

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY JUNE 16, 2020**

The special meeting of the Great Meadows Regional Board of Education was held on Tuesday, June 16, 2020 on a virtual platform. The meeting was called to order at 7:04 PM by Douglas Smith-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute was led by President Smith.

ROLL CALL:

Present: Susan Cullen, Alison DeMarco, Daria Hill, Tim Koeller, Giles Stuber, Courtney Wenthon, William VonderHaar, Heather Wulf, Douglas Smith

Absent: None.

Administration / Other: Mr. Mark Toscano, Esq.-Comegno Law Group as Board Attorney, Kevin O’Leary-Director of Special Services, Jessica McDonagh-Vice Principal of GMMS and Michael Mai-Principal of GM Central.

Reports :

HIB – Jessica McDonagh, VP GMMS, gave an overview of the evaluative process completed by the School Climate & Safety Team in accordance with the anti-bullying bill of rights. The data from the 2018-2019 year were presented and will be placed on our website.

Public Comment on Agenda Items Only -(via email : pcagenda@gmrtd.com)- **None**

SECTION A – as amended

Motion moved by William VonderHaar, seconded by Heather Wulf

Upon the recommendation of the Superintendent, to approve Section A-Operations items A-1 through A-14; as amended

Discussion: Mr. VonderHaar referenced the emergency reserve account and emphasized the utilization of said funds for unforeseen expenses in the 2020-2021 budget due to COVID19. The maximum allowed is 1% of operating budget of \$250,000. Funds in the emergency reserve can only be transferred into the operating budget.

Roll Call Vote Summary

Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye, William VonderHaar-aye; Courtney Wenthon-aye; Heather Wulf and Douglas Smith- aye

Motions carried by unanimous roll call vote (ayes-9; nays-0; abstentions-0),

A-1 Approval of Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill lists:

| | | |
|----------------------------|---------------------|---------------|
| June Payroll | (Electronic) | \$ 813,718.58 |
| Interim Bills (June 11-16) | Checks #55292-55330 | \$ 143,735.11 |

ATTACHMENT A-1(a-b)

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- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the parent refunds as listed:

| | | |
|--------------|--------------|---------|
| Check # 2562 | T. Binder | \$11.10 |
| Check # 2563 | T. Cuva | \$10.45 |
| Check # 2564 | W. Ward | \$ 2.50 |
| Check # 2565 | B. Koster | \$17.40 |
| Check # 2566 | E. Renauer | \$11.10 |
| Check # 2567 | J. Shoemaker | \$ 7.55 |
| Check # 2568 | L. Ziegler | \$ 9.40 |

- A-3 Approval of FY10 IDEA Amendment – BE IT RESOLVED:** that the Board of Education upon recommendation by the School Business Administrator, approves the FY20 IDEA grant amendment to the appropriation lines as follows:

| | |
|--------------------------------|-------------|
| 100-560 Purchased Services | (\$17,000.) |
| 100-600 Instructional Supplies | \$17,000. |

- A-4 Approval of Tax Requisition Schedule – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the payment schedule to receive the current expenses tax levy and the debt service tax levy for the 2020-2021 fiscal year. *ATTACHMENT A-4*

- A-5 Approval of Corporate Resolution for 403(b) Plan(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves a Corporate Resolution for 403(b) Plan Amendment and Restatement date of 6/15/2019 as follows:

Great Meadows Regional Board of Education (the “Plan Sponsor” maintains the Great Meadows Regional Board of Education 403(b) Plan (the “Plan”) for eligible employees, and wishes to amend and restate the Plan in accordance with IRS Revenue Ruling 2017-18 for 403 (b) pre-approved plans. A copy of the amended and restated Adoption Agreement, Administrative Appendix, Written Plan Document, and IRS Approval Letter is attached to this Resolution.

WHEREAS, in accordance with Section 2.06 of the Plan’s written documents, the Plan Sponsor has the power to amend and restate the Plan;

WHEREAS, in accordance with the Board’s wishes authorizing Angela Moyer, Interim Business Administrator to take any and all actions to implement, maintain and administer the Plan, the Plan Sponsor has given such individual the authority to amend and restate the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Plan Sponsor, hereby amends and restates the Plan in its entirety as the Non-ERISA Volume Submitter 403 (b) Plan Document for Public Schools, Community Colleges, and Public Universities and Colleges effective 6/15/19.

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FURTHER RESOLVED, it is the intention of the Plan Sponsor that the Plan will conform with all Federal and State statutory and regulatory requirements applicable to 403 (b) plans, except that the program set forth above shall not be subject to the requirements of Title I of ERISA because the amended and restated plan is exempt from such requirements.

FURTHER RESOLVED, that the appropriate officers of the Plan Sponsor are hereby authorized to Execute any and all documents and take any and all actions required to effectuate the Intent of the foregoing resolutions, effective June 15, 2019.

- A-6 Award Bid for Roof Project(s) Central School – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accepts the bids received on June 12, 2020 (summary attached) and to award contracts to the lowest responsible bidder for the roof projects at Central School as follows: *ATTACHMENT A-6*
- | | | |
|---|--------|--------------|
| Contract #1 Base Bid (1968 Wing- FY21) | Pravco | \$296,128.00 |
| Contract #2 Base Bid (1960 Wing – FY20) | Pravco | \$201,267.00 |
| Contract #3 Alt #3.1 FY21 | Pravco | \$ 18,000.00 |

- A-7 Approval of Transfer of Current Year Surplus to Emergency Reserve – BE IT RESOLVED:**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$250,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-8 Approval of Facility Use - BE IT RESOLVED:** that the Board of Education, upon the review of Brown & Brown, the receipt of formal use of facilities request reflecting a hold harmless clause, receipt of the appropriate current certification of insurance, and copy of the procedure and guidelines to be implemented for additional safety due to COVID19, in accordance with all state and federal guidelines, approves the use of the recreation field (Pit Field) by the Colonial Little League during summer of 2020.

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A-9 Approval of Tuition Contract Agreement, Montgomery Academy - Special Education -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the 2020-2021 Special Education Tuition Contract Agreements with Montgomery Academy based on the following rates: Tuition : ESY \$7,289.20; Sept-June \$65,602.80

(1) Student (VR) Sept-June \$65,602.80

A-10 Approval of Tuition Contract Agreement, Northern Hills Academy (SCESC) - Special Education -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the 2020-2021 Special Education Tuition Contract Agreements with Northern Hills Academy (SCESC) based on the following rates: Student (SG) Tuition \$58,018.; 1:1 Aide \$28,001 and additional therapies \$6,099. Reflecting a total of \$92,118.

A-11 Approval of Tuition Contract Agreement, Midland School-Special Education -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the 2020-2021 Special Education Tuition Contract Agreements with Midland School based on the following rates: Tuition : ESY \$11,355; Sept-June \$68,130.

(1) Student (DL) ESY & Sept – June Tuition \$79,485.

(2) Student (BD) Sept-June Tuition \$68,130.

A-12 Approval of Tuition Contract Agreement, ESC of Morris- Special Education ESY -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the 2020-2021 Special Education Tuition Contract Agreements with ESC of Morris based on the following rates: Tuition : ESY \$4,200;

(1) Student (SA) ESY \$4,200

(2) Student (FC) ESY \$4,200

(3) Student (XC) ESY \$4,200

A-13 Approval of Expedited Payment of Bills N.J.S.A 18A:19-1(d)

Whereas, the Legislature of the State of New Jersey has amended N.J.S.A. 18A:19-1(d) et seq. to expedite payment of bills pursuant to the report of the Financial Management Subcommittee of the Commission on Business Efficiency of the Public Schools,

Be It Resolved That, upon the recommendation of the GMR Board of Education that:

- The Interim Business Administrator is designated to audit any account or demand to be paid, and subsequent thereto is authorized to approve, on behalf of the Board, any account or demand prior to presentation to the Board;
- The Interim Business Administrator will specifically establish a final list of payments against the current fiscal year to be issued June 30th;

All of the foregoing approvals made pursuant to this Resolution shall be presented to the Board for their ratification at the next regular meeting.

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A-14 Approval of NJOEM – Memorandum of Understanding – BE IT RESOLVED:

WHEREAS, NJ Office of Emergency Management (NJOEM) is the grantee receiving funds under the FEMA Public Assistance and/or Hazard Mitigation programs, and WHEREAS, the President has declared Coronavirus Pandemic (COVID-19) as a major disaster, and

WHEREAS, the Great Meadows School District has been exposed to unanticipated and increased cost as a direct result of Coronavirus pandemic (COVID19) preparative guidelines,

NOW THEREFORE BE IT RESOLVED, that the Great Meadows Regional BOE authorizes the School Business Administrator to enter into the Memorandum of Understanding with the NJOEM, and

BE IT FURTHER RESOLVED, the School Business Administrator is authorized to file a request for public assistance (RPA) under grant # 4488 Coronavirus (COVID19) pandemic funding.

ATTACHMENT A-14

SECTION B – as amended

Motion moved by William VonderHaar, seconded by Heather Wulf

Upon the recommendation of the Superintendent, to approve Section B- Human Resources items B-1 through B-3 as amended

Discussion: B-3 Interim Superintendent Contract – a brief discussion on clause #11 Termination clause reflects a sixty days written notification. Mr. Toscano, Esq. clarified the contract is for an initial period of sixty days unless a permanent Superintendent/Director of Special Services is appointed.

Roll Call Vote Summary: Susan Cullen-aye; Alison DeMarco-aye; Daria Hill-aye (abstain B-3); Tim Koeller-aye; Giles Stuber-aye (abstain B-3), William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf and Douglas Smith- aye

Motions carried by unanimous roll call vote ayes-9; nays-0; abstentions-0,

Except B-3 : ayes – 7; nays -0; abstentions – 2 (Hill and Stuber)

B-1 Approval of Extra Curricular Clubs – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintend, approves second semester (February & March) Crazy 8’s payments to:

| | | |
|-------------------|---------|---------|
| Michelle McGearry | 4 hours | \$29.00 |
| Laurie Weingarten | 5 hours | \$29.00 |

B-2 Approval of Workshops – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves the following staff to attend workshops utilizing funds from CARES grant (Fund 20):

1) School Nurses : Best Up-to-Date Critical Strategies COVID19 Related Issues

Bureau of Education & Research: Virtual Platform

- | | | |
|--------------------|---------------|----------|
| • Cheryl Wilson | July 14, 2020 | \$279.00 |
| • Taylor Abruzzese | July 16, 2020 | \$279.00 |

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B-3 APPROVAL OF INTERIM SUPERINTENDENT CONTRACT – BE IT RESOLVED:

WHEREAS, the Great Meadows Regional School District Board of Education (“Board”) desires to retrain Dr. Timothy J. Frederiks in the position of Interim Superintendent/Director of Special Services;

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed Employment Contract for Dr. Frederiks to the Interim Executive County Superintendent for Warren County for approval, and has received written approval and notice that the proposed Employment Contract for Dr. Frederiks is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations;

IT IS HEREBY RESOLVED that the Board approves and adopts the new Employment Contract for Dr. Frederiks as Interim Superintendent/Director of Special Services, consistent with the terms and conditions set forth therein, and as approved by the Interim Executive County Superintendent for Warren County, per N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a).

SECTION C

Motion moved by Susan Cullen, seconded by William VonderHaar
Upon the recommendation of the Superintendent, to approve
Section C –Education/Governance items C-1 through C-2 as presented

Discussion: None

Roll Call Vote Summary : Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye, William VonderHaar-aye; Courtney Wenth-en-aye: Heather Wulf and Douglas Smith- aye

Motions carried by unanimous roll call vote (ayes-9; nays-0; abstentions-0).

C-1 Approval of HIB Report – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approval of the district's HIB report #2 for the period of January 2020 - June 2020, based on 2018-2019 data attached for reference.

ATTACHMENT C-1

C-2 Approval of 2nd Reading and adoption of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd reading and adoption of the following District Policies and Regulations

R 4212 Support Staff Attendance

ATTACHMENT C-2

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Other Business

- No new business was brought to the floor at this time.
- Mrs. Cullen requested an executive session indicating potential litigation.

Public Comment (via email : pc@gmrsd.com)

- Colonial Little League – indicated they are securing the documents we have requested for the utilization of the field during the summer.

Executive Session

Moved by Susan Cullen, seconded by Heather Wulf.
Motion carried by unanimous voice vote.

Whereas, the Open Public Meetings Act authorize Boards of Education to meet in executive session under certain circumstances:

Whereas, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

Now Therefore Be It Resolved that the Great Meadows Regional School District Board of Education states that it is necessary to meet in executive session to discuss certain items involving-Potential Litigation Matter at 7:20 p. m.

Be It Further Resolved that the discussion held by the Board, which need not remain confidential, will be made public as soon as feasible. The minutes of executive session will not be disclosed until the need for confidentiality no longer exists.

Be It Further Resolved, that the Board will return to open session in approximately 30 minutes and does NOT expect to conduct business at the conclusion of the executive session.

Reconvene Public Session

Motion moved by Susan Cullen, seconded by Giles Stuber
Reconvene to open public session at 7:57 pm.
Motion carried by unanimous voice vote.

Adjournment

Motion moved by Susan Cullen; seconded by Giles Stuber;
To adjourn the meeting at 7:58 pm.
Motion carried by unanimous voice vote.

Respectfully Submitted,

Angela J. Moyer
SBA/Board Secretary