regional School District during the 2013-2014 school year.

11.1.8 Approve Rita Melofchik, County College of Morris student, to complete 20 hours of classroom observation with Joann Coppola, 2nd grade teacher, effective March 25, 2013 through April 25, 2013.

11.1.9 Approve the 2012-2013 Progress Targets Action Plan. Upon approval, a copy of this action plan will be sent to the Warren County Department of Education.

11.1.10 Approve Laura Evans for the position of Art teacher at Liberty School as maternity leave replacement for Maria Levenstein effective April 15, 2013 through June 30, 2013 at Step 1 BS with an annual salary of \$51,305.00 pro-rated to \$12,569.97.

11.1.11 Approve the 2012-2013 Progress Targets Action Plan for Great Meadows Regional School District Elementary Secondary Education Act Waiver Action Plans.

11.1.12 Approve Jenna Tshudy as a substitute teacher for Great Meadows Regional School District during the 2012-2013 school year.

11.1.13 Approve the movement on the guide for Melissa Benbrook, 1st grade teacher, from 6BS+15 to 6BS+30 effective February 1, 2013 at an annual salary of \$54,265.00 pro-rated to \$27,132.50.

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11.1.14 Approve the job description of Middle School Assistant Principal for the 2013-2014 school year.

11.2 Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jen Cassini, to approve the following **FINANCE** items 11.2.1 to 11.2.4.

Motion carried in a roll call vote with Cullen and Vonder Haar voting no to 11.2.2.

11.2.1 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$-Denotes the need for a Substitute Teacher at \$80.00 per Diem

<u>PERSONNEL</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATES</u>
J. Skoldberg	NJSHA Convention	\$282.90	4/25,26,2013
\$J. Rosequist	Student Learning Obj	\$185.00	4/8/2013
\$M. Teixeira	Student Learning Obj	\$185.00	4/8/2013
I. Marmolejos	Student Learning Obj	\$185.00	4/8/2013
L. Ackerman	School Counselor Conf	\$ 61.00	4/12/2013
J. Long	Music in the Mtns.	\$ 95.00	8/05/2013
E. Batha, Jr.	Lrng. 7 Stratgies	\$149.00	4/15/2013

11.2.2 BE IT RESOLVED to approve the fiscal year 2013-2014 Great Meadows Regional School district budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$18,609,255	\$12,609,251
Special Revenue Fund	289,180	
Debt Service Fund	729,757	\$ 543,598
	<u>\$19,628,192</u>	<u>\$13,152,849</u>

BE IT FURTHER RESOLVED that the following capital outlay projects as outlined in the 2013-2014 budget be undertaken for the health and safety of the students.

Liberty School - tile replacement - \$50,400.00

Total estimated cost of all capital outlay projects is \$50,400.00

11.2.3 Approve the multi-use of a Great Meadows Regional School District field (the pit) for baseball practice and games by the Colonial Little League for the 2013 season. Colonial Little League will have the required legal

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paperwork and will maintain the field.

11.2.4 Approve the following transfers:

From: 11-000-270-511-000-000 Reg Transp Cont
To: 11-000-261-420-000-003 MS Mtn Contracts
\$1,500.00 facility repairs - Hobbie Heat & Power, Inc.

From: 11-000-270-511-000-000 Reg Transp Cont
To: 11-000-262-420-000-000 Contracted Services
\$1,000.00 facility repairs - Hobbie Heat & Power, Inc.

11.3 Upon recommendation of the Superintendent, motion by Glenn Sullivan, seconded by Jen Cassini, to approve the following **Buildings/Grounds/Transportation** items 11.3.1 to 11.3.3.

Motion carried in a roll call vote with Mailloux abstaining from 11.3.1.

11.3.1 Approve Central School usage of the gymnasium and cafeteria on Saturday, March 23, 2013, to Joseph Mailloux to hold an End-of the Year Basketball Party from 11:00 AM to 2:00 PM. Cost of usage will be 3.5 hours x \$25.00 per hour = \$87.50 (includes only ½ hour before event since another group will be coming in and paying for the ½ hour at the end of the evening.)

11.3.2 Approve Central School usage of the gymnasium and cafeteria on Saturday, March 23, 2013, to Cub Scout Pack #148 to hold a Father & Son Cake Bake from 5:30 PM to 8:30 PM. Cost of usage will be 3.5 hours x \$25.00 per hour = \$87.50 (includes only ½ hour after event since another group will be using the facilities prior to them being there.)

11.3.3 Approve the Extended School Year Summer School enrichment program for K-8 Great Meadows Regional School District students to be held in the Great Meadows Middle School for the summer of 2013 at an estimated cost of \$14,000.00. The program will run for 5 weeks, 4 days a week from 8:30 AM to 11:00 AM from July 8, 2013 through August 8, 2013. Transportation will be provided by Warren County Special Services School District.

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Unfinished Business:

Susan Cullen brought up several items that she believes the BOE should address. These items include placing the policy manual on the district website; putting committee reports on Google docs; establishing guidelines for after school activities; and holding discussions in executive session that she believes should be held in public. Her comments were addressed by several of the BOE members.

Motion by Ed O'Melia, seconded by Jen Cassini, to adjourn at 10:00 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary