

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, March 17, 2020 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:00 PM by Douglas Smith-President. The following statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the State's Sunshine Law, adequate notice of this Regular Meeting was provided by sending a notice of the time, date, location and to the extent known the agenda of this meeting to the "Express Times", "Star Ledger" and the "Warren Reporter/Gazette", on January 3rd, 2020.

Copies of the notice have also been posted in each of our schools, the Board Office located at 281 Route 46, Great Meadows and filed with the municipal clerks of each respective district. Due to the National Pandemic COVID-19 related concerns, including the ordered closure of all New Jersey public and private school districts and the mandated social distancing measures issued by the Governor, and in light of the fact that the Board of Education is statutorily required to submit its preliminary budgetary information to the Department of Education, the regularly scheduled meeting for Tuesday, March 17, 2020 will be held under the following circumstances:

- The Board President and Board Secretary will be present in the Great Meadows Middle School Media Center in order to call the meeting to order, as well as oversee and maintain the required "social distancing" for any public in attendance at the meeting;
- All other members of the Board of Education that are able, including the Superintendent and the Board Attorney, will attend and participate remotely in the meeting. The members will have the capability of hearing each other during the meeting but will not have video connection. The meeting will be videotaped and be available through the district website.
- Attendance by the public will be limited due to space and distance guidelines issued by Federal and State officials. In addition, the meeting will end no later than 8:00 p.m. in order to comply with the strongly recommended curfew set by the Governor of New Jersey for any non-essential travel.
- Members of the public in attendance and/or watching the video will be able to hear any Board discussion on agenda items and determine the votes of any individual member that is participating remotely.
- The public will have an opportunity to comment in accordance with Board Policies and the requirements of the Open Public Meetings Act.
- The Board will not have any presentations and will not conduct any Executive Session. Any action will be limited to items necessary and essential business of the District.

Flag Salute was led by President Smith.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

**ROLL CALL:**

**Present:**

Susan Cullen, Alison DeMarco, Daria Hill, Tim Koeller\*, Giles Stuber, Courtney Wenthen, William VonderHaar, Heather Wulf, Douglas Smith\*

**Absent:** None.

**Administration / Other:**

David C. Mango-Superintendent.

No members of the public were present.

\*Present on site was President Smith and Tim Koeller with Mrs. Moyer, Board Secretary. All other members participated via phone conferencing.

**Correspondence** None

**Minutes**

Motion moved by Tim Koeller, seconded by Douglas Smith

To approve the minutes as presented for the February 25, 2020 meeting.

Motion carried by unanimous voice vote.

**Committee Reports:** No verbal committee reports were given at this meeting.

**Superintendent's Report**

No verbal report was given at this meeting.

**Public Comment (Agenda Items)** None

**Close of Public Comment**

**Action Items**

Motion moved by Tim Koeller; seconded by President Smith:

Upon the recommendation of the Superintendent, to approve

Section A-Operations items A-1 through A-14; As amended.

Discussion: none.

**Roll Call Vote Summary**

Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye, William VonderHaar-aye; Courtney Wenthen-aye (abstain A-3 and A-6): Heather Wulf –aye and Douglas Smith- aye

Motions carried by unanimous roll call vote (ayes-9; nays-0; abstentions-0

Except Abstention on items A-3 and A-6 (Courtney Wenthen)

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

**SECTION A**

**A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill lists:

March Payroll & Benefits (Electronic)		\$904,017.75
Interim Bills (Feb 26-Mar 13)	Checks #54869-54875	\$ 8,915.33
March Bill List	Checks #54876-54943	\$853,040.87
March 18 <sup>th</sup> Additions	Checks # 54944-54946	\$ 16,579.32

***ATTACHMENT A-1(a-b-c-d)***

**A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the bills as listed

Check # 2556 Maschio’s Food Serv February Inv#74587 \$ 16,558.55

**A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Secretary and Treasurer Reports (*BSR/ TSM*) for the month of February 2020.

***ATTACHMENT A-3(a-b)***

**A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of February, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2019-2020 fiscal year.

**A-5 Approval of Transfers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, to approve the transfers as of February 29 in the amount of \$9,975.00

***ATTACHMENT A-5***

**A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 3/1/2020 through 6/30/2020 subsequent to appropriate building level approval as needed. (*Please note that in some instances requests have been submitted and the space has been “reserved” however the formal application cannot be approved until a current COI has been received.*)

***ATTACHMENT A-6***

**A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached:

***ATTACHMENT A-7***

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

**A-8 Motion to adopt Tentative Budget for 2020-2021 - BE IT RESOLVED** that the Board of Education, upon the recommendation of the School Business Administrator, approve the adoption of the 2020-2021 Great Meadows Regional School District Preliminary Tentative Budget to be submitted to the New Jersey Department of Education , Warren County Office as follows:

FUNDS	APPROPRIATIONS	REVENUES	
		State/Fed/Misc	Tax Levy
<b>10-General Operating</b>	<b>\$ 19,426,310.00</b>	<b>Fund 10</b>	
		Tax Levy (2%)	\$ 14,761,699.00
		Tax Levy Banked	\$ 133,344.00
		Local Sources	\$ 133,000.00
		State Aid	\$ 4,378,267.00
		District Sources	\$ 20,000.00
<b>10-General Operating w/d Reserves</b>	<b>\$ 520,000.00</b>	Capital Reserve	\$ 440,000.00
		Maintenance Res	\$ 80,000.00
<b>20-Federal &amp; State Grants</b>	<b>\$ 277,943.00</b>	<b>Fund 20</b>	
		Local	\$ 6,000.00
		Federal	\$ 271,943.00
<b>40- Debt</b>	<b>\$ 607,000.00</b>	<b>Fund 40</b>	
		Tax Levy	\$ 451,921.00
		State Aid	\$ 155,079.00
		<b>Totals</b>	<b>\$ 5,484,289.00</b>
			<b>\$ 15,346,964.00</b>
<b>Grand Total</b>	<b>\$ 20,831,253.00</b>	<b>Grand Total</b>	<b>\$ 20,831,253.00</b>

**A-9 Approval of Maximum Travel Allowance for 2020-21 - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Business Administrator approve the following:

**WHEREAS,** Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Great Meadows Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**WHEREAS,** The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State, local and federal funds; now therefore be it;

**RESOLVED,** That the Great Meadows Regional Board of Education hereby establishes the maximum travel expenditure amount for the 2020-21 school year as \$31,500 from State, Local and Federal Grant Funds (20).

**A-10 Approval of Home Instruction – BE IT RESOLVED:** that the Board of Education approved tuition agreement with for home instruction with the following provider for a student placed in a temporary situation: Children’s Hospital of Philadelphia @ \$57.99/hr

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

**A-11 Approval of Tuition Contract Agreements (Receiving) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves tuition agreements with Hackettstown School District for purposes of receiving students into the district for the 2019/2020 program Sept 1<sup>st</sup> through June 30<sup>th</sup>.

LLD	2 students	\$22,000	Prorated to 3/31/20 (1)
BD	2 students	\$27,000	
BD & 1:1 Aide	1 student	\$27,000	Prorated to 3/31/20
Elementary	1 student	\$13,000	Prorated to 3/31/20
MS &RR Serv	1 student	\$14,000	Prorated 2/1/20-6/30/20

**A-12 Approval of Tuition Contract Agreements (Receiving) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves tuition agreements with Lopatcong Township School District for purposes of receiving students into the district for the 2019/2020 program April 1<sup>st</sup> through June 30<sup>th</sup>.

LLD	1 student	\$22,000	Prorated 4/1/20-6/30/20
BD & 1:1 Aide	1 student	\$27,000	Prorated 4/1/20-6/30/20
Elementary	1 student	\$13,000	Prorated 4/1/20-6/30/20

**A-13 Acceptance of Donation – BE IT RESOLVED:** that the Board of Education accepts the donation made by Brittany Kraser in the amount of \$1,503 to the class of 2020.

***ATTACHMENT A-13***

**SECTION B**

Motion moved by Tim Koeller; seconded by President Smith:  
Upon the recommendation of the Superintendent, to approve  
Section B- Human Resources items B-1 through B-2.  
As amended.

Discussion: Giles Stuber inquired and confirm the amendment on item B-2.

**Roll Call Vote Summary**

Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye  
(except abstain B-2) William VonderHaar-aye; Courtney Wenthien-aye ; Heather Wulf - aye  
and Douglas Smith- aye

Motions carried by unanimous roll call vote : ayes-9; nays-0; abstentions-0  
Except Abstention on items B-2 (Giles Stuber)

**B-1 Approval of Teacher of the Deaf Consultation Services - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approves Carolyn Vossler, Teacher of the Deaf, for TOD consultation services at a rate of \$50.73/hour for 1 hour/week effective March 3, 2020 for the remainder of the 2019-2020 school year.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

- B-2 Approval of Payment for an Extra Day for Instructional Aides on March 13, 2020 - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of payment for an extra day for Instructional Aides on March 13, 2020. *ATTACHMENT B-2*

**SECTION C**

Motion moved by Tim Koeller; seconded by President Smith:  
Upon the recommendation of the Superintendent, to approve  
Section C –Education/Governance itemsC-1 through C-3

Discussion: none.

Roll Call Vote Summary

Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye  
William VonderHaar-aye; Courtney Wenth-en-aye ; Heather Wulf- aye and Douglas Smith- aye  
Motions carried by unanimous roll call vote : ayes-9; nays-0; abstentions-0

- C-1 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2019-2020 school year, attached by reference.

*ATTACHMENT C-1*

- C-2 Approval of 2nd Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2nd reading. *ATTACHMENT C-2*

R 2461.01 Special Education/Receiving Schools – IEP Implementation (M) (New)  
R 2461.02 Special Education/Receiving Schools – Suspension (M) (New) R 2461.03 Special Education/Receiving Schools – Student Records (M) (New)  
R 2461.04 Special Education/Receiving Schools – Special Education & Related Services (M) (New)  
R 2461.05 Special Education/Receiving Schools – IEP Compliance (M) (New)  
R 2461.06 Special Education/Receiving Schools – Appropriately Certified & Licensed Staff (M) (New)  
R 2461.07 Special Education/Receiving Schools – Termination of Placement (M) (New)  
R 2461.08 Special Education/Receiving Schools – In-Service Training (M) (New)  
R 2461.09 Special Education/Receiving Schools – Statewide and District Wide Assessment Programs (M) (New)  
R 2510 Adoption of Textbooks (New)  
R 5130 Withdrawal From School (New)  
R 5420 Reporting Student Progress (New)  
R 7410 Maintenance and Repair (New)  
R 9140 Citizens Advisory Committee (New)  
P 8550 Outstanding Food Service Charges (Revised)

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY MARCH 17, 2020**

**C-3 Acceptance of February 2020 HIB Report - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, acceptance of the February HIB Report for the 2019-2020 school year.

**Other Business**

Alison DeMarco indicated appreciation for the updates.  
Susan Cullen expressed thanks for the continual updates.

**Hackettstown Report** None

**Independence Report** None

**Liberty Report** None

**Public Comment** None

**Executive Session** None

**Adjournment**

Motion made by Tim Koeller, seconded by President Smith, to adjourn the meeting at 7:11pm.  
Motion carried by unanimous voice vote.

Respectfully Submitted,



Angela J. Moyer  
Board Secretary