

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, November 20, 2018

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, November 20, 2018 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:01 PM by Joe Mailloux, Vice-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Tim Koeller, Joe Mailloux, Lori Prymak, William Vonder Haar and Agatha Wilke.

Absent: Dawn Frost and Ed O'Melia.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Debbi Grigoletti Director of Curriculum, Israel Marmolejos Principal of GMMS, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 30 member of the public in attendance.

Correspondence

There was correspondence acknowledging an expression of sympathy sent on behalf of the Board of Education to Debbie Williams the Office Manager and First Student representative for the School District.

Minutes

Motion by Joe Mailloux, seconded by Susan Cullen to approve the minutes from October 16, 2018 (Regular and Executive Session).

Motion carried in a unanimous voice vote.

Committee Reports

On behalf of the Human Resources Committee, Susan Cullen reviewed the minutes of the most recent meeting which were distributed to the entire Board on November 12th.

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- ✓ Presentations for Student of the Months of November were made for Central School, Liberty School and the Great Meadows Middle School.
- ✓ The Superintendent then turned this portion of his report to the Facility Realignment Committee for an update on potential changes in the facility use in the district beginning with the 2019-2020 school year. The Business Administrator on behalf of the committee presented the cost benefit analysis to date that had been prepared by the committee in light of possible options regarding facility use effective July 1, 2019. There was a lengthy an open discussion on various points of the analysis to date. The committee at this point was not making any recommendation on any of the options available but wanted to be open with the work and information compiled to date. The committee acknowledges that part of the process was further discussion and input with additional stakeholders in the process and it was hoped that these steps could be completed in the upcoming weeks before making a final recommendation for 19-20SY prior to January 2019.

This concluded the Superintendent's report.

Public Comment – Agenda Items Only

No comments at this time.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Joe Mailloux second by Susan Cullen, to approve the following **OPERATIONS** items A-1 through A-15 as amended.

Clarification was provided as to items A-10 and A-11 and their relation to corresponding resolutions passed in June of 2018. Clarification was provided on item A-9 and the value of the piece of equipment. Additional clarification was provided on item A-13 and the circumstances surrounding the situation. Comments were also made on item A-12.

The motion carried in a roll call vote with Susan Cullen voting nay to item A-12 and William Vonder Haar voting nay to items A-8, A-10 & A-11.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, November 20, 2018**

- A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from October 17, 2018 through November 14, 2018 in the amount of \$1,901,520.15 (Check #'s 53098-53215) **ATTACHMENT A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from September 1, 2018 through October 31, 2018 in the amount of \$41,465.22 (Check #'s 22533-22535) **ATTACHMENT A-2**
- A-3 Approval of Financial Reports – NOTHING AT THIS TIME**
- A-4 Acceptance of Financial Reports Certification – NOTHING AT THIS TIME**
- A-5 Approval of Transfers – NOTHING AT THIS TIME**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 11/21/2018 through 1/31/2019 subsequent to appropriate building level approval as needed. (***Please note that in some instances requests have been submitted and the space has been "reserved" however the formal application cannot be approved until a current COI has been received.***) **ATTACHMENT A-6**
- A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached: **ATTACHMENT A-7**
- A-8 Approval to approve annual submission of M-1 and CMP – BE IT RESOLVED:** that the Board of Education approve the annual submission of the M-1 and the Comprehensive Maintenance Plan (CMP) for the school year 2018-2019 to the Warren County Office of Education. **ATTACHMENT A-8**
- A-9 Approval of Disposal of Equipment -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the disposal of the following equipment at the GMMS in accordance with Board Policy #7300:

Obsolete & Non-Working 1996 Ford Pickup Truck

- A-10 Acknowledgement of Transfer of Prior Year Surplus to Capital Reserve – BE IT RESOLVED:** WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education has approved by prior resolution a transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined via a prior resolution that (an amount not to exceed) \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby acknowledges the district's School Business Administrator to make this transfer in the amount of \$31,000.00 with all applicable laws and regulations.

- A-11 Acknowledgement of Transfer of Prior Year Surplus to Maintenance Reserve – BE IT RESOLVED:** **WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, November 20, 2018**

WHEREAS, the Great Meadows Regional Board of Education has approved by prior resolution a transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined via prior resolution that (an amount not to exceed) \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby acknowledges the district's School Business Administrator to make this transfer in the amount of \$16,000.00 with all applicable laws and regulations.

A-12 Approval of Budget Calendar 2019-20 FY – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the budget calendar for the creation of the 2019-2020 FY Budget that reflects all applicable legal and management requirements, pursuant to N.J.S.A. 18A:22-7. This development timeline includes input from all relevant programmatic staff for requirements and materials needed for teaching and student learning. **ATTACHMENT A-12**

A-13 Approval of Tuition Contract Agreement, Regular Education (Homeless/McKinney-Vento) -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Tuition Contract Agreement with Readington Township Public Schools, for the 2018-2019 school year in the amount of \$37,602.00 for two homeless students in accordance with the McKinney-Vento legislation, and further, that transportation be arranged as required.

A-14 Approval of Participation in Sustainable Jersey – BE IT RESOLVED :WHEREAS the Great Meadows Regional Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

WHEREAS, the Great Meadows Regional Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

WHEREAS the Great Meadows Regional Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools, and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

WHEREAS the Great Meadows Regional Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities;

NOW THEREFORE BE IT RESOLVED that the Great Meadows Regional Board of Education agrees to participate in Sustainable Jersey for Schools and it is the board's intention to pursue certification for schools in the district.

A-15 Approval of Supplemental Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the supplemental bill list from October 19, 2018 through October 20, 2018 in the amount of \$4,640.76 (Check #'s 53216-53224) **ATTACHMENT A-15**

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, November 20, 2018**

SECTION B

Upon recommendation of the Superintendent, motion by Joe Mailloux second by Jamie Cicerelle, to approve the following **HUMAN RESOURCES** items B-1 through B-3 as amended.

There were clarifications provided by Administration on item B-1 and the value of co-curricular activities for the benefits of the students in the district.

Motion carried in a roll call vote with William Vonder Haar voting nay to item B-1.

B-1 Approval of Additional Co-Curricular Appointments- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2018-2019 school year, attached by reference.

B-2 Approval of Observation Hours - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2018-2019 school year, attached by reference.

B-3 Approve the Revision of Teachers on Assignment Job Description – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves a revision to the previously approved job description for the position of Teacher on Assignment to include Half Day compensation rates along with already approved Full Day compensation rates.

SECTION C

Upon recommendation of the Superintendent, motion by Joe Mailloux seconded by Susan Cullen, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 and C-2.

There were comments and clarifications made on the benefit for students of Item C-1 and the field trips submitted for approval.

Motion carried in a roll call vote with William Vonder Haar voting nay to item C-1.

C-1 Approval of 2018-2019 Field Trips - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2018-2019 school year, attached by reference.

C-2 Approval of 2018-2019 Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference.

Other Business

There were comments and clarifications provided about the potential status of any monitoring this school year under QSAC regulations. It was reported that the district was not slated for QSAC review this school year.

Hackettstown Report

The ongoing construction status at HHS was mentioned as was the startup of a preschool program similar to the model used in Great Meadows. An update was given on the issue of mold at the Hatchery Hill School and the transition plan for going to grade based school in the Hackettstown School District.

Independence Township Report

The tree lighting was scheduled for December 4th at 7:00PM. There were positive comments about the BOE using Board Docs to facilitate agendas and other public information.

Liberty Township Report

Nothing to report beyond the continued repair of the retaining wall in the Mountain Lake section of the Township.

Public Comment/New Business

There were questions and comments on the use of Board Docs by the district as well as a clarification on “per pupil” costs which would be made available at the next meeting.

Close of Public Comment

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, November 20, 2018**

Motion for Executive Session

Motion was made by Joe Mailloux, seconded by Lori Prymak to enter Executive Session for the purposes of discussion of HIB matters within the district.

Motion carried in a voice vote.

The Board entered into Executive Session at 9:01 PM.

Motion Re-Open Public Session

Motion was made by Joe Mailloux, seconded by Lori Prymak to re-open the Public Session at 9:15 PM.

Motion carried in a unanimous voice vote.

Motion was made by Joe Mailloux, seconded by William Vonder Haar to approve the following.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report: Acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Joe Mailloux, seconded by Agatha Wilke, to adjourn at 9:15 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,



Timothy Havlusch