

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, April 16, 2012, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:36 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini, Jamie Cicerelle, Joe Mailloux (arrived 7:50 PM), Fred Miller, Ed O'Melia, Jason Schaffer, and Mike Trotter.

Absent: Glenn Sullivan and William Vonder Haar.

Catherine Mozak, Interim Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

There were 50 members of the public in attendance.

A presentation was held by the Great Meadows Middle School Student Leadership Corps members.

A presentation was held by the 6th grade GATE students. They took 2nd place in the Law Fair competition with their performance at the State Bar Foundation in New Brunswick, NJ on May 22, 2012.

Recognition was given to an 8th grade Great Meadows Middle School student for winning the Antibullying poster contest.

Recognition was given to eight 6th grade Great Meadows Middle School students for their performance in the 2012 Warren County Sixth Grade All-Star Band Festival and Concert on March 21, 2012 at Hackettstown High School.

Motion by Ed O'Melia, seconded by Jenn Cassini, to approve the minutes from March 26, 2012.

Motion carried in a voice vote with Schaffer abstaining.

Motion by Ed O'Melia, seconded by Joe Mailloux, to approve the executive session minutes from March 26, 2012.

Motion carried in a voice vote with Schaffer abstaining.

Motion by Ed O'Melia, seconded by Jenn Cassini, to accept the

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

Financial Report of the Secretary and Treasurer for the months ending March 31, 2012, as per copies attached, and to certify that as of March 31, 2012, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous voice vote.

Motion by Fred Miller, seconded by Jenn Cassini, to approve the bills from March 26, 2012 to April 16, 2012 in the amount of \$834,771.79. Motion carried in a unanimous roll call vote.

Motion by Fred Miller, seconded by Jamie Cicerelle, to approve the cafeteria bills from March 26, 2012 to April 16, 2012 in the amount of \$1,880.65. Motion carried in a unanimous roll call vote.

Catherine Mozak, Interim Superintendent's Update.

Public Comment:

Susan Cullen asked if an updated job description for the principal position could be made public.

Susan Cullen asked Dr. Frederiks will be Superintendent July 1, 2012 for sure. It was discussed at the Independence Township meeting that the president would like 3-5 year contract. This should be confidential.

Susan Cullen asked about recording board of education meetings.

Susan Cullen asked if the forensic audit can be made public and stated it should not have been in executive session. Jenn Cassini replied the rules governing executive session are very clear. The entire process has never ruled out possible litigation. At this point, litigation is still on the table. The board of education is not acting in a speedy manner in order to have the best outcome for all parties. Catherine Mozak replied litigation is possible. The board of education does have most of the information, but the situation has not yet been settled. You do not have all the information.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

17.1 Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Mike Trotter, to approve the following **Designations** effective July 1, 2012 through June 30, 2013.

- a. Official Newspapers - The Express Times, Star Ledger, and Warren Reporter.
- b. Bank Depositories -
Bank of America: General Account, Payroll Agency, and Salary Account
First Hope Bank Great Meadows Branch: Three (3) Principals' Checking Accounts, CST Checking Account, Board Office Checking Account, School Building Class Funds, Performing Arts Account, Yearbook Account, Middle School Sunshine Club Account, GMRSD Now Card Account and Great Meadows Regional Cafeteria Account

Signatures required for each account shall be as follows:

General Account - Any three of the following: President or Vice-President; Board Secretary; and Treasurer
Building Class Funds - Any two of the following: Building Principal, Principal's Secretary, Board Secretary
Cafeteria Account - Any two of the following: Board Secretary, Human Resources Secretary
Payroll Agency and Salary Account - Treasurer
Principal Accounts - any two of the following: Building Principal, Board Secretary
CST Checking Account - any two of the following: CST Director, Board Secretary, Human Resources Secretary, or CST Secretary
Board Office Checking - any two of the following: Board Secretary, Human Resources Secretary
Performing Arts Account - Rosemary Kumma and Martha Teixeira
MS Sunshine Club Account - Janis Romanczyk and Linda Wilkins
MS Yearbook Account - Janessa Spellman and Carol Durna
GMRSD Now Card Account - any two of the following: Board Secretary, Human Resources Secretary

- c. Designate Business Administrator as the person responsible for Investments.
- d. Authorize Superintendent to make line item transfers

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

between Board Meetings which will be presented for approval at the following Board meeting.

- e. Petty cash funds be established for July 1, 2012, through June 30, 2013 in the amount of \$75.00 each for Liberty School Office, Central School Office, Middle School Office, Child Study Team and Business Office and that the secretary in each office be designated as the individual who will be responsible for the proper disposition of such funds.
- f. The firm of Brown & Brown be designated as Insurance Broker of Record for the 2012-2013 school year and that all existing policies be renewed July 1, 2012.
- g. Approve the following Tax Shelter Annuity Companies: Siracusa, AXA Equitable, and Lincoln Financial for the 2012-2013 school year.
- h. The Annual Agenda for the Regular Board meetings shall be as follows:

Opening - Roll Call
Communications to the Board
Superintendent's Report
Curriculum Update
Recognitions and Awards
Committee Reports
Requests from Floor - Public Comment
Action Items
Hackettstown BOE Representative's Report
Independence Township Representative's Report
Liberty Township Representative's Report
New Business
Unfinished Business
Adjournment

- i. All existing By-laws, Policies and Regulations of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2012 through June 30, 2013.
 - j. All existing curricula and textbooks of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2012, through June 30, 2013.
- 17.2** Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded by Jason Schaffer, to approve the

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

following **Personnel/Curriculum** items 17.2.1 to 17.2.16.

Motion by Ed O'Melia, seconded by Jen Cassini, to table item 17.2.8.

Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Joe Mailloux, to table item 17.2.10.

Motion carried in a unanimous voice vote.

Motion carried in a unanimous roll call vote to approve items 17.2.1 to 17.2.7, 17.2.9, 17.2.11 to 17.2.16 and table items 17.2.8 & 17.2.10.

- 17.2.1** Approve the following Non-Tenured staff members for employment effective September 1, 2012 through June 30, 2013. Salaries as per successor GMRBOE/GMREA contract to be negotiated.

Ackerman, Lauren - Elem. Guidance
Bienus, Tjasa - .6x - Art Teacher
Boyle, Jill - Dir. of Spec. Ed./Social Worker
Colaco, Donna - Speech Teacher
DeLorenzo, Michelle - Teacher
Frayne, Deanna - Teacher
Hendershot, Beth - Nurse
King, Megan - Teacher
Levenstein, Maria - Art Teacher
Muller, Kerri - Teacher
Spellman, Janessa - Wellness Teacher
Wilson, Cheryl - Nurse
Zeliff, Cheryl - Teacher
Zigarelli, Alyssa - Teacher
Zino, Mary Ann - Teacher

- 17.2.2** Approve the following Tenured Child Study Team personnel for employment effective September 1, 2012 through June 30, 2013. Salaries as per successor GMRBOE/GMREA contract to be negotiated.

Conway, Stephanie - School Psychologist

- 17.2.3** Approve the following Tenured Teaching personnel effective September 1, 2012 through June 30, 2013. Salaries as per successor GMRBOE/GMREA contract to be negotiated.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

Amundsen, Anne - Teacher
Arnold, Judy - Teacher
Baatz, Lisa - Wellness Teacher
Bechtel, James - Wellness Teacher
Benbrook, Melissa - Teacher
Broxton, Amy - Teacher
Buechle, Susan - Teacher
Carroll, Joseph - Teacher
Castanien, Sheila - Teacher
Ciniewicz, Barbara - Teacher
Cole, Nancy - Teacher
Coppola, Joanne - Teacher
Crane, Rachel - Teacher
D'Agostino, Joseph
Davis, Lois - Teacher
DeJesus, Linda - World Language Teacher
Doty, Kristine - Teacher
Exley, Deb - Teacher
Fancher, Amy - Teacher
Feulner, Kara - Teacher
Flynn, Brooke - Teacher
Gibson, Carol - Teacher
Goralczyk, Marcia - Teacher/Technology
Gruszecki, Dana - Teacher
Gulini, Ellen - Teacher
Hart, Betsy - Wellness Teacher
Holochwost, Anita - Teacher
Hornyak, Tracy - Teacher
Horsey, Maggie - Teacher
Kohl, Christine - Nurse
Koster, Jennifer - Teacher
Kumma, Rosemary - Performing Arts Teacher
Long, Jamie - Music Teacher
Lunden, Jacquie - Teacher
McClune, Linda - Guidance
Miller, Kimbra - Teacher
Nutt, Bill - GATE Teacher
O'Connor, Linda - Media Specialist
O'Hara, Steven - Teacher
Pezzato, Phyllis - Teacher
Redus, Mary - Teacher
Revak, Claudia - Music Teacher
Ritson, Casey - Teacher
Romagnoli, Eileen - Teacher
Roman, Carol - Media Specialist
Romanczyk, Janis - Teacher
Rosequist, Jeffrey - Teacher

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

Roth, Donna - Teacher/Technology
Ryan, Karen - Teacher
Schantzenbach, Jodi - Teacher
Schepis, Thomas - Music Teacher
Schubert, Colleen - Teacher
Scott, Marcheta - Teacher
Shuler, Eric - Teacher
Silpoch, Jessica - Teacher
Skodocek, John - Teacher
Skoldberg, Julie - Speech Language Therapist
Szmareta, Elizabeth - Teacher
Teixeira, Martha - World Language Teacher
Thorpe, Stephen - Teacher
Tshudy, Dean - Teacher
Washburn, Laurie - Teacher
Williams, Judy - Teacher
Wilkins, Linda - Teacher
Wohlgemuth, Barbara - Teacher
Woods, Marianne - Teacher

- 17.2.4** Approve employment for the following 12-month personnel effective July 1, 2012 through June 30, 2013.

Administrators

Batha, Jr., Ernest - Central Principal
Kotcho, Julianne - Liberty Principal (non-tenured)
Marmolejos, Israel - Middle School Principal

Business Administrator

Julie Mumaw \$98,788.74

Administrative Assistant

Ellen Weiss \$55,305.13

Business Office

Bernice Billings - Human Resources \$43,807.79
Diane Van Heerden - Accounts Payable \$37,269.81

Secretarial

Deb Berger - CST (corrected amount) \$34,810.58
Carole Durna - Middle School \$42,425.26
+ Substitute caller \$ 1,830.32
Sue Lanzarone - Liberty School \$37,453.37
Vera Walker - Central School \$40,568.27

Computer Technician

Michael Hann \$57,960.50

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

<u>Treasurer of School Monies</u> Paula Hatch	\$ 6,238.06
<u>Supervisor of Buildings & Grounds</u> Russell Warne	\$80,859.44
<u>Maintenance</u> David White Joseph Kiley	\$44,619.77 \$31,917.81
<u>Custodians</u> Jose Alpizar Juan Alpizar Frank Bush Gene Farber Dale Hart Glenn Kuhsmunn Greg Lombardo Leigh Reiter Harry Unangst	\$35,254.08 \$31,429.75 \$29,100.00 \$26,509.09 \$36,108.33 \$26,229.70 \$27,001.03 \$29,398.13 \$38,152.73
Approve employment for the following 10-month personnel effective September 1, 2012 to June 30, 2013.	
<u>Custodian P/T Evening</u> Marcia Goralczyk	\$10,648.64
<u>Bus Driver</u> Thomas Thorsen	\$18,369.00
<u>Cafeteria Aides at 2 hours per day</u>	
<u>Central School</u> Annette Khalaf Charlotte McCormack	\$8.84 per hour \$9.46 per hour
<u>Middle School</u> Charleen Spezza	\$9.84 per hour
<u>Liberty School</u> Vicky Scricco Christine Stanford	\$9.10 per hour \$9.46 per hour
<u>Summer Custodians</u> Joseph D'Agostino Kyle Beam Jim Bechtel	\$10.15 per hour \$10.15 per hour \$10.15 per hour

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

Marcia Goralczyk \$13.87 per hour
Dean Tshudy \$10.15 per hour

17.2.5 Approve employment for the following 10-month Part-time office clerk effective September 1, 2012 through June 30, 2013:

Kathy Ascolese \$ 8,953.50

17.2.6 Approve Kathy Ascolese as summer secretarial coverage at the rate of \$10.50 per hour.

17.2.7 Approve employment for the following 10-month aides effective September 1, 2012 through June 30, 2013:

IEP Classroom Aides

Eileen Caufield - Middle School - F/T	\$16,857.06
Sharon Wojcicki - Middle School - F/T	\$16,248.55
Dawn Hull - Middle School - F/T	\$14,707.00
Rachael Garrison (Title 1) - Central School - F/T	\$14,707.00
Pat Araki - Liberty School - F/T	\$14,707.00
Lynn Ferguson - Liberty School - FT	\$10,605.00
Judy Levermore - Liberty School - F/T	\$14,707.00
Catherine Stuber - Liberty School - F/T	\$14,707.00
Terry Sickels - Liberty School - F/T	\$14,707.00
Michelle Thorry - Liberty/Central - FT	\$19,253.72

PSD Aides @ Mountain Villa School

Amanda Sypniewski (IDEA) - P/T	\$ 7,353.50
Jeanmarie Tagliareni - F/T	\$14,707.00
Tara Warnock - F/T	\$14,707.00

17.2.8 Tabled.

17.2.9 Approve the following revised curricula for implementation during the 2012-2013 school year:

Art
Social Studies
Technology

17.2.10 Tabled.

17.2.11 Approve a stipend to Janessa Spellman for additional hours for After-School Volleyball Club at 6 hours x

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

\$38.00 per hour = \$228.00 paid by Ed Job Funds.

17.2.12 Approve the cost of securing an English as a Second Language (ESL) certification to Deanna Frayne, Great Meadows Middle School Spanish teacher, not to exceed a total cost of \$2,000.00. This cost will be repayable to the Great Meadows Regional Board of Education if teacher leaves the district within three years of certification.

17.2.13 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

<u>NAME</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATE</u>
Julie Skoldberg	No More Meltdown	\$0	5/21/12
Linda O'Connor	Book Expo America	\$99.00	6/5, 6, 7/12

17.2.14 Accept, with regret, the retirement of Anne Lisk, 2nd grade teacher, effective July 1, 2012.

17.2.15 Approve Mary Ann Zino, .5x Basic Skills Instructor (BSI), to Full-time 2nd grade teacher replacing Anne Lisk at Step 3 BS effective September 1, 2012 through June 30, 2013 with salary to be determined after teacher negotiations have been finalized.

17.2.16 Approve an assignment and building change for the following teachers beginning September 1, 2012:

Nancy Cole from 1st grade Central School to Basic Skills Instructor at Liberty School

Kara Feulner from 4th grade Liberty School to Kindergarten at Central

17.3 Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Finance** item 17.3.1.

Motion carried in a unanimous voice vote.

17.3.1 Approve Lerch, Vinci & Higgins, LLP to perform an annual forensic audit with regards to Hackettstown School District per pupil costs at a cost not to exceed \$10,000.00.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

17.4 Upon recommendation of the Superintendent, motion by Mike Trotter, seconded by Joe Mailloux, to approve the following **Buildings/Grounds** item 17.4.1 and 17.4.2.

Motion carried in a unanimous roll call vote.

17.4.1 Approve Middle School building usage for Lorie Khalil to run a girls summer basketball camp from July 23, 2012 through July 26, 2012 from 8:30 AM to 3:30 PM at a cost of \$25.00 per hour x 7 hours per day x 4 days = \$700.00.

17.4.2 Approve the purchase of 100 cubic yards of mulch installed at the Liberty School playground (50 cubic yards) and Central School playground (50 cubic yards) at a total cost \$5,000.00.

17.5 Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Jenn Cassini, to approve the following **Policy** item 17.5.1.

Motion carried in a roll call vote with Trotter abstaining.

17.5.1 Approve the 1st reading of the following ByLaw, Policies and Regulations:

ByLaw #0168 - Recording Board Meetings
Policy #1631 - Residence Requirement for Person Holding
School District Office, Employment, or Position
Policy #2431 - Athletic Competition
Policy #3324 - Right of Privacy
Policy #4324 - Right of Privacy
Policy #5117 - Inter-district Public School Choice
Policy #5600 - Pupil Discipline/Code of Conduct
Regulation #5600 - Pupil Discipline/Code of Conduct
Policy #7510 - Use of School Facilities
Regulation #7510 - Use of School Facilities
Policy #8613 - Waiver of Pupil Transportation
Policy #9270 - Home Schooling and Equivalent Education
Outside the Schools
Regulation #9270 - Home Schooling and Equivalent
Education Outside the Schools

Jenn Cassini gave the Hackettstown HS Report

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, APRIL 16, 2012**

Motion by Ed O'Melia, seconded by Joe Mailloux, whereas, the Board must consider matters involving CSA Shared Services, Principal job descriptions and salaries, the deliberation of such matters may be held in private under the Open Public Meeting Act NJSA 10:4-6, the Board will adjourn to Executive Session at 8:40 PM to discuss the above mentioned matter, to the exclusion of all others. If any action results, it will be taken following the re-entry into regular session.
Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Jenn Cassini, to re-enter regular session at 10:00 PM.
Motion carried in a unanimous voice vote.

Motion by Jenn Cassini, seconded by Jason Schaffer, to adjourn at 10:05 PM.
Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary