

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, June 17, 2014**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, June 17, 2014 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:02 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Ed O'Melia, Susan Cullen, Jamie Cicerelle, Fred Miller, Agatha Wilke, William Vonder Haar and David Schmitz.

Absent: Joe Mailloux and Lori Prymak

David Mango, Superintendent, Julie Mumaw, Business Administrator, R. Taylor Ruilova, Attorney with Comegno Law Group, PC, Israel Marmolejos, Middle School Principal, Ernest Batha, Central School Principal and Kathleen Gesumaria, Liberty School Principal, were also present.

There were thirty members of the public in attendance.

Motion by Ed O'Melia, seconded by David Schmitz, to approve the minutes from May 27, 2014.

Motion carried in a voice vote with Wilke abstaining.

Motion by Ed O'Melia, seconded by Susan Cullen, to approve the executive session minutes from May 27, 2014.

Motion carried in a voice vote with Wilke abstaining.

Motion by Ed O'Melia, seconded by Fred Miller, to accept the Financial Report of the Secretary and Treasurer for the month ending May 31, 2014 as per copy attached, and to certify that as of May 31, 2014 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried in a unanimous roll call vote.

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Motion by Fred Miller, seconded by David Schmitz to approve the General Fund bills from May 28, 2014 to June 17, 2014 in the amount of \$1,306,263.43.

Motion carried in a roll call vote.

Motion by Fred Miller, seconded by David Schmitz, to approve the cafeteria bills from May 27, 2014 to June 17, 2014 in the amount of \$ 3,110.36.

Motion carried in a unanimous roll call vote.

The Superintendent congratulated and had the building principals present plaques to the following retirees for the 2013-2014 school year:

- ❖ Marcia Goralczyk - 1990-2014 (Liberty Technology teacher)
- ❖ Ellen Gulini - 2006-2014 (Liberty 4th gr. teacher)
- ❖ Elizabeth Hart - 1990-2014 (Central Wellness teacher)
- ❖ Linda O'Connor - 1993-2014 (Middle School Media Specialist)
- ❖ Russ Warne -2006-2014 (District Supervisor of Buildings/Grounds)

Motion by Ed O'Melia, seconded by Fred Miller, whereas, the Board must consider matters involving personnel, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 7:20 PM to discuss the above mentioned matters, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous roll call vote.

Motion by Ed O'Melia, seconded by Fred Miller to re-enter regular session at 7:53 PM.

Motion carried in a unanimous voice vote.

13.1 Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Susan Cullen, to approve the following **PERSONNEL/CURRICULUM** items 13.1.1 to 13.1.20.

Motion carried in a roll call vote with Cullen abstaining from

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13.1.9 and 13.1.10 and Vonder Haar voting no to 13.1.2;
13.1.9; 13.1.10 and abstaining from 13.1.12.

13.1.1 Approve the salaries for the following **12 month**
employees effective July 1, 2014, through June 30, 2015.
Contracts are on file in the Board Office.

ADMINISTRATORS

Kathleen Gesumaria – Liberty School – Tenure: 9/01/17	\$ 95,500.00
Israel Marmolejos – Middle School	\$ 116,410.75

BUSINESS ADMINISTRATOR

Julie Mumaw	\$ 102,779.80
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ADMINISTRATIVE ASSISTANT to Superintendent

Ellen Weiss	\$ 58,393.99
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DISTRICT BUSINESS OFFICE

Bernice Billings – Human Resources/Payroll	\$ 46,254.52
Diane Van Heerden – Accounts Payable	\$ 39,351.39

SECRETARIAL

Deb Berger – Child Study Team	\$ 36,394.68
Kathy Ascolese – Central School	\$ 30,750.00
Carole Durna – Middle School + substitute caller	\$ 44,355.61
Susan Lanzarone – Liberty School	\$ 39,157.50

COMPUTER TECHNICIAN

Michael Hann	\$ 60,893.83
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TREASURER OF SCHOOL MONIES

Paula Hatch	\$ 6,362.82
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MAINTENANCE

Joseph Kiley	\$ 33,532.86
David White	\$ 46,877.54

HEAD CUSTODIANS (Stipend)

John Ricardo– Liberty School	\$ 3,000.00
Joseph Kiley – Middle School	\$ 3,000.00
Leigh Reiter – Central School	\$ 3,000.00

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CUSTODIANS

Jose Alpizar	\$ 37,037.93
Juan Alpizar	\$ 33,020.10
Franklin Bush	\$ 30,572.46
Gene Farber	\$ 27,850.45
Glenn Kuhnsman	\$ 27,556.92
Greg Lombardo	\$ 28,367.28
Leigh Reiter	\$ 30,885.67
John Ricardo	\$ 28,345.60
Harry Unangst	\$ 40,083.25

13.1.2 Motion to approve the salaries for the following **10 month** employees effective September 1, 2014, through June 30, 2015. Contracts are on file in the Board Office.

Debra Grigoletti, Vice Principal of GMMS	\$72,800.00
Vanessa Henderson, P/T office clerk	\$ 8,064.57

CUSTODIAN P/T EVENINGS

Marcia Goralczyk	\$10,861.61
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CAFETERIA AIDES @ 2 hrs. per day

Central School

Position Open

Position Open

Liberty School

Charlene Spezza	\$3,467.88
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Christine Stanford	\$3,331.06
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Middle School

Jill Russo	\$3,054.06
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13.1.3 Rescind the approval on May 7, 2014, of Charlotte **McCormack**, as a Central School cafeteria aide, for the 2014-2015 school year.

13.1.4 Approve the following chaperones for the 8th grade Washington, D.C. trip, June 4 thru June 6, 2014 at the overnight rate of \$185.00, as per GMRBOE/GMREA negotiated contract:

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James Bechtel, Wellness teacher
Debbie Grigoletti, Vice Principal
Casey Pach, 8th gr. ELA teacher
Jeff Rosequist, 8th gr. Social Studies teacher
Martha Teixeira, Spanish teacher
Stephen Thorpe, 8th gr. Science teacher
Kate Severson, MS Guidance Counselor
Cheryl Wilson, Nurse

13.1.5 Approve the grade and teaching assignment for the 2014-2015 school year for Joseph D'Agostino. Currently, Mr. D'Agostino is teaching gr. 5. In the 2014-2015 school year, he will be the Technology teacher for grades 3-5.

13.1.6 Approve **Beth Hendershot**, nurse at Central School, to be the nurse for the ESY program effective July 7, 2014, through August 7, 2014, Monday thru Thursday, **8:30 A.M. - 11:00 A.M.** at an hourly rate of \$38.00, as per GMRBOE/GMREA contract.

13.1.7 Approve **Jessica Silpoch**, 8th gr. Special Education teacher, and **Kim Blanchard**, 7th gr. Math teacher, to become two (2) ESY special education teachers for the ESY program effective July 7, 2014, through August 7, 2014, Monday thru Thursday, **8:30 A.M. - 11:30 A.M.** at an hourly rate of \$38.00, as per GMRBOE/GMREA contract.

13.1.8 Approve **Jim Bechtel** for the 2013-2014 Golf Club during May 2014 at 2x/week (8 hrs.) @ \$25 = \$200.00.

13.1.9 Approve acceptance of the **2014-2016 GMRSD District Goals**. (as per attached)

13.1.10 Approve acceptance of the **2013-14 Action Plan** for the 5-year Strategic Plan. (as per attached)

13.1.11 Approve **Kim Blanchard**, 7th gr. Math teacher, to administer homebound instruction to a 7th gr. student effective June 4, 2013 thru June 18, 2014, at an hourly rate of \$38.00.

13.1.12 Approve **Gwen Fisher** as the Media Specialist in GMMS effective September 1, 2014, through June 30, 2015, at Step 1 BS for an annual salary of \$51,920.00.

13.1.13 Approve **John Ricardo** as head custodian (daytime) at Liberty School effective July 1, 2014, through June 30, 2015,

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at a stipend of \$3,000.00.

13.1.14 Approve Brendan **and Connor Wohlgemuth** as a summer custodians effective June 19, 2014, through August 29, 2014, at an hourly rate of \$10.15. This is for one position and Brendan and Connor will rotate biweekly working for GMRSD.

13.1.15 Approve payment for unused sick days to the following retirees at a rate of \$63 per day with a cap of \$11,500.00 to be paid in two (2) payments August 15, 2014 and January 15, 2015, as per contract:

Marcia Goralczyk, Technology teacher - (210.5) = \$11,500.00

Ellen Gulini, 4th gr. teacher - (121) = \$7,623.00

Elizabeth Hart, Wellness teacher - (229.25) = \$11,500.00

Linda O'Connor, Media Specialist - (163) = \$10,269.00

13.1.16 Approve payment for unused sick days to **Russell Warne**, Supervisor of Buildings and Grounds, at the rate of \$20 per day with a cap of \$4,000.00 - (101) = \$2,020.00 at the time of retirement.

13.1.17 Approve **H. Jared Matthijssen**, as a substitute custodian at the hourly rate of \$10.15 for summer hours and an hourly rate of \$10.58 for school-year hours.

13.1.18 Acknowledge the receipt of the Superintendent's HIB Incidents Report for the month of May 2014.

13.1.19 Approve Joe Kiley as head custodian (daytime) at the Middle School and Leigh Reiter as head custodian (daytime) at Central School effective July 1, 2014, through June 30, 2015, at a stipend of \$3,000.00 each.

13.1.20 Accept, with regret, the resignation of Ernest J. Batha, Jr., Central School Principal, effective July 9, 2014.

13.2 Upon recommendation of the Superintendent, motion by Fred Miller, seconded by David Schmitz, to approve the following **FINANCE** items 13.2.1 to 13.2.13.

Motion carried in a unanimous roll call vote with Cullen voting no to the tuition reserve resolution of motion 13.2.1

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and Vonder Haar voting no to 13.2.7.

Motion by Vonder Haar, seconded by Fred Miller, to approve the change of the dollar amount for the Capital Reserve motion and the Maintenance Reserve motion to not to exceed \$200,000.00.

Motion carried in a unanimous voice vote.

13.2.1 Approve the following resolutions:

Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

Transfer of Current Year Surplus to Maintenance Reserve

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WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a

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Tuition Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator

13.2.2 Approve an ESY Special Education contract between GMRSD and the Developmental Center for Children and Families for one (1) student for the period July 9, 2014 through August 8, 2014 at a cost of \$4,750.00.

13.2.3 Approve members of the GMRSD Board of Education and the Superintendent to attend the NJSBA Convention in Atlantic City, NJ from October 28 through October 30, 2014.

13.2.4 Approve the agreement with Maschio's Food Services to provide a food service program for the period July 1, 2014 to June 30, 2015 for a management fee of \$10,449.00 and a maximum subsidy of \$0. The management fee will be payable in 10 monthly installments of \$ 1,044.90 starting September 1, 2014. This fee denotes a 1.0% increase over 2013-2014.

13.2.5 Approve the following transfers:

From 11-000-261-420-000-000 Maint Cont.

To 12-000-896-000-000 SDA Assessment 13-14. \$1,077.68. SDA interest assessment.

From 11-000-291-270-333-000 Prescription

To 11-000-270-515-000 Special Ed Trans. \$11,781.00.
Increase in Special Ed High School Transportation.

From 11-000-216-320-000-000 OT/PT/Blind Comm

To 11-000-230-590-000-001 Purch Serv Interlocal. \$15,250.00.

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Pay 13-14 Interlocal Agreement.

From 11-000-261-610-000-002 Cent Maint Supplies

To 11-000-230-331-000 Adm Legal Sv. \$ 2,143.12. Increased Legal Costs.

From 11-000-261-420-000-003 Maint Cont.

To 11-000-230-530-000 \$5,066.05. Legal ads and Employment ads.

From 11-000-216-320-000-000 OP/PT/Blind Commission.

To 11-000-270-515-000 Spec Ed Transp \$10,000.00. Increased High School Special Ed Transportation.

13.2.6 Approve the following 2014-15 tuition contracts between GMRSD and Hackettstown Public Schools: Regular Tuition (385 students @ \$14,000) - (\$5,390,000 - \$28,832) = \$5,361,168, LLD Self Contained Adjustment = \$58,658, Resource Room (26,781 hours @ \$20.00) = \$535,620 plus 2012-13 adj. (\$28,809) = \$564,422.

13.2.7 Approve the annual contract between GMRSD and Earthspec for transportation consulting services for the 2014-2015 school year at a cost of \$16,392.00 to be paid in monthly installments of \$1,366.00. This agreement is for 12 months of service beginning 7/1/14 through 6/30/15. There is no increase from 2013-14.

13.2.8 Approve a Special Education Contract between GMRSD and PG Chambers School for three (3) students to attend the ESY and ten month program for the 2014-2015 school year commencing July 7, 2014, at a cost of \$206,350.20. (\$68,783.40 per student).

13.2.9 Approve the Secretary to the Business Administrator as additional signor to the Board of Education Office Checking Account.

13.2.10 Approve the GMRSD BOE President as cosigner to the GMRSD Capital Reserve Account, Maintenance Reserve Account and Investment Account held at First Hope Bank.

13.2.11 Accept the NJSIG 2014 Eric West Safety Grant in the amount of \$5,500.00.

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13.2.12 Approve the Confidential Settlement Letter between JCP&L and GMRSD stipulating the payment of \$90,000.00 over two years in 24 equal monthly installments of \$3,750 to begin July 1, 2014.

13.2.13 Approve Waste Management of New Jersey, Inc. to be the Waste Disposal and Recycling Company for the period July 1, 2014 through June 30, 2015 with an option to extend for an additional 12 or 24 months for the District at a cost of \$11,400. The only other bidder was Gary W. Gray Trucking, Inc. with a bid of \$17,666.40 annually.

PERSONNEL/CURRICULUM Committee: Motion by Ed O'Melia, seconded by David Schmitz, to vote on the following motions separately.

Motion carried in a unanimous voice vote.

Motions 13.2.14 and 13.2.15 carried in a unanimous roll call vote.

13.2.14 Be it resolved, that the Board, upon recommendation of the Superintendent, ratifies and approves the delivery of Child Study Team Services by Warren County Special Services School District personnel at an hourly cost of \$42.00 per hour as follows:

1. Jaimie O'Grady - Supervisor of Child Study Team Services effective May 1, 2014 through June 30, 2014;
2. Kayla Berger - Psychologist effective June 18, 2014 through June 30, 2014 on an as needed basis;
3. Stephen Parigi - Learning Consultant effective June 18, 2014 through June 30, 2014 on an as needed basis; and
4. Casandra Weinshenck - Social Worker effective June 18, 2014 through June 30, 2014 on an as needed basis.

13.2.15 WHEREAS. The Administration has presented the Board with a proposed plan for staff assignments and class scheduling for the 2014-2015 that, in the opinion of the Ammonization, utilizes existing teaching staff and resources in a more efficient and educationally appropriate and proficient manner. However, the implementation of this

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proposed plan will result in a slight increase in class sizes that will exceed the maximums set forth in Board Regulation 2312 for Grades 3, 4, and 5 respectively;

WHEREAS, the Board has indicated that it is supportive of the Administration's proposal notwithstanding the slight increase in class size and exceeding of the maximum limits set in Board Regulation 2312 for Grades 3,4, and 5;

NOW THEREFORE, it is RESOLVED by the Board to waive and suspend the class size maximums set forth in Board Regulation 2312 for Grades 3,4, and 5 only for the 2014-2015 school year pursuant to Board Bylaw 0131;

BE IT FURTHER RESOLVED, that although this limited waiver and suspension represents the intent of the Board for the 2014-2015 school year, the Board still desires to maintain its class size limits for future school years, and as such, the Board, through the Superintendent or his/her designee, will review and report on the effect of that this waiver has on the delivery and quality of instruction that is provided in Grades, 3,4, and 5 before a final determination is made by the Board to whether to revise Board Regulation 2312 in accordance with Board Bylaw 0131.

Public Comment/New Business:

Diane Van Heerden, Central Office A/P Clerk, read a letter to the Board addressing her concerns and disappointment with the handling of the negotiation process, salary increases and loss of summer hours.

Debbie Berger, CST secretary, requested an explanation as to why the custodial staff received a higher percentage increase than the secretarial/clerk staff.

Ed O'Melia stated the salary increases were the prerogative of the Superintendent and the BOE. He thanked both employees for their input and promised that their letters would be reviewed more closely.

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Motion by Ed O'Melia, seconded by David Schmitz, to adjourn at 8:30 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary