

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF MONDAY, May 21, 2012**

The regular meeting of the Great Meadows Regional Board of Education was held on Monday, May 21, 2012, at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:33 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jennifer Cassini, Jamie Cicerelle, Joe Mailloux, Fred Miller, Ed O'Melia, Jason Schaffer, Glenn Sullivan, Mike Trotter, and William Vonder Haar.

Absent: None.

Catherine Mozak, Interim Superintendent, and Julie Mumaw, Business Administrator, were in attendance.

There were 60 members of the public in attendance.

A presentation was held by Ernest Batha, Central School Principal, Julianne Kotcho, Liberty School Principal, and Israel Marmolejos, Great Meadows Middle School Principal honoring July 1, 2012 retirees Nancy Cole, 1st grade teacher, Anne Lisk, 2nd grade teacher, Elizabeth Szamreta, 4th grade teacher, John Skodocek, 7th grade Language Arts teacher, and Jan Romanczyk, 7th grade teacher. Also honoring Marie Consentino, 7th grade Social Studies teacher, retired January 1, 2012.

Recognition was given to Hannah Crisafulli, 8th grade Great Meadows Middle School student, being selected as a finalist for the "Artist of the Week" award for the 7th-9th grade age group by Artsonia.

Recognition was given to Kailee Rafalko, 3rd grade student, for being chosen as 1 of 2 students to represent the state of New Jersey in the VSA and CVS Caremark All Kids can CREATE exhibition in Washington D.C. in the Martin Luther King Jr. Memorial Library in August 2012.

Recognition was given to Steve O'Hara, 7th grade Social Studies teacher, and his students who have collected over \$2,500.00 in material goods and approximately \$2,000.00 in cash donations to support New Jersey Hospitalized Veterans with the "Sweats

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for Vets" program during the last several years.

Recognition was given to Thom Schepis, Music/Chorus teacher at Great Meadows Middle School, and his students for taking 1st place in the Middle School Mixed Choir at the Dorney Music in the Park.

Recognition was given to Lisa Kucharski, Hackettstown High School student, for being chosen for the William Edwards Memorial Scholarship for Academic Excellence and Jean Pecheur, Hackettstown High School student, for being chosen for the Robert A. Forte Memorial Scholarship for the Fine and Performing Arts.

A presentation for the GATE program was held by William Nutt, GATE teacher, and Julianne Kotcho, Liberty School Principal.

Motion by Ed O'Melia, seconded by Mike Trotter, to approve the minutes from April 16, 2012.

Motion carried in a voice vote with Sullivan and Vonder Haar abstaining.

Motion by Ed O'Melia, seconded by Fred Miller, to approve the executive session minutes from April 16, 2012.

Motion carried in a voice vote with Sullivan and Vonder Haar abstaining.

Motion by Ed O'Melia, seconded by Joe Mailloux, to accept the Financial Report of the Secretary and Treasurer for the months ending April 30, 2012, as per copies attached, and to certify that as of April 30, 2012, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of my knowledge, no major account or fund has been over expended in violation of NJAC 6:20-2.12(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried in a unanimous voice vote.

Motion by Joe Mailloux, seconded by Jenn Cassini, to approve the bills from April 17, 2012 to May 21, 2012 in the amount of \$2,500,423.25.

Motion carried in a unanimous roll call vote.

Motion by Joe Mailloux, seconded by Mike Trotter, to approve the cafeteria bills from April 17, 2012 to May 21, 2012 in the amount of \$39,410.46.

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Motion carried in a unanimous roll call vote.

Catherine Mozak, Interim Superintendent's Update.

Public Comment:

Michelle Thorry, Special Education Aide, questioned the manner in which Aides are hired and the use of ABA Aides and increase of salary.

Susan Cullen questioned item 19.1.6 asking if the cost of the Inter-local Shared Services Agreement with Allamuchy regarding the Superintendent Services is 50/50. She was told yes. Susan asked what is ESY (Extended School Year). Susan also asked about the energy audit and roof project being rejected.

19.1 Upon recommendation of the Superintendent, motion by Jenn Cassini, seconded by Mike Trotter, to approve the following **Personnel/Curriculum** items 19.1.1 to 19.1.35.

Motion carried in a roll call vote with Cassini voting no to item 19.1.5 and abstaining to item 19.1.8, Schaffer voting no to item 19.1.5, Vonder Haar voting no to item 19.1.4, 19.1.6, 19.1.12, 19.1.23. Item 19.1.3 is tabled.

19.1.1 Approve revised job descriptions for Middle School Principal and Elementary School Principal.

19.1.2 Acknowledge the receipt of the Superintendent's HIB incidents for the month of April/May.

19.1.3 Tabled.

19.1.4 Approve employment for the following 12-month principals effective July 1, 2012, through June 30, 2013:

Batha, Jr., Ernest – Principal (Central School)	\$105,213.00
Kotcho, Julianne – Principal (Liberty School) Tenured – 8/3/14	\$ 96,173.00
Marmolejos, Israel – Principal (Middle School)	\$112,213.00

19.1.5 Approve employment for the following 10-month aides effective September 1, 2012, through June 30, 2013:

<u>Full-time ABA Aides</u>	
Dolan, Tara, Central School	\$29,412.50
Dushaj, Candy, Liberty School	\$29,412.50

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Larsen, Adrienne, Liberty School \$29,412.50

19.1.6 Approve the Inter-local Shared Services Agreement with Allamuchy Township School District regarding the Superintendent Services with Dr. Timothy J. Frederiks effective July 1, 2012 through June 30, 2017 at an annual salary of \$155,000.00 (for the 2012-2013 school year) as reviewed and approved by the County Executive Superintendent.

19.1.7 Approve Chantelle Wood as a substitute teacher for grades K-5 during the 2011-2012 school year.

19.1.8 Approve the following Extended School Year Projected needs for July 1, 2012 through August 31, 2012:

Allison Peck, Physical Therapist

5 hours per week x \$82.00 per hour for 6 weeks - not to exceed \$2,500.00

Karen Rymon, Occupational Therapist

8 hours per week x \$70.00 per hour for 6 weeks - not to exceed \$3,400.00

Donna Colaco, Speech/Language Therapist

Up to 7 days at \$323.80* per diem.

Stephanie Conway, School Psychologist

Up to 7 days at \$390.55* per diem.

Tara Dolan, Home Based ABA Therapist

Total of 6 hours x \$25.00 per hour

Jeannie Tagliareni, PSD Aide

Up to 4 hours per day x \$12.50 per hour
From 7/10/12 to 8/10/12

Amanda Sypniewski, PSD Aide

Up to 4 hours per day x \$12.50 per hour
From 7/10/12 to 8/10/12

*Salaries as per successor GMRBOE/GMREA contract to be negotiated.

19.1.9 The last day of school will be June 18, 2012 instead of June 19, 2012 due to one unused snow day.

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19.1.10 Approve the Board of Education meeting date from Monday, June 18, 2012 to Tuesday, June 19, 2012.

19.1.11 Approve the following curriculum guides:

Library/Media and Life/Careers/Guidance

19.1.12 Approve the stipend of \$500.00 to Diane Van Heerden for additional duties performed during the two week absence of Ellen Weiss.

19.1.13 Approve the employment of Deb Berger, CST Secretary, at a corrected salary of \$34,810.58 effective July 1, 2012 to June 30, 2013.

19.1.14 Approve a stipend to Kristine Doty and Jim Bechtel to be advisors of the after-school program Girls on the Run with stipend not to exceed \$570.00 each. Program begins in the fall.

19.1.15 Approve the following personnel to attend workshops and/or conferences for the dates and costs listed below:

\$ - Denotes the need for a Substitute Teacher at \$80.00 per Diem.

<u>NAME</u>	<u>WORKSHOP</u>	<u>COST</u>	<u>DATE</u>
Patricia Araki	Implementing ABA	\$250.00	8/21, 8/22, 8/23/12
Mary Ann Zino	Tchg.&Lrng. w/Monarchs	\$ 99.00	8/13, 8/14/2012
Israel Marmolejos	Anti Bullying	\$ 00.00	5/30/12
Linda McClune	Anti Bullying	\$ 00.00	5/30/12
*Janessa Spellman	Spring Yearbook Cover Design	\$ 00.00	6/08/12

19.1.16 Approve Christopher Gibson as a substitute summer custodian at the rate of \$10.15 per hour.

19.1.17 Approve a maternity leave of absence for Jamie Long, Music teacher at Liberty School effective September 1, 2012 and returning January 2, 2013.

19.1.18 Approve a medical leave of absence for Eric Shuler, 7th grade Science teacher, effective April 30, 2012 with a return date to be determined.

19.1.19 Approve Karen Lund as substitute teacher for Jacquie Lunden, 8th grade special education teacher, at the rate

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of \$80.00 per diem while Jacquie Lunden will replace Eric Shuler, 7th grade Science teacher, while he is out on a medical leave of absence.

- 19.1.20** Accept, with regret, the retirement of Nancy Cole, 1st grade teacher at Central School, effective July 1, 2012.
- 19.1.21** Accept, with regret, the retirement of Elizabeth Szamreta, 4th grade teacher at Liberty School, effective July 1, 2012.
- 19.1.22** Accept, with regret, the retirement of John Skodocek, 7th grade Language Arts teacher at Great Meadows Middle School, effective July 1, 2012.
- 19.1.23** Approve John Skodocek, retiring 7th grade Language Arts teacher, as a substitute teacher for the 2012-2013 school year.
- 19.1.24** Approve Elizabeth Szamreta, retiring 4th grade teacher, as a substitute teacher for the 2012-2013 school year.
- 19.1.25** Accept, with regret, the retirement of Jan Romanczyk, 7th grade Special Education teacher at Great Meadows Middle School, effective July 1, 2012.
- 19.1.26** Approve Jan Romanczyk, retiring Special Education teacher, as a substitute teacher for the 2012-2013 school year.
- 19.1.27** Approve Anne Lisk, retiring 2nd grade teacher, as a substitute teacher for the 2012-2013 school year.
- 19.1.28** Approve Homebound Instruction to Judy Wyckoff for a 7th grade student from March 23, 2012 through May 4, 2012 for a total of 28.5 hours at the rate of \$38.00 per hour = \$1,083.00.
- 19.1.29** Approve Eileen Romagnoli, Kindergarten teacher, to complete screenings of incoming Kindergarten students who have missed screenings in May. Screenings will take place in August, not to exceed 6 hours x \$38.00 per hour = \$228.00.

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19.1.30 Approve Melissa Maney as a substitute teacher in grades K-2 for the 2011-2012/2012-2013 school years.

19.1.31 Approve the following personnel to complete the Language Arts Curriculum Writing on June 21, 2012, June 22, 2012, June 25, 2012, June 26, 2012, and June 27, 2012:

Liberty School:

Lois Davis - 6 hours x \$38.00 per hour = \$228.00 per day
x 5 days = \$1,140.00 (corrected amount)

Dana Gruszecki - 6 hours x \$38.00 per hour = \$228.00 per day
x 5 days = \$1,140.00 (corrected amount)

Cheryl Zeliff - 6 hours x \$38.00 per hour = \$228.00 per day
x 5 days = \$1,140.00 (corrected amount)

Central School:

Joe Carroll - 6 hours x \$38.00 per hour = \$228.00 per day
x 5 days = \$1,140.00 (corrected amount)

Laurie Washburn - 6 hours x \$38.00 per hour = \$228.00 per day
x 2 days = \$456.00 (corrected amount)

Middle School:

Amy Fancher - 6 hours x \$38.00 per hour = \$228.00 per day
x 5 days = \$1,140.00 (corrected amount)

Anita Holochwost - 6 hours x \$38.00 per hour = \$228.00
per day x 5 days = \$1,140.00 (corrected amount)

Total Cost: \$7,296.00

19.1.32 Approve the employment of Jennifer Mandery as Kindergarten teacher effective September 1, 2012 through June 30, 2013 at Step 3M at an annual salary of \$53,880.00.

19.1.33 Approve the employment of Sarah Moreno as instructional aide effective June 4, 2011 through June 30, 2012 at an annual salary of \$14,707.00 pro-rated to \$893.75.

19.1.34 Approve Steven Sinisi, East Stroudsburg University student, to complete his student teaching in the fall (October - December 2012) with James Bechtel, Wellness

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teacher at Great Meadows Middle School.

- 19.1.35** Approve Robin Morris-Marano, 4th grade special education teacher, to provide home instruction to a 4th grade student effective May 21' 2012 for 10 hours per week at \$38.00 per hour with an end date pending evaluation results.

- 19.2** Upon recommendation of the Superintendent, motion by Joe Mailloux, to approve the following **Policy** item 19.2.1.

Motion carried in a unanimous roll call vote.

- 19.2.1** Approve the 2nd reading and adoption of the following By Law, Policies and Regulations:

ByLaw #0168 - Recording Board Meetings
Policy #1631 - Residence Requirement for Person Holding
School District Office, Employment, or Position
Policy #2431 - Athletic Competition
Policy #3324 - Right of Privacy
Policy #4324 - Right of Privacy
Policy #5117 - Interdistrict Public School Choice
Policy #5600 - Pupil Discipline/Code of Conduct
Regulation #5600 - Pupil Discipline/Code of Conduct
Policy #7510 - Use of School Facilities
Regulation #7510 - Use of School Facilities (Amended)
Policy #8613 - Waiver of Pupil Transportation
Policy #9270 - Home Schooling and Equivalent Education
Outside the Schools
Regulation #9270 - Home Schooling and Equivalent
Education Outside the Schools

- 19.3** Upon recommendation of the Superintendent, motion by Glenn Sullivan, seconded by Mike Trotter, to approve the following **Buildings/Grounds/Transportation** items 19.3.1 to 19.3.5.

Motion by Ed O'Melia, seconded by Joe Mailloux, to change numbering of items 19.3.1 to 19.3.5 to 19.3.1 to 19.3.6.

Motion carried in a roll call vote to approve items 19.3.1 to 19.3.6 with Vonder Haar voting no to item 19.3.6.

- 19.3.1** Approve the follow new bus stop:

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4 Danville Mountain Road - Liberty Township

19.3.2 Approve a new agreement with Maschio's Food Services to provide a food service program for the period July 1, 2012 to June 30, 2013 for a management fee of \$10,251.59 and a maximum subsidy of \$0. The management fee will be payable in 10 monthly installments of \$1,025.16 starting September 1, 2012. This fee reflects a 3% increase which is allowed by NJ Department of Agriculture for all Food Service Management Companies.

19.3.3 Reject all Great Meadows Middle School Roof Renovation bids and allow the project to be rebid in the future.

19.3.4 Award the parking lot renovations at the Liberty School to: Halecon, 136 Billian Street, Bridgewater, NJ 08807 for the base bid - \$108,300.00, Alternate #1 - \$19,900.00, Alternate #2 - \$14,900.00, Alternate #3 - \$14,000.00 and Alternate #4 - \$6,000.00 for a total amount of \$163,100.00.

The other bidders were as follows:

<u>Name</u>	<u>Base Bid</u>	<u>#1</u>	<u>#2</u>	<u>#3</u>	<u>#4</u>	<u>Total</u>
Mark Paving, Co	\$105,975.00	\$29,000.00	\$12,000.00	\$12,750.00	\$ 5,623.00	\$165,348.00
D&L Paving	\$110,500.00	\$42,655.00	\$17,555.00	\$15,525.00	\$ 7,500.00	\$193,735.00
Top Line Const	\$121,639.35	\$30,505.90	\$17,344.70	\$19,607.25	\$ 8,520.25	\$197,617.45
Crossroads Pave	\$124,700.00	\$39,700.00	\$10,700.00	\$23,700.00	\$10,970.00	\$209,770.00
Diamond Const	\$136,200.00	\$25,200.00	\$21,000.00	\$10,900.00	\$21,600.00	\$214,900.00

19.3.5 Approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE GREAT MEADOWS REGIONAL SCHOOL DISTRICT IN THE COUNTY OF WARREN, NEW JERSEY, APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR AN ENGERY SERVICES COMPANY AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board of Education of the Great Meadow Regional School District in the County of Warren, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) desires to contract with a vendor to serve as an "energy services company" (an "ESCO") for the installation of energy conservation measures (the "ESIP

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Project") an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public Bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the Department of Community Affairs; and

WHEREAS, the Division of Local Government Services in the New Jersey Department of Community Affairs has determined that competitive contracting is an appropriate method of vendor selection for ESCOs; and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services to implement the ESIP Project;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the "ESIP RFP"), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid ESIP RFP, must be administered by the Board's purchasing agent; and

WHEREAS, in connection with such ESIP Project, the Board is required to amend its Long Range Facilities Plan, to the extent required, to incorporate the ESIP Project; and

WHEREAS, in connection with such ESIP Project, the Board is required, pursuant to N.J.S.A. 40:55D-31 and N.J.S.A. 18A:18A-16, to submit the ESIP Project to the Independence Township Planning Board for a courtesy review of same; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Great Meadows Regional Board of Education in the County of Warren, New Jersey, as follows:

1. The Board hereby authorizes a competitive contracting

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process for the solicitation of bids for the ESIP Project, including the distribution of the ESIP RFP in connection therewith.

2. The School District architect of record is hereby authorized and directed, to the extent not otherwise already accomplished, to (i) submit an application to the New Jersey Department of Education to amend the School District's Long Range Facility Plan to include the ESIP Project, to the extent it is not incorporated therein and (ii) submit the Project to the Independence Township planning board for its courtesy review of same.
 3. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the ESIP PPA bids and to report same to the Board.
 4. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the ESIP RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's special solar counsel, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto
 5. This resolution shall take effect immediately.
- 19.3.6** Approve the contract between Great Meadows Regional School District and Earthspec for transportation consulting services for the 2012-2013 school year at a cost of \$16,182.00 to be paid in monthly installments of \$1,348.00. This agreement is for 12 months of service beginning July 1, 2012 through June 30, 2013. This fee is the same as 2011-2012.
- 19.4** Upon recommendation of the Superintendent, motion by Joe Mailloux, seconded by Jenn Cassini, to approve the following **Finance** items 19.4.1 to 19.4.8.

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Motion carried in a unanimous roll call vote.

19.4.1 Approve the Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act for the period July 1, 2011 through June 30, 2012 in the amount of \$5,000.00 for a stipend for the Great Meadows Regional School District Anti-Bullying Coordinator.

19.4.2 Approve a Special Education Tuition Contract between Great Meadows Regional School District and Hunterdon Learning Center for one high school student for the period March 26, 2012 through June 30, 2012 at a cost of \$223.60 per diem with a total tentative tuition cost of \$12,074.40.

19.4.3 Approve an increase of school lunch prices for the 2012-2013 School Year as follows:

Elementary Lunch - from \$2.30 to \$2.40
Middle School Lunch - from \$2.55 to \$2.65

19.4.4 Accept the results of the 2011-2012 QSAC as follows:

Instruction & Program 83%
Personnel 100%
Fiscal Management 98%
Governance 100%
Operations 95%

19.4.5 Approve the Hazardous Waste Disposal of the following items:

Central Elementary - Dare Shed Items
4 - CRT Monitors: non-functional
1 - Color Printer: HP2500n (tag #01335) non-functional

Liberty Elementary - Storage Shed Items
4 - CRT Monitors: not working
- UPS Unit: (tag #00246) obsolete and dead battery

Middle School - 6th Grade Storage Closet Items
1 - CRT Monitor: not working
1 - Small Inkjet Printer: not working donated no asset tag
1 - Laptop Battery: dead
6 - LCD Projector Bulbs: dead
4 - Desktop Computers: obsolete and motherboard failures (tag #'s: 01371, 01240, 01362, 01110)

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19.4.6 Approve the following budget transfers:

From: 10-000-100-561-000 Charter School Tuition
To: 11-150-100-320-000-000 OOD HS Home Instruction
\$2,400.00 Hackettstown Home Purchased service
Instruction

From: 11-110-100-101-000-000 Kdg Sal Teacher
To: 11-150-100-101-000-000 Home Instruction Regular
\$2,090.00 Home Instruction Elementary Student

From: 11-000-291-260-000-000 Workers Comp
To: 11-000-230-331-000-000 Adm Legal Sv
\$6,000.00 Special Education Legal Fees

From: 11-190-100-320-000-000 OT Regular Students
To: 11-150-100-320-000-000 OOD Student Home Instruction
\$1,830.00 HHS OOD Home Instruction

19.4.7 Approve the 2nd Amendment for the 2011-2012 IDEA Consolidated Grant to include 2010-2011 carry over in the amount of \$6,713.00 for a total of \$293,023.00.

19.4.8 Resolved that the Great Meadows Regional BOE join the Educational Services Commission of Morris County at an annual cost, not to exceed, \$275.00.

Motion by Ed O'Melia, seconded by Jenn Cassini, to adjourn at 9:45 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Julie Mumaw
Board Secretary