

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, JUNE 18, 2013**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, June 18, 2013 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:30 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Joe Mailloux, Ed O'Melia, Lori Prymak, William Vonder Haar, Jen Cassini, Susan Cullen (arrived 7:45 PM) and Fred Miller.

Absent: Glenn Sullivan and David Schmitz

David Mango, Superintendent, Julie Mumaw, Business Administrator, were also present.

There were 2 members of the public in attendance.

Motion by Ed O'Melia, seconded by Fred Miller, to approve the minutes from May 21, 2013.

Motion carried in a voice vote with Vonder Haar abstaining.

Motion by Ed O'Melia, seconded by Jen Cassini, to accept the Financial Report of the Secretary and Treasurer for the month ending May 31, 2013 as per copies attached, and to certify that as of May 31, 2013 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous voice vote with Vonder Haar abstaining.

Motion by Joe Mailloux, seconded by Jen Cassini, to approve the General Fund bills from May 22, 2013 to June 18, 2013 in the amount of \$1,771,540.94.

Motion carried in a unanimous roll call vote.

Motion by Joe Mailloux, seconded by Jen Cassini, to approve the cafeteria bills from May 22, 2013 to June 18, 2013 in the amount of \$22,826.67.

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Motion carried in a unanimous roll call vote.

Dave Mango gave the Superintendent's update that included a discussion on ideas of how to accomplish the Strategic Planning mission in three meetings.

Public Comments from Greg Cullen who asked for an explanation of the Reserve motions under Finance.

11.1 Upon recommendation of the Superintendent, motion by Jen Cassini, seconded by Joe Mailloux, to approve the following **PERSONNEL/CURRICULUM** items 11.1.1 to 11.1.18.

Motion carried with Vonder Haar and Cullen voting no to 11.1.6.

Motion by Ed O'Melia, seconded by Jen Cassini, to amend motion 11.1.4 to read "Detention Supervisor - GMMS @ \$38.00 per hour instead of \$25.00 per hour."

Motion carried in a unanimous voice vote.

11.1.1 Approve the following **new** personnel for the **2013-2014** school year:

Patricia Kemper to the position of nurse at Liberty School at Step 1BS+30 with an annual salary of \$53,965.00 effective September 1, 2013 through June 30, 2014.

Elizabeth Guella to the position of Special Education teacher at Liberty School at Step 1BS with an annual salary of \$51,665.00 effective September 1, 2013 through June 30, 2014.

Jennifer Scott to the position of Special Education teacher at Liberty School at Step 1BS with an annual salary of \$51,665.00 effective September 1, 2013 through June 30, 2014.

Kathryn Severson to the position of Guidance Counselor at GMMS at Step 3MA+15 with an annual salary of \$56,515.00 effective September 1, 2013 through June 30, 2014.

Jaimie Swingle to the **maternity leave** position of *Guidance Counselor* at Central and Liberty Schools at Step

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1MA with an annual salary of \$55,115.00 pro-rated to \$22,046.00 effective September 1, 2013 through December 31, 2013.

Dawn Hull to the position of Language Arts teacher at GMMS at Step 1BS with an annual salary of \$51,665.00 effective September 1, 2013 through June 30, 2014.

John Ricardo to the position of custodian at GMRSD effective July 1, 2013 through June 30, 2014 at an annual salary of \$27,520.00 including \$1,000.00 for his Black Seal Boiler's license.

Donna Roth to the position of ESY Aide @ Allamuchy Township S.D. at 3 hours daily (Monday through Thursday) effective July 8, 2013 through August 8, 2013 at the hourly rate of \$12.50 with a Bachelor's Degree.

11.1.2 Approve **Dianne Donohue**, ESY Speech/Language Therapist, for 2 hours per week effective July 8, 2013 through August 8, 2013 at \$85.00 per hour for a maximum of \$850.00.

11.1.3 Approve **Betsy Hart**, Wellness teacher at Central School to become the General Supplies Coordinator effective August 1, 2013 through August 31, 2013 with a maximum of 30 hours at the rate of \$9.00 per hour.

11.1.4 Approve the following staff for stipend positions for the **2013-2014** school year:

Team Leaders: GMMS

Anne Amundsen, grade 6

Linda Wilkins, grade 7

Debra Exley, grade 8

Kristine Doty, Encore

\$38.00 per hour x 30 hours = \$1,140.00 each

Professional Learning Community Team Leaders (PLC)

Amy Fancher - Literacy - GMMS

Linda Wilkins - Math - GMMS

\$38.00 per hour x 30 hours = \$1,140.00 each

Megan King, grade 3 - Liberty School

Barbara Wohlgemuth, grade 4 - Liberty School

Carol Gibson, grade 5 - Liberty School

Marcia Goralczyk, 21st Century - Liberty School

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Megan Kries, RTI - Liberty School
\$38.00 per hour x 30 hours = \$1,140.00 each

Eileen Romagnoli, grade K - Central School
Joseph Carroll, grade 1 - Central School
Laurie Washburn, grade 2 - Central School
Donna Roth, 21st Century - Central School
Melissa Benbrook, RTI - Central School
\$38.00 per hour x 30 hours = \$1,140.00 each

Building Safety Patrol Coordinator

Megan Kries - Liberty School
\$38.00 per hour x 15 hours = \$570.00 each

Detention Supervisor - GMMS

Chris Black and Kimberly Blanchard (alternate)
\$38.00 per hour as needed

Math League Advisor

Debra Exley - GMMS
\$38.00 per hour x 25 hours = \$950.00 each

Building Yearbook Advisor

Janessa Green - GMMS
\$38.00 per hour x 30 hours = \$1,140.00 each

Building Yearbook Advisor

Dana Gruszecki and Megan King - Liberty School
\$38.00 per hour x 20 hours = \$760.00 (split)

Building Yearbook Advisor

Mary Redus and Brooke Flynn- Central School
\$38.00 per hour x 20 hours = \$760.00 (split)

Student Council Advisors

Martha Teixeira and Casey Pach - GMMS
\$38.00 per hour x 30 hours = \$1,140.00 (split)

Student Council Advisors

Judy Arnold and Karen Ryan - Liberty School
\$38.00 per hour x 30 hours = \$1,140.00 (split)

Student Leadership Corp

Linda O'Connor and **TBD** - GMMS
\$38.00 per hour x 30 hours = \$1,140.00 (split)

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11.1.5 Accept, with regret, the retirement of Vera Walker, Central School Secretary, effective August 1, 2013.

11.1.6 Approve the annual summer working schedule effective June 24, 2013 through August 30, 2013, Monday through Thursday:

Administrators and Office Staff - 8 A.M. - 3 P.M.
Custodial Staff - 6:30 A.M. - 5 P.M.

11.1.7 Approve a stipend of \$25.00 per hour to the following personnel for presenting the below-listed 2013-2014 after-school club:

Art Club - Tjasa Bienus - 16 sessions
1 hour each x \$25.00 per hour = \$400.00 total

11.1.8 Acknowledge the receipt of the Superintendent's HIB Incidents Report for the month of May 2013.

11.1.9 Approve Jennifer Daly as an ESY aide in Allamuchy School for PSD student effective July 8, 2013 through August 8, 2013 at an hourly rate of \$12.50 per hour.

11.1.10 Approve the changing of the name of the current self-contained class at Liberty School (LLD-Language Learning Disabled) to the new name of Multiple Disabilities class (MD) effective for the 2013-2014 school year.

11.1.11 Approve Beth Ann Hendershot, Central School Nurse, as the ESY Nurse effective July 8, 2013 through August 8, 2013 at 2.5 hours per day (Monday through Thursday) x \$38.00 per hour = \$95.00 per day x 4 days per week = \$380.00 x 5 weeks = \$1,900.00.00 total.

11.1.12 Approve the payment of unused sick days to retiree, Dale Hart, for 152.5 days x \$20.00 per day = \$3,050.00.

11.1.13 Approve the payment of accrued vacation days for the 2013-2014 school year to retiree Dale Hart in the amount of \$3,009.00. (\$150.45 per day x 20 days.)

11.1.14 Approve Leigh Reiter, Jr. as head custodian of Central School effective July 1, 2013 through June 30, 2014, with a stipend of \$2,850.00.

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11.1.15 Approve Harry Unangst as head custodian of Liberty School effective July 1, 2013 through June 30, 2014 with a stipend of \$2,850.00.

11.1.16 Approve Joseph Kiley as head custodian of GMMS effective July 1, 2013 through June 30, 2014 with a stipend of \$2,850.00.

11.1.17 Approve stipends for Cheryl Wilson, nurse at GMMS, for extra hours covering the absence of Liberty School nurse:
December 2012 - Winter Break - 6 hours x \$25.00 per hour = \$150.00
January through April 2013 - 12.5 hrs. x \$38.00 per hour = \$475.00
May - 9 hours x \$38.00 per hour = \$342.00.

11.1.18 Approve Kelly Lynn Keiser, Western Governors University student, to complete her student teaching assignment at Central Elementary School for the period September 3, 2013 through October 18, 2013 with Kara Feulner, Kindergarten Teacher, and October 21, 2013 through November 26, 2013 with Colleen Schubert, First Grade teacher.

