

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF WEDNESDAY, SEPTEMBER 19, 2012**

The regular meeting of the Great Meadows Regional Board of Education was held on Wednesday, September 19, 2012, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:35 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

**ROLL CALL:**

Present: Jennifer Cassini, Jamie Cicerelle, Joe Mailloux, Ed O'Melia, Fred Miller, Jason Schaffer, Mike Trotter, and William Vonder Haar.

Absent: Glenn Sullivan.

Timothy Frederiks, Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

There were 5 members of the public in attendance.

Motion by Ed O'Melia, seconded by Jenn Cassini, to approve the minutes from August 6, 2012, August 20, 2012, and August 27, 2012.

Motion carried in a voice vote with Cassini, Miller, and Trotter abstaining from the August 6, 2012 minutes, O'Melia, Miller and Vonder Haar abstaining from the August 20, 2012 minutes, and Miller and Schaffer abstaining from the August 27, 2012 minutes.

Motion by Jenn Cassini, seconded by Joe Mailloux, to approve the executive session minutes from August 6, 2012, August 20, 2012, and August 27, 2012.

Motion carried in a voice vote with Cassini, Miller, and Trotter abstaining from the August 6, 2012 executive session minutes, O'Melia, Miller and Vonder Haar abstaining from the August 20, 2012 executive session minutes, and Miller and Schaffer abstaining from the August 27, 2012 executive session.

Motion by Jenn Cassini, seconded by Joe Mailloux, to accept the Financial Report of the Secretary and Treasurer for the months ending August 31, 2012, as per copies attached, and to certify that as of August 31, 2012, after review of the Secretary's monthly financial reports (appropriations section)

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and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous voice vote.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the bills from August 20, 2012 to September 19, 2012 in the amount of \$1,381,536.88. Motion carried in a unanimous roll call vote.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the cafeteria bills from August 20, 2012 to September 19, 2012 in the amount of \$1,597.14. Motion carried in a unanimous roll call vote.

Timothy Frederiks, Superintendent's Update and Farewell Speech.

Public Comment:

Geoff Cullen asked when the forensic audit could be put on the website. He was told when it is accepted by all three school districts. (Hackettstown HS, Allamuchy Township, and Great Meadows Regional)

Geoff Cullen mentioned Khan Academy for advancement (item 12.3.2). He was told it is not an accredited school.

**12.1** Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded by Joe Mailloux, to approve the following **Personnel/Curriculum** items 12.1.1 to 12.1.16.

Motion carried in a roll call vote with Cassini abstaining to item 12.1.1 and Vonder Haar voting no to items 12.1.10 and 12.1.12.

**12.1.1** Approve stipends to the following personnel:

Dana Gruszecki - 4<sup>th</sup> grade teacher - IEP meeting  
8/20/12 - 1.75 hours x \$38.00 per hour = \$66.50  
8/21/12 - 4 hours x \$38.00 per hour = \$152.00 -  
Teachscape training

Kerri Muller - Special Education teacher at Liberty School - IEP meeting - 8/20/12 - 1.75 hours x \$38.00 per

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hour = \$66.50

Susan Buechle - Resource teacher at Liberty School  
IEP meeting - 8/27/12 - 1 hour x \$38.00 per hour = \$38.00

Phyllis Pezzato - 3<sup>rd</sup> grade teacher - IEP meeting  
8/27/12 - 1 hour x \$38.00 per hour = \$38.00

Laurie Washburn - 2<sup>nd</sup> grade teacher - IEP meetings  
8/28/12 - 2 hours x \$38.00 per hour = \$76.00

Cheryl Wilson - Middle School nurse - Orientating new  
Liberty School nurse - 8/27/12 - 3 hours x \$38.00 per  
hour = \$152.00

**12.1.2** Approve the following field trips for the 2012-2013  
school year:

GATE

2nd grade - Blairstown Free Evangelical Church,  
(Marvels Math Day) Blairstown, NJ (January)

3rd grade - Trinity Church, (Pick-a-Packet Day)  
Hackettstown, NJ (June)

4th grade - Trinity Church, (Mystery & Mayhem Day)  
Hackettstown, NJ (October)

5<sup>th</sup> grade - Strategic Thinking Day (location to be  
chosen)

6<sup>th</sup> grade - State House Tour, Trenton, NJ (March or  
April)

5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> grade - NJ State Bar Foundation  
New Brunswick, NJ (April)

8<sup>th</sup> grade - Junior Achievement Finance Park, Newark, NJ  
(March)

8<sup>th</sup> grade - New York City, NY (May or June)

Band

6th grade - County All-Star Band Festival, Warren Hills  
Regional HS, Washington, NJ (March)

6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grade - Concert Band-Music Showcase, Dorney

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Park, Allentown, PA (May)

Kindergarten

Kev Lar Farms, Washington, NJ

Grade 1

Theatreworks, Easton, NJ (Spring)

Melnick's Farm, Oldwick, NJ

Grade 2

American Museum of Natural History, NYC, NY (May)

Grade 3

Paper Mill Playhouse, Millburn, NJ

Bronx Zoo, Bronx, NY

Grade 4

Ellis Island, Liberty State Park, NJ

State House & Old Barracks, Trenton, NJ

Grade 5

Planetarium, County College of Morris, Randolph, NJ

DaVinci Science Center, Allentown, PA

Oakwood Bowling Alley, Washington, NJ

Grade 6

Aquarium, Point Pleasant, NJ

Medieval Times, Lyndhurst, NJ

Grade 7

Jockey Hollow, Morristown, NJ

Philadelphia, PA

Dorney Park, Allentown, PA

Grade 8

Liberty Science Center & 9/11 Memorial, Jersey City, NJ

Bickford Theater (World Language), Morristown, NJ

Pax Amicus, Budd Lake, NJ

Washington, D.C. - (3 days, 2 nights)

Centenary College, "Wizard of Oz," Hackettstown, NJ

(4 students/teacher) (December)

- 12.1.3** Approve Anna Hussey, as Music teacher for maternity leave replacement for Jamie Long, effective September 1, 2012 through December 31, 2012 at Step 1BS with an annual salary of \$51,305.00 pro-rated to \$20,522.00.

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- 12.1.4** Approve Claudia Revak, music teacher at Central School and Great Meadows Middle School, as mentor to Anna Hussey, music teacher for maternity leave, during her employment at Liberty School for a monthly stipend of \$55.00 per month not to exceed \$550.00.
- 12.1.5** Approve Marne Morgan and Katherine Waldman as substitute teachers for Great Meadows Regional School District during the 2012-2013 school year.
- 12.1.6** Approve the employment of Sheena Tahajjod, as a personal care/instructional aide for a 1<sup>st</sup> grade student, effective October 1, 2012 through June 30, 2013 at an annual salary of \$14,707.00 pro-rated to \$13,243.75.
- 12.1.7** Approve Sheena Tahajjod, to become a temporary substitute aide (prior to October 1, 2012) for a PSD student, until permanent aide can begin, at a salary of \$12.50 per hour x 3 hours per day.
- 12.1.8** Approve the employment of Lynn Quinto as a .5x PSD aide with an annual salary of \$5,250.00 pro-rated. Employment will begin when required certification is received.
- 12.1.9** Approve the employment of Karen Ivin, as Liberty School nurse, effective September 1, 2012 through June 30, 2013 at Step 16 BA with an annual salary of \$62,450.00.
- 12.1.10** Reinstate the position of National Junior Honor Society Advisor for the 2012-2013 school year at the Middle School.
- 12.1.11** Accept the NJ CAP (New Jersey Child Assault Prevention) grant award in the amount of \$900.00 for students in grades K-5 for the 2012-2013 and to approve the District's responsibility of \$920.00. Award has been provided by Catholic Charities Diocese of Metuchen and the Warren/Hunterdon County CAP.
- 12.1.12** Approve the following personnel and stipends for the 2012-2013 school year:

Professional Learning Community Team Leaders-All Schools  
\$38.00 per hour x 30 hours = \$1,140.00 each

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Central School

Eileen Romagnoli, Kindergarten  
Joe Carroll, 1<sup>st</sup> grade  
Laurie Washburn, 2<sup>nd</sup> grade  
Donna Roth, 21<sup>st</sup> Century  
Melissa Benbrook, RTI

Liberty School

Phyllis Pezzato, 3<sup>rd</sup> grade  
Barbara Wohlgemuth, 4<sup>th</sup> grade  
Carol Gibson, 5<sup>th</sup> grade  
Lisa Baatz, 21<sup>st</sup> Century  
Jody Schantzenbach, RTI

Middle School

Amy Fancher, 7<sup>th</sup> grade Language Arts, Literacy  
Linda Wilkins, 7<sup>th</sup> grade Math, Math

Student Council Advisors - Liberty and Middle Schools

\$38.00 per hour x 30 hours = \$1,140.00 each

Judy Arnold & Karen Ryan - Liberty School (splitting stipend)

Martha Teixeira & Casey Ritson - Middle School (splitting stipend)

Building Safety Patrol Coordinator - Liberty School

\$38.00 per hour x 15 hours = \$570.00

Megan Kries & Kerri Muller - Liberty School (splitting stipend)

Building Yearbook Advisor - Liberty & Central Schools

\$38.00 per hour x 20 hours = \$760.00/each

Dana Gruszecki & Megan King, Liberty School (splitting stipend)

Vera Walker, Central School

Building Yearbook Advisor - Middle School

\$38.00 per hour x 30 hours = \$1,140.00

Janessa Green

Student Leadership Corp - Middle School

\$38.00 per hour x 30 hours = \$1,140.00

Linda McClune & Linda O'Connor (splitting stipend)

Math League Advisor - Middle School

\$38.00 per hour x 25 hours = \$950.00

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Deb Exley

Detention Supervisor(s) - Middle School

\$38.00 per hour - as needed

Jim Bechtel, Kim Blanchard, Christina Black,  
Jessica Silpoch

Team Leaders

\$38.00 per hour x 30 hours = \$1,140.00 each

Anne Amundsen, grade 6

Linda Wilkins, grade 7

Deb Exley, grade 8

Thom Schepis, Encore

**12.1.13** Approve a shared services agreement between the Great Meadows Board of Education and Hackettstown Board of Education for the purpose of sharing Superintendent services effective October 1, 2012, pending review and approval from the Executive County Superintendent.

**12.1.14** Approve the payment of unused sick days to Christine Kohl, retired Great Meadows Middle School nurse - 102.5 days x \$40.00 per day = \$4,100.00.

**12.1.15** Approve the following Hackettstown High School students to fulfill their senior project by observing the following teachers for one hour per day from September 2012 through June 2013:

Sydney Lett - Stephen Thorpe, 8<sup>th</sup> grade Science

Emily Slaman - Jeff Rosequist, 8<sup>th</sup> grade Social Studies

Steven O'Hara - 7<sup>th</sup> grade Social Studies

**12.1.16** Approve the following Centenary College students to observe five times for 2 hours per observation with the following teachers:

Jessica Budzinski - Kara Feulner, Kindergarten teacher

10/1/12, 10/3/12, 10/10/12, 10/15/12, 10/17/12

9:00 AM to 11:00 AM

Deanna DePetris - Laurie Washburn, 2<sup>nd</sup> grade teacher

10/1/12, 10/3/12, 10/10/12, 10/15/12, 10/17/12

9:00 AM to 11:00 AM

Gary Stevens - Joe Carroll, Jr., 1<sup>st</sup> grade teacher

10/1/12, 10/3/12, 10/10/12, 10/15/12, 10/17/12

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12:00 PM to 2:00 PM

- 12.2** Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Joe Mailloux, to approve the following **Policy** item 12.2.1.

Motion carried in a unanimous roll call vote.

- 12.2.1** Approve the 2<sup>nd</sup> reading and adoption of the following bylaws, policies and regulations:

ByLaw #0151 - Organization Meeting  
ByLaw #0153 - Annual Appointments  
ByLaw #0167 - Public Participation in Board Meetings  
Policy #2361 - Acceptable Use of Computer  
    Network/Computers and Resources  
Regulation #2361 - Acceptable Use of Computer  
    Network/Computers and Resources  
Policy #2363 - Pupil Use of Privately-Owned Technology  
Policy #2431.4 - Prevention and Treatment of Sports-  
Related Concussions and Head Injuries  
Regulation #2431.4 - Prevention and Treatment of Sports-  
Related Concussions and Head Injuries  
Policy #2622 - Pupil Assessments  
Policy #3282 - Use of Social Networking Sites  
Policy #4282 - Use of Social Networking Sites  
Policy #5511 - Dress and Grooming  
Policy #6470 - Payment of Claims  
Regulation #6470 - Payment of Claims

- 12.3** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Finance** items 12.3.1 to 12.3.18.

Motion carried in a roll call vote with Cassini abstaining to item 12.3.8.

- 12.3.1** Approve a Special Education contract between Great Meadows Regional School District and Park Lake School (Educational Services Commission of Morris County) for one student for the 2012-2013 school year for a tuition cost of \$57,600.00 and a personal aide cost of \$25,600.00 to equal a total cost of \$83,200.00.

- 12.3.2** Approve registration of one 8<sup>th</sup> grade student in a virtual high school accelerated math class for the 2012-

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2013 school year at a cost of \$900.00 for the license.

- 12.3.3** Approve a transportation joiner with Hackettstown High School for one student. The student will be transported by Great Meadows Regional School District for a cost to Hackettstown in the amount of \$335.13. Bus stop and run already exist.
- 12.3.4** Approve the application and acceptance of the 2012-2013 NCLB (No Child Left Behind) grant in the following amounts: Title I \$35,912.00 and Title IIA \$21,241.00.
- 12.3.5** Approve the salary for one aide, Rachel Garrison, to come from Title I funds for the 2012-13 school year in the amount of \$14,707.00.
- 12.3.6** Approve Mansfield Township Board of Education to be the Lead LEA for the Title III Consortium for the 2012-2013 Federal Fiscal Year. Great Meadows Regional School District's fund amount is \$2,874.00.
- 12.3.7** Approve a Special Education Transition Contract between Great Meadows Regional School District and Employment Pathways for one high school student for the period July 1, 2012 through June 30, 2013, 3 hours x 3 days per week at a cost of \$55.00 per hour at an estimated total cost of \$35,000.00.
- 12.3.8** Approve a Special Education Contract between Great Meadows Regional School District and P G Chambers School for two students for the Extended Year and ten-month program for the 2012-2013 school year commencing July 9, 2012 at a cost of \$339.81 per diem = \$71,361.10 each = a total cost of \$142,720.20.
- 12.3.9** Approve a new agreement with Maschio's Food Services to provide a food service program for the period July 1, 2012 to June 30, 2013 for a management fee of \$10,251.00 and a maximum subsidy of \$0. The management fee will be payable in 10 monthly installments of \$1,025.16 starting September 1, 2012. This fee reflects a 3% increase which is allowed by NJ Department of Agriculture for all FSMCs. The original motion in June stated the amount as \$10,251.59.
- 12.3.10** Approve a regular education contract for 18

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students between Great Meadows Regional School District and Warren County Technical School for the 2012-2013 school year. The cost is \$39,924.00 minus prior credit of \$22,815.00 for a total cost of \$17,109.00.

**12.3.11** Approve a special education contract for five students between Great Meadows Regional School District and Warren County Technical School for the 2012-2013 school year for a cost of \$3,315.00 per student and a total cost of \$16,575.00.

**12.3.12** Approve the annual submission of the M-1 and the Comprehensive Maintenance Plan (CMP) for the school year 2012-2013 to the County Office of Education.

**12.3.13** Approve up to nine Board of Education members and the Great Meadows Regional School District Superintendent to attend the New Jersey School Boards Association 2012-2013 School Boards Convention in Atlantic City, NJ on October 23, 2012 through October 25, 2012.

**12.3.14** Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\*\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

<u>PERSONNEL</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATES</u>
*Linda DeJesus	ACTFL Annual Convention (World Lang.)	\$227.25	11/16, 17, 18, 2012
*Linda DeJesus	TPRS Storytelling Workshop	\$335.00	9/27 & 9/28, 2012
*Beth Hendershot	AAP/NJ School Health Conf.	\$217.00	10/17/12
Larissa Roman	Battelle Dev. Inventory 2-Trng.	\$ 17.70	10/02/12
Julie Skoldberg	Battelle Dev. Inventory 2-Trng.	\$ 17.70	10/02/12
Donna Colaco	Battelle Dev. Inventory 2-Trng.	\$ 17.70	10/02/12
*Melissa Benbrook	Prof. Trng. In Behavioral Tchng. Stratg.	\$165.00	9/20 & 9/21, 2012
*Marianne Woods	Prof. Trng. In Behavioral Tchng. Stratg.	\$165.00	9/20 & 9/21, 2012
Kathryn Schumm	Prof. Trng. In Behavioral Tchng. Stratg.	\$165.00	9/20 & 9/21, 2012
Sheena Tahasjod	Prof. Trng. In Behavioral Tchng. Stratg.	\$165.00	9/20 & 9/21, 2012
*Tjasa Bienus	Art conference	\$169.30	10/02/12
*Maria Levenstein	Art Conference	\$130.00	10/02/12

**12.3.15** Approve the following budget transfers:

From: 11-000-219-320-000-000 Evals for Placement  
To: 11-000-219-600-000-000 CST supplies  
\$1,006.09 - Supplies for the CST program

From: 11-000-291-241-000-000 Retirement/Pension

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To: 11-000-291-220-000-000 Fica Other.  
\$4,546.12 - Fica for summer pay for teachers

From: 11-000-270-107-000-000 Bus Drivers  
To: 11-000-230-100-000-000 Adm Salaries  
\$107.00 - Adjustment to salary after budget

From: 11-130-100-101-000-000 Gr 6-8 salaries  
To: 11-110-100-101-000-000 Kdg Sal Teacher  
\$6,888.00 - Alignment of teachers salaries to position

From: 11-130-100-101-0000-000 Gr 6-8 salaries  
To: 11-204-100-101-000-000 LD Teacher salary  
\$5,415.00 - Alignment of teacher salary to new program

From: 11-130-100-101-000-000 Gr 6-8 salaries  
To: 11-213-100-101-000-000 Res Cntr Sal TC  
\$4,008.00 - Alignment of teachers salaries to position

**12.3.17** Approve the salary of Kerri Muller, LLD teacher at Liberty School, \$55,415 for the 2012-2013 school year of which \$50,000 will come from the IDEA Basic Grant.

**12.3.18** Accept the Agreed Upon Procedures Report in Connection with the Review of the Hackettstown School District Tuition Certification for the Fiscal Years 2007-2008, 2008-2009, and 2009/2010 compiled by Lerch, Vinci & Higgins, LLP dated June 5, 2012.

**12.4** Upon recommendation of the Superintendent, motion by William Vonder Haar, seconded by Mike Trotter, to approve the following **Buildings/Grounds/Transportation** items 12.4.1 to 12.4.3.

Motion carried in a unanimous roll call vote.

**12.4.1** Approve Girls Basketball (Michael Rossi) the use of the gym at Great Meadows Middle School for the following dates at \$25.00 per hour plus a 1/2 hour of custodial coverage prior to start time:

Saturdays:

11/17/12	12/08/12	12/15/12
01/05/13	01/19/13	01/26/13
02/02/13	02/09/13	02/23/13
03/02/13	03/09/13	03/16/13
03/23/13		

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14 days x 2.25 hours x \$25.00 per hour = \$787.50

- 12.4.2** Approve Independence Recreation the use of the gym at Great Meadows Middle School for the following dates at \$25.00 per hour plus 1/2 hour of custodial coverage past the ending time:

Saturdays:

11/17/12	12/01/12	12/15/12
01/05/13	01/12/13	01/26/13
02/02/13	02/09/13	02/16/13
02/23/13	03/02/13	03/09/13
03/16/13	03/23/13	

15 days x 6.75 hours x \$25.00 per hour = \$2,531.25

- 12.4.3** Approve Breakpoint Community Church the use of the gym at Central School for the purpose of playing games on Friday, September 21, 2012, for 2 hours plus 1/2 hour of custodial coverage before and after requested hours at \$75.00 per hour x 3 hours = \$225.00.

Motion by Jenn Cassini, seconded by Joe Mailloux, to adjourn at 8:00 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw  
Board Secretary