

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, April 24, 2018

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, April 24, 2018 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:00 PM by Joe Mailloux, Vice-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Joe Mailloux, Lori Prymak, Dave Schmitz and William Vonder Haar.

Absent: Tim Koeller and Ed O'Melia (arrived @ 7:40 PM).

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Debbi Grigoletti Director of Curriculum, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 45 member of the public in attendance.

Correspondence

Correspondence listed on the agenda was acknowledged.

Superintendent's Report

- ✓ Presentations for the Student of the Month for Central, Liberty and Middle School for the month for March and April 2018 were made.
- ✓ A status update was provide regarding security and alert systems available to the Board of Education for use in the district. Chief Aiello who was also present in the audience also provided an update on matters of security as it relates to the Police Department of Independence Township.
- ✓ The Business Administrator, Timothy Havlusch gave a presentation on the 2018-19 School Budget that was up for final adoption on tonight's agenda.
- ✓ At the conclusion of the budget presentation there were additional and detailed questions and comments from the audience relating to matters of the budget and security and the overall impact of both.

This concluded the Superintendent's report.

Minutes

Motion by Ed O'Melia seconded by Joe Mailloux to approve the minutes from the Regular Meeting of March 20th, 2018. (Regular & Executive Session)

Motion carried in a voice vote with Dave Schmitz abstaining and Susan Cullen voting nay to the Executive Session Minutes.

Committee Reports

The HR Committee reported that the topics of salary recommendations, Job description of T.O.A. and administrative creep were discussed at the last meeting.

The Education Committee reported that the job description of T.O.A. as well as teacher scheduling for pull out assignments were discussed at the last meeting.

Public Comment – Agenda Items Only

There were no public comments at this time on agenda items.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Lori Prymak, to approve the following **OPERATIONS** items A-1 through A-13.

There were clarifications provided on the final budget that was being presented for approval and the overall impact on the tax levy with the reduction in payments for Debt Service.

The motion carried in a roll call vote with Susan Cullen voting nay to item A-7 and William Vonder Haar abstaining on check #'s 52367, 52400 & 52404 in A-1 and voting nay to item A-7.

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- A-1 Approval of Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from March 27, 2018 through April 18, 2018 in the amount of \$1,076,005.41 (Check #'s 52312-52411) **ATTACHMENTS A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from March 1, 2018 through March 31, 2018 in the amount of \$16,537.15 (Check # 22527) **ATTACHMENT A-2.**
- A-3 Approval of Financial Reports – Nothing At this time**
- A-4 Acceptance of Financial Reports Certification – Nothing At this time**
- A-5 Approval of Transfers – Nothing At this time**
- A-6 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events at GMMS as attached: **ATTACHMENT A-6**
- A-7 Motion to adopt Approved Budget for 2018-2019 - BE IT RESOLVED** that the Board of Education, upon the recommendation of the School Business Administrator, approve the adoption of the 2018-2019 Great Meadows Regional School District Budget in the amount stated in this resolution that reflects an increase in total local school district taxation at the statutorily mandated cap of two percent (2%), and **does not utilize** a statutorily allowed use of accrued "banked cap" in the amount of \$133,344, resulting in a total General Fund local tax levy of \$14,188,484; and

WHEREAS, According to the State of New Jersey Department of Education’s budget adequacy calculation, the school district has proposed programs and services in addition to the core curriculum content standards adopted by the State Board of Education; now therefore be it

RESOLVED, That the Great Meadows Regional Board of Education hereby adopts the Annual Budget for the 2018-2019 school year in the total amount of \$21,494,863; and be it further

RESOLVED, that there should be raised for the General Fund \$14,188,484 for the ensuing School Year (2018-2019) with Budgetary Appropriations and Revenues to be as follows:

	Appropriations		Revenue	
	Budget		Local Tax Levy	Other Sources
General Fund	20,550,620		14,188,484	
Local Sources				227,673
State Aide				6,060,971
Health Care Adjustment				
Banked Cap				
District Sources				73,493
Fund 20	296,543			
Grants & Entitlements				296,542
Fund 40 – Debt Service	647,700		488,155	159,545
Sub Total	21,494,863		14,676,639	6,818,224
Total	21,494,863		21,494,863	

BE IT FURTHER

RESOLVED, That the Great Meadows Regional Board of Education hereby approves the adoption of the 2018-2019 school district budget as set forth herein and approved by the New Jersey State Department of Education to be in effect beginning July 1, 2018 through June 30, 2019.

Preliminary increase in Current Expense is **0.32%**.
Preliminary decrease in Special Revenue is **-8.91%**
Preliminary decrease in Debt Service is **-6.88%**

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A-8 Acknowledgement of non-binding Send Receive Tuition Reconciliation Status- BE IT RESOLVED: that the Board of Education upon the recommendation of the Superintendent, School Business Administrator(s) of Great Public School District (GMRSD) and Hackettstown Public School District, Operations Committee of GMRSD and the Finance and Facilities Committee of the Hackettstown Public School District, acknowledge the status of the non-binding send/receive tuition reconciliation as of July 1, 2018 as presented below:

Reconciliation	As of July 1			
Year Ending	18-19	19-20	20-21	21-22
6/30/2015	\$ (281,477)			
6/30/2016	\$ (18,526)	\$ (346,784)		
6/30/2017				
*6/30/2018				
TOTAL	\$ (300,003)	\$ (646,787)		
(*) Unaudited				

A-9 Approval of Facility Use Report – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 5/1/2018 through 6/30/2018 subsequent to appropriate building level approval as needed. **ATTACHMENT A-9**

A-10 Approval of Joint Resolution for Participation of Transportation Services with Sussex County Regional Transportation Cooperative (2018-19) -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the Joint Resolution for Participation of Transportation Services with Sussex County Regional Transportation Cooperative for Transportation Services for the 2018-19 School Year.

A-11 Approval of Resolution for Participation in the Alliance for Competitive Energy Services (ACES) for 2018-19 -- BE IT RESOLVED: that

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Great Meadows Regional School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation

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service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

A-12 MOTION to approve FY19 NJSIG Safety Grant Submission and Acceptance: BE IT RESOLVED that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY19 NJSIG Safety Grant Application in the total amount of \$6,200.00 and hereby accept the award of funds upon subsequent approval of the application. The funds for this grant are to be disbursed in accordance with the provisions of the grant.

A-13 MOTION to approve Agreement for Evaluation, Alcohol and Drug Testing Services with Practice Associates Medical Group, P.A. (PAMG): BE IT RESOLVED that the Board of Education, upon recommendation by the School Business Administrator, approves the agreement for Evaluation, Alcohol and Drug Testing Services in accordance with the Services outlined and fee schedule (Schedule 1) as attached.
ATTACHMENT A-13

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Lori Prymak, to approve the following **HUMAN RESOURCES** items B-1 through B-6 as amended.

Motion carried in a unanimous roll call vote with Susan Cullen voting nay on item B-2 & William Vonder Haar voting nay on item B-2.

B-1 Acceptance of Resignations – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept resignations for the 2017-2018 school year, attached by reference.

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- B-2 Approval of 2018-2019 District Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve district staff for the 2018-2019 school year, attached by reference.
- B-3 Approval of Voluntary Transfer- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the voluntary transfer effective August 30, 2018, attached by reference.
- B-4 Approval to Write Curriculum - BE IT RESOLVED:** that the Board of Education upon the recommendation of the Superintendent, approve to write curriculum for the 2018-2019 school year, attached by reference.
- B-5 Approval of 2018-2019 Organizational Chart - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the 2018-2019 staff organizational chart, attached by reference.
- B-6 Approval of Job Description for Teacher on Assignment – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve the job description for Teacher on Assignment for the 2018-2019 school year, attached by reference.

SECTION C

Upon recommendation of the Superintendent, motion by Ed O’Melia second by Lori Prymak, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 through C-5 as amended.

There was clarification provided about other potential evaluation models used in the district as well as the updating of the policy as it relates to certain students ability to take home technology based on an IEP.

Motion carried in a unanimous roll call vote.

- C-1 Approval of 2017-2018 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2017-2018 school year, attached by reference.
- C-2 Approval of 2017-2018 Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2017-2018 school year, attached by reference.
- C-3 Approval of Adoption of the 2007 Danielson Teacher Evaluation Model - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Chief School Administrator, adopt the 2007 Danielson Teacher Evaluation Model for the 2018-2019 school year, at no cost to the District.
- C-4 Approval of Adoption of the Principal Evaluation Model – BE IT RESOLVED:** that the Board of Education, in accordance with the Teacher Effectiveness and Accountability for Children of New Jersey Act, and upon recommendation of the Superintendent, hereby adopts the Kim Marshall School Leadership Evaluation Model instrument as approved by the New Jersey Department of Education and without any modifications as the instrument for the evaluation of principals for the 2018-2019 school year, at no cost to the District.
- C-5 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1st reading:

P 2361 Acceptable Use of Computer Network/Computers & Resources (Revised)

Other Business

Nothing at this time

Hackettstown Report

The Superintendent gave an update on matters of security in the Hackettstown School District and then BOE met with Architects until midnight at the last meeting. Reviews of Godspell put on at HHS have been excellent

Independence Township Report

Matters under this topic were covered as part of the Superintendent’s Report.

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Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

There were comments due to a lack of understating of the position of Shared Director of Security. There were also comments from the public for the BOE regarding workshop meetings.

Close of Public Comment

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Dave Schmitz to enter Executive Session for the purposes of matters of HIB.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 9:39 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Lori Prymak to re-open the Public Session at 9:47 PM.

Motion carried in a unanimous voice vote.

Motion was made by Ed O'Melia, seconded by Joe Mailloux to approve the following.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report: Acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Lori Prymak, to adjourn at 9:47 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch