

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, July 22, 2014**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, July 22, 2014 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:17 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Ed O'Melia, Joe Mailloux, Lori Prymak, David Schmitz and William Vonder Haar.

Absent: Jamie Cicerelle, Susan Cullen, Fred Miller and Agatha Wilke.

David Mango, Superintendent, Julie Mumaw, Business Administrator Israel Marmolejos, Middle School Principal, Kathleen Gesumaria, Liberty School Principal, and Nadia Inskip, Director of Curriculum and Instruction were also present.

There were three members of the public in attendance.

Motion by Ed O'Melia, seconded by Joe Mailloux, to approve the minutes from June 9, 2014 and June 17, 2014.

Motion carried in a voice vote with Joe Mailloux and Lori Prymak abstaining for June 17, 2014.

Motion by Ed O'Melia, seconded by Joe Mailloux, to approve the executive session minutes from June 9, 2014.

Motion carried in a voice vote.

Motion by Ed O'Melia, seconded by David Schmitz, to accept the Financial Report of the Secretary and Treasurer for the month ending June 30, 2014 as per copy attached, and to certify that as of June 30, 2014 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Motion carried in a unanimous roll call vote.

Motion by David Schmitz, seconded by Lori Prymak, to approve the General Fund bills from June 14, 2014 to June 30, 2014 in the amount of \$847,829.67.

Motion carried in a roll call vote.

Motion by David Schmitz, seconded by Lori Prymak, to approve the General Fund bills from July 1, 2014 to July 22, 2014 in the amount of \$545,356.86.

Motion carried in a unanimous roll call vote.

Motion by David Schmitz, seconded by Lori Prymak, to approve the cafeteria bills from June 18, 2014 to July 22, 2014 in the amount of \$ 30,330.87.

Motion carried in a unanimous roll call vote.

Ed O'Melia, President, addressed Kathleen Ascolese's letter and questions concerning the loss of Fridays off during the summer and the inability for school secretaries to take break or leave the office for lunch. Ed responded that the building principals in their capacity to manage the office in order for an employee to take a break or have lunch.

The Superintendent gave the final EVVRS report for the school district for the year 2013-2014.

Israel Marmolejos, Middle School Principal, and Kathleen Gesumaria, Liberty School Principal, presented drafts of the Student Handbook/Policy for the 2014-2015 school year.

Public Comment on Agenda items: Thomas Ackerman, new 4th grade teacher, thanked the BOE and the district for hiring him.

14.1 Upon recommendation of the Superintendent, motion by Lori Prymak, seconded by William Vonder Haar, to approve the following **PERSONNEL/CURRICULUM** items 14.1.1 to 14.1.14.

Motion carried in a unanimous roll call vote.

14.1.1 Employ the following personnel effective
September 1, 2014 through June 30, 2015:

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Kim Blanchard (7th gr. Math teacher) - 7th gr. Special Education teacher Step 7MA+30 - \$60,085.00

Michael Feliu (MAL Sp. Ed. Replacement) - 6th/7th gr. Spec. Ed. Teacher Step 2BS - \$52,170.00 (IDEA funding)

Christine Allen (GMMS instructional aide) - 7th/8th gr. Math teacher Step 1BS - \$51,920.00

Thomas Ackerman - 4th grade teacher Step 1BS - \$51,920.00

James Bowman - 5th gr. (Math, Science, Social Studies) Step 1BS - \$ 51,920.00

14.1.2 Approve a pro-rated 2014-2015 contract for **Ernest Batha, Jr.** effective July 1, 2014, through July 9, 2014 totaling \$3,126.97.

14.1.3 Approve the *unused vacation days* for **Ernest Batha, Jr.** at the rate of \$446.71 per diem x 8.5 days = \$3,797.04. (as per contract)

14.1.4 Approve the *unused vacation days* for **Jill Boyle.** Supervisor of Child Study Team, at the rate of \$382.50 per diem x 9 days = \$3,442.50. (as per contract)

14.1.5 Approve payment to PSD aides for two (2) student contact days on June 19 and June 20, 2014:

Lynn Quinto - .5x x 2 days = \$59.15

Jeanmarie Tagliareni - 2 days = \$165.76

14.1.6 Approve the movement of **Christina Stanford,** cafeteria aide, from *Liberty School to Central School* effective September 1, 2014, through June 30, 2015.

14.1.7 Accept, with regret, the resignation of **Dana Gruszecki,** fourth grade teacher at Liberty, effective July 28, 2014.

14.1.8 Approve **Brooke Flynn,** 1st grade teacher, to become the mentor to **Adrienne Larsen,** 1st grade maternity leave teacher. Ms. Flynn is replacing Jennifer Koster who has resigned her teaching position.

14.1.9 Approve a stipend for the following certificated staff

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personnel: 6/26/14 Mary **Redus** - CST mtg. 1.25 hrs. x \$38/hr. = \$47.50

14.1.10 Approve Mary Redus as the General Supplies Coordinator effective August 1 through August 31, 2014, at the hourly rate of \$9.00 with a maximum of 30 hours.

14.1.11 Tabled until after executive session.

14.1.12 Approve **Michael Mai** for the 2014-2015 school year as Central School Principal with a starting date to be determined. Annual salary will be \$90,000.00, prorated.

14.1.3 Accept, with regret, the resignation of **Vedanira Fernandez**, Liberty School aide, effective immediately.

14.1.14 Approve **Victoria Castner and Pam Stern** as substitutes in GMRSD for the 2014-2015 school year.

14.2 Upon recommendation of the Superintendent, motion by David Schmitz, seconded by Joe Mailloux, to approve the following **FINANCE** items 14.2.1 to 14.2.22.

Motion carried in a roll call vote with Prymak voting no to 14.2.16.

14.2.1 Approve a PSD Special Education ESY Contract between GMRSD and Allamuchy BOE for five (5) students for the period July 7, 2014, to August 7, 2014, for 20 half days at \$1,715.00 per student, total cost of tuition is \$8,575.00.

14.2.2 Approve a PSD Special Education ESY Contract between GMRSD and ESC of Morris County for one (1) student for the period July 1, 2014, to August 8, 2014, at a cost of \$3,727.00. Personal Aide services at a per diem cost of \$112 will also be added (28 days x \$112= \$3,316.00).

14.2.3 Approve a Special Education Contract between GMRSD and Shepard Preparatory High School, Morristown, NJ for one (1) student for the 2014-15 school year with a start date of September 2, 2014, for a cost of \$48,732.90. (183 days at \$266.30 per Diem).

14.2.4 Approve Mansfield Township Board of Education to be the Lead LEA for the Title III Consortium for the 2014-15 Federal Fiscal Year. GMRSD's fund amount is \$4,094.00.

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14.2.5 Approve the application and the acceptance of the 2014-2015 IDEA Pre-School and Basic Grant in the amount of \$4,970.00 (Pre-School) and \$217,948.00 (Basic).

14.2.6 Approve the application and acceptance of the 2014-2015 NCLB grant in the following amounts: Title I \$43,784.00, Title III \$ 4,094.00 (Consortium) and Title IIA \$21,579.00.

14.2.7 Approve the following resolution:

THIS AGREEMENT, made this 22nd day of July, 2014, in the County of Warren, State of New Jersey, by and between New Jersey Schools Insurance Group, hereinafter referred to as "**NJSIG**", and the Great Meadows Regional School District, hereinafter referred to as "**Educational Institution**";

WHEREAS, the **NJSIG** seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 ET. Seq. and the regulations promulgated pursuant thereto;

WHEREAS, the **Educational Institution** has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the **Educational Institution** certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to **NJSIG**.

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Institution** hereby establishes/renews its membership with **NJSIG** for a three (3) year period, beginning July 1, 2014, and ending July 1, 2017 at 12:01 a.m. eastern standard time.
2. The **Educational Institution** agrees to participate in **NJSIG** with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".

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3. The **Educational Institution** hereby ratifies and affirms the bylaws and other organizational and operational documents of **NJSIG** and as from time to time amended by **NJSIG** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The **Educational Institution** agrees to be a participating member of **NJSIG** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the **NJSIG** Plan of Risk Management.
5. In consideration of membership in **NJSIG**, the **Educational Institution** agrees that for those types of coverage in which it participates, the **Educational Institution** shall jointly and severally assume and discharge the liability of each and every member of **NJSIG** all of whom, as a condition of membership in **NJSIG**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Institution** is pledged to the punctual payment of any sums which shall become due to **NJSIG** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If **NJSIG**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Institution** agrees to reimburse **NJSIG** for all such reasonable expenses, fees and costs on demand.
7. **The Educational Institution** and **NJSIG** agree that **NJSIG** shall hold all monies paid by the **Educational Institution** to **NJSIG** as fiduciaries for the benefit of **NJSIG** claimants all in accordance with applicable statutes and/or regulations.
8. **NJSIG** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

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By:

Authorized Signature

By:

Executive Director, Martin
Kalbach,
New Jersey Schools Insurance
Group

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Great Meadows Regional School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Great Meadows Regional School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Great Meadows Regional School District under its obligations as a member of the New Jersey Schools Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE
Great Meadows Regional School District:

THAT the Board of Education of Great Meadows Regional School District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

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THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property EDP General Liability
 Umbrella/Excess
Equip Breakdown Crime/Bonds Automobile Liability
 Errors Omissions
Auto Physical Damage Workers' Compensation

Adopted by the Board of Education of the Great Meadows Regional District, New Jersey, this 22nd day of July 2014 for a three year term.

ATTEST

Print Name and Title

14.2.8 Approve a Special Education ESY contract between GMRSD and Knowlton Twp. BOE for one (1) student for four weeks including OT/PT/Speech/Nurse at a cost of \$4,048.00.

14.2.9 Approve a Special Education Contract between GMRSD and Knowlton Twp. BOE for one (1) student for the 2014-2015 school year at a cost of \$30,841.00.

14.2.10 Approve **Juliette Skoldberg** to perform 25-30 hours of preschool and speech evaluation during the summer at her per diem rate of \$57.12/hour. Estimated cost is \$1,713.60.

14.2.11 Approve **Frank Bush** to receive a stipend of \$2,750 for the split custodian/maintenance position for the 2014-15 school year. This stipend was omitted in the June meeting.

14.2.12 Approve a Special Education Contract between GMRSD and Mt. Olive BOE for one (1) student for the period of May 27, 2014 through June 27, 2014 at a cost of \$2,683.25, per diem \$111.80.

14.2.13 Confirm that Great Meadows Regional School District

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will not require Lakeland-Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from Great Meadows Regional school District in accordance with NJAC 6A:23-4(a)ii during the 2014-2015 school year.

14.2.14 Approve a contract between GMRSD and WCS SSD for two students for a full day ESY program for the period June 30, 2014 through July 28, 2014 at a cost of \$6,000.00 and the cost of a Personal Aide for one of the students: \$2,300.00.

14.2.15 Approve the interest earned on the Maintenance Reserve Account to be transferred semiannually to the General Fund per NJAC 6A: 23A:14.2(f).

14.2.16 Approve an increase elementary school lunch prices for the 2014-15 School Year. The elementary lunch will go from \$ 2.50 to \$2.60. The Middle School Lunch will remain the same at \$2.65. This increase is necessitated by the Section 205 - Weighted Average Price Requirement - of the Healthy, Hunger Free Kids Act of 2010 for LEA's that participate in the National School Lunch Program.

14.2.17 Approve a Special Education Contract between GMRSD and The Hunterdon Learning Center for one high school student for the 2014-2015 school year at a cost of \$28,512.00.

14.2.18 Approve a Special Education Contract between GMRSD and The Hunterdon Learning Center for one high school student for the 2014-2015 school year at a cost of \$43,200.00.

14.2.19 Approve the following transportation contracts and routes between Great Meadows Regional School District and First Student, Inc. for the 2014-2015 School Year for a total cost of \$ 625,212.83:

GMR2005

M1	Middle School	\$ 21,684.75
M2	Middle School	\$ 21,684.75
M3	Middle School	\$ 21,684.75
M4	Middle School	\$ 21,684.75
M6	Middle School	\$ 21,684.75
M7	Middle School	\$ 21,684.75

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M8	Middle School	\$ 21,684.75
HS1	Hackettstown High School	\$ 39,542.83
HS3	Hackettstown High School	\$ 39,542.83
HS4	Hackettstown High School	\$ 21,684.75
HS5	Hackettstown High School	\$ 21,684.75
HS6	Hackettstown High School	\$ 21,684.75
HS7	Hackettstown High School	\$ 21,684.75

\$317,617.91

FS-0607-01

FS-1	Hackettstown High School	<u>\$ 23,549.40</u>
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FS-1011-02

LC1	Liberty School	\$ 18,942.04
LC2	Liberty School	\$ 18,942.04
LC3	Liberty School	\$ 18,942.04
LC4	Liberty School	\$ 18,942.04
LC5	Liberty School	\$ 18,942.04
CL1	Central School	\$ 18,942.04
CL2	Central School	\$ 18,942.04
CL3	Central School	\$ 18,942.04
CL4	Central School	\$ 18,942.04
CL6	Central School	\$ 18,942.04
CL7	Central School	\$ 18,942.04
CL8	Central School	\$ 18,942.04

\$227,304.48

1SRA 1314-1

After school run	<u>\$ 10,981.44</u>
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FS-1314-01

CL5	Central School	\$ 22,879.80
MS5	Middle School	\$ 22,879.80
		<u>\$ 45,759.60</u>

14.2.20 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem. Substitute teacher cost comes from Title IIA Grant.

PERSONNEL	WORKSHOP	COST	DATES
Jennifer Black	Dyslexia workshop	\$300.00	7/22, 23, 2014

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Megan Rymon Orton Gillingham Training \$1,069.00
7/28, 29,30,31,8/1/2014

14.2.21 Approve a Special Education Contract between GMRSD and Celebrate the Children, Denville, NJ for one student for the 2014-2015 school year and ESY 2014 at a cost of \$65,907.00.

14.2.22 Approve the following transfers:

From 11-120-100-101-000-000 Gr 1-5 Sal Teachers
To 11-150-100-101-000-000 Home Inst.-Regular \$4,904.54.
Increased Home Instruction for 13-14.

From 11-120-100-101-000-000 Gr 1-5 Sal Teachers
To 11-150-100-320-000-000 OOD Students- Home Instruction \$3,850.00. Increase HS home instruction.

From 11-000-216-320-000-000 OT/PT/ Blind Commission
To 11-000-219-104-000-000 CST Sal. \$ 4,214.01. Payout of unused earned vacation.

From 11-000-291-270-333-000 Prescription
To 11-000-230-331-000-000 Adm. Legal Service \$ 8,929.74.
Increase Legal service fees.

From 11-000-291-270-333-000 Prescription
To 11-000-230-230-530-000-000 Adm. Comm./Tele \$ 4,134.15.
RFP ads and job vacancy ads.

From 11-130-100-101-000-000 Gr 6-8 Salaries
To 11-000-100-565-000-000 Tuition WCSSSD \$ 9,858.32. New Students during the school year.

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Joe Mailloux, to approve the following **ALL COMMITTEES** item 14.3.1.

Motion carried in a unanimous roll call vote.

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14.3.1 Approve the following bylaws, policies, and regulations for **1st reading**:

NEW AND MANDATED - Alert 201 (October 2013)

Policy #3221 - Evaluation of Teachers
Regulation #3221 - Evaluation of Teachers
Policy #3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Regulation #3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy #3223 - Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
Reg. #3223- Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
Policy #3224 - Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation #3224 - Evaluation of Principals, Vice Principals, and Assistant Principals

REVISED

Policy #1240 - Evaluation of Superintendent
Regulation #1240 - Evaluation of Superintendent
Policy #3142 - Nonrenewal of Nontenured Teaching Staff Member
Regulation #3142 - Nonrenewal of Nontenured Teaching Staff Member
Policy #3144 - Certification of Tenure Charges
Regulation #3144 - Certification of Tenure Charges
Policy #4146 - Nonrenewal of Nontenured Support Staff Member
Regulation #4146 - Nonrenewal of Nontenured Support Staff Member

NEW AND MANDATED - Alert 202 (April 14)

Policy #1581 - Victim of Domestic or Sexual Violence Leave
Policy #6511 - Direct Deposit
Policy #8507 - Breakfast Offer Versus Serve
Policy #8508 - Lunch Offer Versus Serve

REVISED

Policy #0141 - Board Member Number and Term
Policy #0143 - Board Member Election and Appointment
Policy #3125 - Employment of Teaching Staff Members
Policy #3230 - Outside Activities
Policy #3240 - Professional Development for Teachers and

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School Leaders

Regulation #3240 - Professional Development for Teachers and School Leaders

Policy #4125 - Employment of Support Staff Members

Policy #4230 - Outside Activities

NEW AND MANDATED - Alert 203 (June 14)

Policy #3283 - Electronic Communications Between Teaching Staff Members and Students

Policy #4283 - Electronic Communications Between Support Staff Members and Students

Regulation #5612 - Assaults on District Board of Education Members or Employees

Policy #5613 - Removal of Students for Assaults with Weapons Offenses

Regulation #5613 - Removal of Students for Assaults with Weapons Offenses

REVISED

Policy #2412 - Home Instruction Due to Health Condition

Regulation #2412 - Home Instruction Due to Health Condition

Policy #2417 - Student Intervention and Referral Services

Regulations #2417 - Student Intervention and Referral Services

Policy #2481 - Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

Regulation #2481 - Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

Policy #5200 - Attendance

Regulations #5200 - Attendance

Policy #5610 - Suspension

Regulation #5610 - Suspension

Policy #5611 - Removal of Students for Firearms Offenses

Regulation #5611 - Removal of Students for Firearms Offenses

Policy #5612 - Assaults on District Board of Education Members or Employees

Policy #5620 - Expulsion

Policy #8462 - Reporting Potentially Missing or Abused Children

Regulation #8462 - Reporting Potentially Missing or Abused Children

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Unfinished Business: Interlocal Agreements between the townships and the District will be distributed to the BOE members for review and revision.

One BOE member completed the BOE evaluation and also the Superintendent's evaluation

New Business: The Superintendent asked the BOE to consider changing the format of the agenda to more closely model the agenda at Hackettstown School District.

Motion by Ed O'Melia, seconded by David Schmitz, whereas, the Board must consider matters involving personnel and legal issues, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:50 PM to discuss the above mentioned matters, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.

Motion carried in a unanimous roll call vote.

Motion by Ed O'Melia, seconded by Joe Mailloux to re-enter regular session at 9:55 PM.

Motion carried in a unanimous voice vote.

Upon recommendation of the Superintendent, motion by Lori Prymak, seconded by David Schmitz, to approve the following **PERSONNEL/CURRICULUM** item 14.1.11.

14.1.11 Acknowledge the receipt of the Superintendent's HIB Incidents Report for the month of June 2014.

Motion carried in a unanimous roll call vote.

Motion by Ed O'Melia, seconded by David Schmitz, to adjourn at 10:00 PM.

Motion carried in a unanimous voice vote.

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Respectfully submitted,

Julie Mumaw
Board Secretary