11.2 Upon recommendation of the Superintendent, motion by Jen Cassini, seconded by Joe Mailloux, to approve the following **FINANCE** items 11.2.1 to 11.2.23.

Motions carried in a roll call vote with Vonder Haar voting no to 11.2.7.

Motion by William Vonder Haar, seconded by Lori Prymak to amend motions 11.2.4, 11.2.5 and 11.2.6 to read "an amount not to exceed \$250,000" instead of "an amount not to exceed \$150,000."

Motion failed in a roll call vote (6 no's) with Vonder Haar voting yes.

Motion by Lori Prymak, seconded by William Vonder Haar to amend the motion 11.2.4, to read "an amount not to exceed \$200,000" instead of "an amount not to exceed \$150,000."

Motion carried in a roll call vote with Jen Cassini voting no.

Motion by Ed O'Melia, seconded by Lori Prymak, to amend motion 11.2.7 to include the words "not to exceed \$16,392.00."

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Motion carried in a voice vote with Jen Cassini voting no.

11.2.1 Approve a contract between GMRSD and Kim Fojut M.A. BCBA as a Behavioral consultant for the 2013-14 school year at a rate of \$95.00 per hour with an estimated cost for the school year of \$10,000.00.

11.2.2 Approve a contract between Great Meadows Regional School District and Karen Rymon, OTR/L, for occupational therapy services at a rate of \$71 per hour for an estimated cost of \$35,000.00 for the 2013-2014 school year.

11.2.3 Approve a contract between Great Meadows Regional School District and Allison M Peck P.T. for Physical Therapy services for the period July 2013 through June 2014 at a rate of \$83.00 per hour not to exceed \$45,000.00.

11.2.4 Approve the following resolution:

Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

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School Business Administrator

11.2.5 Approve the following resolution:

Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

11.2.6 Approve the following resolution:

Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which

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permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

11.2.7 Approve the annual contract between GMRSD and Earthspec for transportation consulting services for the 2013-2014 school year at a cost not to exceed \$16,392.00 to be paid in monthly installments of \$1,366.00. This agreement is for 12 months of service beginning 7/1/13 through 6/30/14.

11.2.8 Approve a special education contract between GMRSD and Hunterdon Learning Center for the 2013-2014 school year for one student at a cost of \$49,140.00 each (\$243.00 per diem).

11.2.9 Approve a Special Education ESY Contract between GMRSD and Hunterdon Learning Center for one student for the period 7/8/13 - 8/16/13 for a cost of \$7,020.00.

11.2.10 Approve members of the GMRSD Board of Education and the Superintendent to attend the NJSBA Convention in Atlantic City, NJ from October 22, 2013 through October 24, 2013.

11.2.11 Approve a three (3) year lease between WCSSSD and GMRSD for one MD classroom for 2013-2014 rent of \$6,810.00 and use of ancillary services of \$6,190.00 for a total cost of \$13,000.00 to be paid on a quarterly basis each year. The rent

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for 2014-2015 will be \$6,878.00 and use of ancillary services of \$6,252.00; 2015-2016 - rent of \$6,947.00 and ancillary services of \$6,315.00.

11.2.12 Confirm that GMRSD will not require Lakeland Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from GMRSD in accordance with NJAC 6A:23-4(a)iii during the 2013-2014 school year.

11.2.13 Nominate a BOE member to represent GMRSD pursuant to NJSA 18A on the Educational Services Commission of Morris County Representative Assembly for 2013-2014. Ed O'Melia volunteered to be the representative.

11.2.14 Approve a new contract between GMRSD and Delta Dental for the period July 1, 2013 through June 30, 2015. The new rates are as follows: Single - \$51.95 per month, Two Party - \$93.04 per month and Family \$156.50 per month. This represents a 3.3% increase.

11.2.15 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$-Denotes the need for a Substitute Teacher at \$80.00 per Diem
Cost covered by Title 2A

<u>PERSONNEL</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATES</u>
Elizabeth Guella	ABA teaching	\$277.08	8/20, 21, 22/2013
Elizabeth Guella	Orton-Gillingham Trng.	\$1,019.95	7/29 thru 8/2/13

11.2.16 Approve the following transfers:

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-251-890-000-000 Miscellaneous
\$701.37 NJASBO Dues/Workshop/Convention 2012-2013

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-261-420-000-001 Liberty Maintenance
\$90.00 Liberty Fire Alarm Service

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-261-420-000-002 Central Maintenance
\$90.00 Master Grinding and Security Service

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-261-420-000-003 MS Maintenance

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\$3,300.00 Comfort Temp Service - Repair

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-262-420-000-000 Contracted Services
\$300.00 Wire's Electrical Service.

