

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, June 9, 2014

The workshop meeting of the Great Meadows Regional Board of Education was held on Monday, June 9, 2014 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:00 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Ed O'Melia, Joe Mailloux, Jamie Cicerelle, Fred Miller, Lori Prymak, Agatha Wilke, William Vonder Haar and David Schmitz.

Absent: Susan Cullen

David Mango, Superintendent and Kathleen Gesumaria, Liberty School Principal, were also present.

Mr. Vonder Haar asked if we would be voting on any items. Mr. O'Melia responded no, that this was a work meeting not a work/action meeting.

The Superintendent suggested for the months of July and August that we do not conduct traditional committee meetings on the second Monday of the month. He further suggested that the July 29 and August 26th meetings function as work/action meetings and that separate committee meetings will be conducted as needed. The Board agreed.

Liberty School Principal, Kathy Gesumaria, presented a report card/grade proposal change for the 2014-15 school year. (See attached memo). Several members were in agreement with Ms. Gesumaria's suggestions. Ms. Gesumaria will convene these changes to parents and staff prior to September 1, 2014.

Mr. O'Melia and Ms. Prymak asked about Mr. D' Agostino's move as it related to the personnel section to 5th grade to Library/Technology position. Mr. Mango explained the process and cause for the recommendation.

Several discussions took place surrounding proposed district goals and the GMRSD Strategic Planning Administrative Plan. Mr. Mango explained that he and Ms. Inskeep will be providing them with annual updates, how it links to merit goals as well

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as the NJSBA CSA annual evaluation.

Mr. Schmitz had questions relating to the Finance section 5.2. Mr. Mango suggested that he contact the Business Administrator relative to particular numbers.

5.1 PERSONNEL/CURRICULUM Committees: Motion to approve, at the regularly scheduled Great Meadows Regional Board Meeting on June 17, 2014, the following items recommended by the Superintendent:

5.1.1 Motion to approve contracts for the following **12 month** employees effective July 1, 2014, through June 30, 2015:

ADMINISTRATORS

Ernest Batha, Jr. - Central School
Kathleen Gesumaria - Liberty School - Tenure: 9/01/17
Israel Marmolejos - Middle School

BUSINESS ADMINISTRATOR

Julie Mumaw

ADMINISTRATIVE ASSISTANT to Superintendent

Ellen Weiss

DISTRICT BUSINESS OFFICE

Bernice Billings - Human Resources/Payroll
Diane Van Heerden - Accounts Payable

SECRETARIAL

Deb Berger - Child Study Team
Kathy Ascolese - Central School
Carole Durna - Middle School + substitute caller
Susan Lanzarone - Liberty School

COMPUTER TECHNICIAN

Michael Hann

TREASURER OF SCHOOL MONIES

Paula Hatch

MAINTENANCE

Joseph Kiley
David White

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HEAD CUSTODIANS

Frank Bush - Liberty School
Joseph Kiley - Middle School
Leigh Reiter - Central School

CUSTODIANS

Jose Alpizar
Juan Alpizar
Gene Farber
Glenn Kuhnsman
Greg Lombardo
John Ricardo
Harry Unangst

5.1.2 Motion to approve employment for the following **10 month** employee effective September 1, 2014, through June 30, 2015:

Debra Grigoletti, Vice Principal of GMMS
Vanessa Henderson, P/T office clerk

CUSTODIAN P/T EVENINGS

Marcia Goralczyk

CAFETERIA AIDES @ 2 hrs. per day

Central School
Position Open
Position Open

Liberty School
Charlene Spezza
Christine Stanford

Middle School
Jill Russo

5.1.3 Motion to rescind the approval on May 7, 2014, of Charlotte McCormack, as a Central School cafeteria aide, for the 2014-2015 school year.

5.1.4 Motion to approve the following chaperones for the 8th grade Washington, D.C. trip, June 4 thru June 6, 2014 at the overnight rate of \$185.00, as per GMRBOE/GMREA negotiated contract:

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James Bechtel, Wellness teacher
Debbie Grigoletti, Vice Principal
Casey Pach, 8th gr. ELA teacher
Jeff Rosequist, 8th gr. Social Studies teacher
Martha Teixeira, Spanish teacher
Stephen Thorpe, 8th gr. Science teacher
Kate Severson, MS Guidance Counselor
Cheryl Wilson, Nurse

5.1.5 Motion to approve the grade and teaching assignment for the 2014-2015 school year for Joseph D'Agostino. Currently, Mr. D'Agostino is teaching gr. 5. In the 2014-2015 school year, he will be the Technology teacher for grades 3-5.

5.1.6 Motion to approve Beth Hendershot, nurse at Central School, to be the nurse for the ESY program effective July 7, 2014, through August 7, 2014, Monday thru Thursday, 8:30 A.M. - 11:00 A.M. at an hourly rate of \$38.00, as per GMRBOE/GMREA contract.

5.1.7 Motion to approve Jessica Silpoch, 8th gr. Special Education teacher, and Kim Blanchard, 7th gr. Math teacher, to become two (2) ESY special education teachers for the ESY program effective July 7, 2014, through August 7, 2014, Monday thru Thursday, 8:30 A.M. - 11:30 A.M. at an hourly rate of \$38.00, as per GMRBOE/GMREA contract.

5.1.8 Motion to approve Jim Bechtel for the 2013-2014 Golf Club during May 2014 at 2x/week (8 hrs.) @ \$25 = \$200.00.

5.1.9 Motion to approve acceptance of the 2014-2016 GMRSD District Goals. (as per attached)

5.1.10 Motion to approve acceptance of the 2013-14 Action Plan for the 5-year Strategic Plan. (as per attached)

5.1.11 Motion to approve Kim Blanchard, 7th gr. Math teacher, to administer homebound instruction to a 7th gr. student effective June 4, 2013 thru June 18, 2014, at an hourly rate of \$38.00.

5.1.12 Motion to approve Gwen Fisher as the Media Specialist in GMMS effective September 1, 2014, through June 30, 2015, at Step 1 BS for an annual salary of \$51,920.00.

5.1.13 Motion to approve (person will be determined prior to

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June 17th) as head custodian (daytime) at Liberty School effective July 1, 2014, through June 30, 2015, at a stipend of \$3,000.00.

5.1.14 Motion to approve Brendan and Connor Wohlgemuth as a summer custodians effective June 19, 2014, through August 29, 2014, at an hourly rate of \$10.15. This is for one position and Brendan and Connor will rotate weeks working for GMRSD.

5.1.15 Motion to approve payment for unused sick days to the following retirees at a rate of \$63 per day with a cap of \$11,500.00 to be paid in two (2) payments August 15, 2014 and January 15, 2015, as per contract:

Marcia Goralczyk, Technology teacher - (210.5) = \$11,500.00
Ellen Gulini, 4th gr. teacher - (121) = \$7,623.00
Elizabeth Hart, Wellness teacher - (229.25) = \$11,500.00
Linda O'Connor, Media Specialist - (163) = \$10,269.00

5.1.16 Motion to approve payment for unused sick days to Russell Warne, Supervisor of Buildings and Grounds, at the rate of \$20 per day with a cap of \$4,000.00 - (101) = \$2,020.00 at the time of retirement.

5.1.17 Motion to approve H. Jared Matthijssen, as a substitute custodian at the hourly rate of \$10.15 for summer hours and an hourly rate of \$10.58 for school-year hours.

5.2 **FINANCE Committees:** Motion to approve, at the regularly scheduled Great Meadows Regional Board Meeting on June 17, 2014, the following items recommended by the Superintendent:

5.2.1 Motion to approve the following resolutions:

Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

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School Business Administrator

Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

5.2.2 Motion to approve an ESY Special Education contract between GMRSD and the Developmental Center for Children and Families for one (1) student for the period July 9, 2014 through August 8, 2014 at a cost of \$4,750.00.

5.2.3 Motion to approve members of the GMRSD Board of Education and the Superintendent to attend the NJSBA Convention in Atlantic City, NJ from October 28 through October 30, 2014.

5.2.4 Motion to approve the agreement with Maschio's Food

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Services to provide a food service program for the period July 1, 2014 to June 30, 2015 for a management fee of \$10,449.00 and a maximum subsidy of \$0. The management fee will be payable in 10 monthly installments of \$ 1,044.90 starting September 1, 2014. This fee denotes a 1.0% increase over 2013-2014.

5.2.5 Motion to approve the following transfers:

From 11-000-261-420-000-000 Maint Cont.
To 12-000-896-000-000 SDA Assessment 13-14.
\$1,077.68. SDA interest assessment.

From 11-000-291-270-333-000 Prescription
To 11-000-270-515-000 Special Ed Trans.
\$11,781.00. Increase in Special Ed High
School Transportation.

From 11-000-216-320-000-000 OT/PT/Blind Comm
To 11-000-230-590-000-001 Purch Serv
Interlocal. \$15,250.00. Pay 13-14 Interlocal
Agreement.

From 11-000-261-610-000-002 Cent Maint
Supplies
To 11-000-230-331-000 Adm Legal Sv. \$
2,143.12. Increased Legal Costs.
From 11-000-261-420-000-003 Maint Cont.
To 11-000-230-530-000 \$5,066.05. Legal ads
and Employment ads.

From 11-000-216-320-000-000 OP/PT/Blind
Commission.
To 11-000-270-515-000 Spec Ed Transp
\$10,000.00. Increased High School Special Ed
Transportation.

5.2.6 Motion to approve the following 2014-15
tuition contracts between GMRSD and
Hackettstown Public Schools: Regular Tuition
(385 students @ \$14,000) - (\$5,390,000 -
\$28,832) = \$5,361,168, LLD Self Contained
Adjustment = \$58,658, Resource Room (26,781
hours @ \$20.00) = \$535,620 plus 2012-13 adj.
(\$28,809) = \$564,422.

5.2.7 Motion to approve the annual contract

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between GMRSD and Earthspec for transportation consulting services for the 2014-2015 school year at a cost of \$16,392.00 to be paid in monthly installments of \$1,366.00. This agreement is for 12 months of service beginning 7/1/14 through 6/30/15. There is no increase from 2013-14.

5.2.8 Motion to approve a Special Education Contract between GMRSD and PG Chambers School for three (3) students to attend the ESY and ten month program for the 2014-2015 school year commencing July 7, 2014, at a cost of \$206,350.20. (\$68,783.40 per student).

OLD BUSINESS: Mr. O'Melia suggested that the class size policy be amended to reflect an annual review by the board. Ms. Prymak and Mr. Miller explained that they believed the numbers originally did not reflect an overage of class size.

Motion by Ed O'Melia, seconded by Joe Mailloux, whereas, the Board must consider matters concerning the evaluation of the Superintendent, and salary and contractual language adjustments for support staff, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 9:45 PM to discuss the above mentioned matters, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous roll call vote.

Motion by Ed O'Melia, seconded by Fred Miller to re-enter regular session at 10:30 PM.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Joe Mailloux, to adjourn at 10:30 PM.

Motion carried in a unanimous voice vote.

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Respectfully submitted,

David Mango
Superintendent