

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION MINUTES OF  
WEDNESDAY SEPTEMBER 22, 2020**

**MISSION STATEMENT**

*The Great Meadows Regional School District will provide quality educational opportunities that ensure the individual success of all students within a safe and supportive environment and to build lifelong learners who will meet society's challenges into and beyond the 21<sup>st</sup> century. To that end, it is anticipated that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

**Flag Salute** was led by President Smith.

**ROLL CALL:**

**Present:** Alison DeMarco, Daria Hill, Giles Stuber, Courtney Wenthen, William VonderHaar, Heather Wulf, Douglas Smith, and Susan Cullen.

**Absent:** Tim Koeller.

**Administration / Other:** Mr. Michael Mai, Superintendent, Mr. Eric Burnside, Business Administrator/Board Secretary, Israel Marmolejos- Principal of GMMS and Melissa Hall- Principal of GM Central. Public were able to be in attendance via virtual platform.

**Correspondence /Recognition: None**

**Minutes**

Motion moved by Daria Hill, seconded by Heather Wulf.  
To approve the minutes as presented for the August 26, 2020 meeting.  
Vote: Ayes-7; Nays-0. Abstention-1 – Cullen. Motion Carried.

**Superintendent's Report:**

Mr. Mai reported on the status of the opening of the school year. Mr. Mai stated that this year there will be a change to student of the month and employee of the month. Principals Mr. Marmolejos and Ms. Hall gave reports on the how the school year is providing both challenges and successes for both the Middle School and Elementary School, respectively.

**Committee Reports:**

Operations – Trustee Stuber gave a comprehensive report updating on the roof project, paving, the GMMS heat pump/cooling tower and dugouts for an Eagle Scout Project. Additional topics reviewed in committee included the ERate program up for approval tonight, financial statements, and transportation sanitization.

Human Resources – Trustee Wenthen gave an update on curriculum responsibilities and solutions for administrators. The committee also discussed paraprofessionals and their roles during the pandemic/COVID19 duties. The GMMS nurse vacancy was discussed and is on the agenda for approval. Other positions discussed included the pay raise for substitutes, part time nurse and Edgenuity Instruction. Policy 3282 was also discussed for the staff that uses social media.

Education – Trustee DeMarco reported that the committee focused on some concerns with the Engenuity program and all of the assessments. Specials were discussed and how they are being scheduled. Also, the topic of discussion on the possibility of introducing some form of a book club that students could be reading and reviewing with teachers. The committee also talked about ensuring the work and schedules are posted in a timely.

Governance – Trustee Cullen reported that following policies were discussed: Policy 2312 Class Size policy. This discussion concentrated on the maximum size that would give the Superintendent some flexibility when needed. This is on the agenda for first reading. The committee has also been working on Policy 0155.1 for Board Member participation using electronic devices. The committee does not think it should be a permanent option and it was not discussed for a first reading and does not recommend adoption at this time. Bylaw 0131 – Emergency policy adoption was discussed and prepared for first reading. Code of Conduct was also discussed.

**Public Comment on Agenda Items Only – (via email : [pcagenda@gmrtd.com](mailto:pcagenda@gmrtd.com))**

NONE

### **SECTION A – as amended**

Moved by Giles Stuber, Seconded by Heather Wulf.

Upon the recommendation of the Superintendent, to approve Section A-Operations items A-1 through A-10; as amended.

Roll Call Vote Summary: Susan Cullen-aye(abstain A-8); Alison DeMarco-aye; Daria Hill-aye; Giles Stuber-aye; William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote (ayes-8; nays-0; abstentions-0), except A-8 (ayes-7; nays-0; abstentions-1 Cullen)

**A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill lists:

September Benefits/PR	(Electronic)	\$ 897,583.64
September Interim (8/1-8/21)	Checks #55510-55530	\$ 19,579.26
September Bill List	Checks# 55531-55591	\$ 711,610.70

***ATTACHMENT A-1(a-b-c)***

**A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the bills as listed:

Check # 2576	Parent Refund – Williams	\$ 175.80
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**A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Secretary and Treasurer Reports (*BSR/ TSM*) for the month of August 2020.

***ATTACHMENT A-3(a-b-c-d)***

**A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of August 31, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2020-2021 fiscal year.

**A-5 Approval of Transfers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, to approve the transfers as of August 31, 2020 in the amount of **\$3,448**.

***ATTACHMENT A-5***

**A-6 Approval of ACES Cooperative NJSBA Agreement - : BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the 2020-2021, Authorizing the Great Meadows Regional School District to Enter into A Cooperative Pricing Agreement for the Purchase of Electricity, Technology, Work, Materials, and Supplies (The ACES Cooperative Pricing System #E8801-ACESCPS).

**A-7 Approval of Parental Transportation Contract Agreement, BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator

approve the 2020-2021 Parental Transportation Contract for student ID #404074. Total annual contract not to exceed \$10,060.20.

- A-8 Approval of Eagle Scout Project - BE IT RESOLVED:** that upon the recommendation of the Superintendent, the Great Meadows Board of Education recognizes and approves the Eagle Scout Project of Evan Lenz, the creation and installation of two dugouts at the Pit Field behind Great Meadows Central School, at no expense to the Board of Education.
- A-9 Approval of Food Service Biosecurity Plan - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the Food Service Biosecurity Plan for the 2020-2021 school year. **ATTACHMENT A-9**
- A-10 Approval of Tuition Contract Agreement, Special Education : BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the 2020-2021 Special Education Tuition Contract Agreements with Educational Services Commission of Morris County, for Aides \$29,265 and therapies at \$94 per hour at Central Park School for three students (SA, FC, XC), September 1, 2020 – June 30, 2021 at a tuition rate of \$68,940 per student.

## **SECTION B – as amended**

Moved by William VonderHaar, Seconded by Heather Wulf.

Upon the recommendation of the Superintendent, to approve Section B- Human Resources items B-1 through B-13;

Roll Call Vote Summary: Susan Cullen-aye; Alison DeMarco-aye; Daria Hill-aye (abstain B-2, B-5); Giles Stuber-aye(abstain B-2); William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote (ayes-8; nays-0; abstentions-0), except B-2 (ayes-6; nays-0; abstentions-2 Hill, Stuber), and B-5 (ayes-7; nays-0; abstentions-1 Hill)

- B-1 Approval of Substitute Nurse– BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved Dana Nasca as a substitute nurse at a rate of \$300.00 per day.
- B-2 Approval of 2020-2021 Amended Employment Contracts for Instructional Aides – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved to amend days worked to contract for 2020-21 school year for the following Classroom Aides. **ATTACHMENT B-2**

- B-3 Appointment of 2020-2021 Full Day Substitute Rate - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the 2020-2021 Full Day Substitute Teacher Pay Rate at \$100.00. **ATTACHMENT B-3**
- B-4 Approval of 2020-2021 Employment Contracts for Transportation/Security – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved contract for 2020-21 school year (180 days) for David Graznitski as Security/Traffic Control Officer at an hourly rate of \$25.50/hour four hours per diem.
- B-5 Appointment of School Safety Specialist – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the appointment of Melissa Hall as School Safety Specialist effective September 1, 2020 through January Annual Organization.
- B-6 Approval of Teacher of the Deaf – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved Teacher of the Deaf (TBD) from Lake Drive School, at a rate of \$165.00/50 minutes for 1x/week for the remainder of the 2020-2021 school year.
- B-7 Approval of Mentors/Mentees - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved mentors/mentees for the 2020-2021 school year. **ATTACHMENT B-7**
- B-8 Approval of 2020-2021 Team Leaders and PLC Leaders – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved 2020-2021 Team Leaders and PLC Leaders. **ATTACHMENT B-8**
- B-9 Appointment of Teachers on Assignment – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved Teacher on Assignment on an as needed basis at the contracted rate for the 2020-2021 school year. **ATTACHMENT B-9**
- B-10 Approval of 2020-2021 Title 1 Clubs (Virtual) – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approve 2020-2021 Title 1 Clubs. **ATTACHMENT B-10**
- B-11 Approval of Substitute Secretary – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following as substitute secretaries for the 2020-2021 school year at a rate of \$12.00 per hour as needed. Jennifer Shinkowski and Norine Hansen
- B-12 Approval of Unpaid Leave of Absence – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the unpaid leave of absences for the 2020-2021 school year. **ATTACHMENT B-12**

**B-13 Approval of 2020-2021 Clubs (Virtual) – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved 2020-2021 Clubs.  
**ATTACHMENT B-13**

## **SECTION C**

Motion moved by Susan Cullen, seconded by Heather Wulf.

Upon the recommendation of the Superintendent, to approve  
Section C –Education/Governance itemsC-1 through C-4 as presented

Roll Call Vote Summary: Susan Cullen-aye; Alison DeMarco-aye (No to C-2, C-4); Daria Hill-aye (abstain C-4); Giles Stuber-aye(abstain C-4); William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote (ayes-8; nays-0; abstentions-0), except C-2 (ayes-7; nays-1(DeMarco); abstentions-0), and C-4 (ayes-5; nays-1 (DeMarco); abstentions-2 Hill, Stuber)

**C-1 Approval of 2nd Reading of District Policies and Regulations - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policies and Regulations in a 2nd reading and adopt the following:

**P1648.02 Remote Learning Options for Families (New)**  
**P5330.04&R5330.04 Administering an Opiod Antidote (New)**  
**P5516 Electronic Portable Communication Devices (Revised)**  
**P1648.03 Restart & Recovery Plan – Full Time Remote Instruction (New)**

**C-2 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policies and Regulations as 1st reading.

**P0131 By Laws and Policies (Revised)**  
**P2312 Class Size (Revised)**  
**P5600 Pupil Discipline/Code of Conduct (Revised)**

**ATTACHMENT C-2 (a-b-c)**

**C-3 Approval to Rescind P0155.1 Board Member Participation Using Electronic Devices – BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved to rescind the policy due to procedural errors.

**C-4 Approval of 2020-2021 District Goals - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Goals.

**ATTACHMENT C-4**

### **Other / New Business**

- NJSBA Convention-Virtual Platform / Registration (October 20-22, 2020)

### **Community Reports**

- Hackettstown Report – Representative Trustee Wenthen reported that cameras were delivered for teacher classrooms so that they can live stream lessons. The High School will participate in sports with the understanding that if there is a COVID19 case the entire High School will shut down. There will be hybrid board meetings going forward and they will be held in the auditorium with a maximum of 75 attendees. Temperatures will be taken, masks must be worn, and a health questionnaire must be completed.
- Independence Report: None at this time.
- Liberty Report –Representative Trustee Wulf had no report at this time.

### **New Business**

President Smith brought up the topic of having Committee meetings as a whole board prior to the regularly scheduled board meetings.

### **Public Comment (via email : [pc@gmrdsd.com](mailto:pc@gmrdsd.com))**

- None

### **Adjournment**

Motion moved by Daria Hill, seconded by William VonderHaar To adjourn the meeting at 7:59 pm. Motion carried by unanimous voice vote.

Respectfully Submitted,

Eric Burnside  
SBA/Board Secretary