From: 10-000-100-561-000-000 Charter School Tuition
To: 11-000-262-610-000-000 Plant General Supplies
\$250.00 Ceiling Tiles

11.2.17 Approve the Agreement between GMRSD and E Rate Partners for E-Rate services (Schools & Libraries Universal Service Support Mechanism) for funding years 2014 (7/1/14 - 6/30/15) and 2015 (7/1/15 - 6/30/16) for a fee of \$1,125.00 per funding year.

11.2.18 Approve NJSBA to provide Strategic Plan Renewal Services to GMRSD at a fee of \$3,500.00 as follows: 50% thirty days after the signing of the contract and 50% thirty days after submission of the executive summary to the BOE.

11.2.19 Approve a Special Education Contract between GMRSD and P G Chambers School for three students to attend the ESY and ten month program for the 2013-2014 school year commencing July 8, 2013 at a cost of \$201,070.80 (\$ 67,023.60 per student).

11.2.20 Approve an ESY Special Education Contract between GMRSD and ESC of Morris County for one student for the 2013 summer at a cost of \$ 3,672.00. The program will begin on 7/1/13 and terminate on 8/9/13.

11.2.21 Approve the purchase from School Tech Supply 45 desktop computers for 2013-2014 at a cost of \$15,097.00 Computers have a lifetime parts warranty.

11.2.22 Approve an ESY Special Education Contract between GMRSD and Hunterdon Learning Center for one student for the period July 8, 2013 through August 16, 2013 for a tuition cost of \$7,020.00.

11.2.23 Approve the second amendment to the NCLB Grant 2012-2013 for the Title IIA portion. More funds need to be allocated to Substitute Teachers who are in for regular teacher professional Development. Amount changed from \$7,241.00 to \$10,000.00.

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11.3 Upon recommendation of the Superintendent, motion by William Vonder Haar, seconded by Joe Mailloux, to approve the following **BUILDINGS/GROUNDS/TRANSPORTATION** items 11.3.1 to 11.3.6.

Motions carried in a unanimous roll call vote.

11.3.1 Approve GMMS building usage to HHS Sports Operations effective June 24, 2013 thru June 27, 2013, at a rate of \$25.00 per hour including ½ hour before and after for custodial cleanup. (xx hrs. x 4 days = XX hrs. x \$25/hr. = \$XXX)

11.3.2 Approve Central School building usage to HHS Sports Operations effective June 24, 2013 thru June 27, 2013, at a rate of \$25.00 per hour including ½ hour before and after for custodial cleanup. (xx hrs. x 4 days = XX hrs. x \$25/hr. = \$XXX)

11.3.3 Approve GMMS building usage to HHS Girls Basketball Camp (8:00 A.M. - 12:30 P.M.) effective July 8, 2013 thru July 11, 2013 at a rate of \$25.00 per hour including ½ hour before and after for custodial cleanup. (5.5 hours x 4 days = 22 hours x \$25.00 per hour = \$550.00)

11.3.4 Approve Central School building usage to HHS Girls Basketball Camp (8:00 A.M. - 12:30 P.M.) effective July 8, 2013 thru July 11, 2013 at a rate of \$25.00 per hour including ½ hour before and after for custodial cleanup. (5.5 hours x 4 days = 22 hours x \$25.00 per hour = \$550.00)

11.3.5 Approve Rug and Floor Store, Inc., 280 N. Midland Avenue, Bldg. M, Postal Unit #220, Saddle Brook, NJ 07663 for the Base Bid, Alternate No.1, Alternate No.2, and Alternate No.3 in the amount of \$32,250.00. The bid is for the Liberty School. The only other bidder was Commercial Interiors Direct, Riverdale, NJ with a total bid of \$41,300.00.

11.3.6 Approve the installation of carpet in the BOE office by Commercial Interiors Direct, Inc. in the amount of \$7,709.32.

The other quotes were:

Direct Connect Installers	Belleville, NJ	\$7,937.50
Reliable Contractors	Bloomfield, NJ	\$9,578.00
Hackettstown Flooring	Hackettstown, NJ	No Quote

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Public Comment/ New Business:

Mr. Cullen commented on the rumor that the Liberty School will be closed.

Joe Mailloux requested that when jobs go out to bid, an effort be made to get more bidders in the hopes of getting more competitive prices. He also thanked David Mango, shared Superintendent for his first year. He applauded him for his commitment, forward thinking and being proactive.

Motion by Ed O'Melia, seconded by Jen Cassini, whereas, the Board must consider matters involving personnel, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 9:50 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Jen Cassini to re-enter regular session at 10:15 PM.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Jen Cassini, to adjourn at 10.16 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary