

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday March 19, 2019

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, March 19, 2019 at the Great Meadows Middle School Gymnasium, Independence Township. The meeting was called to order at 7:01 PM by Lori Prymak, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Tim Koeller, Joe Mailloux, Ed O'Melia, Doug Smith, William Vonder Haar, Courtney Wenthen and Lori Prymak.

Absent: None

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Mark Toscano, Comegno Law Group as Board Attorney, Debbi Grigoletti Director of Curriculum, Israel Marmolejos Principal of GMMS, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 75 member of the public in attendance.

Correspondence

Correspondence from Liberty Township providing notice of the joint meeting between Liberty and Independence Townships on the subject matter of moving the elections on the school budget from November to April was acknowledged.

Minutes

Motion by Ed O'Melia, seconded by Susan Cullen to approve the minutes from January 22, 2019 and February 7, 2019 and February 26, 2019 as amended.

Motion carried in a unanimous voice vote.

Committee Reports

Courtney Wenthen gave an update on the most recent Shared Services Committee Meeting based on minutes as supplied previously to the Board and posted on Board Docs.

Susan Cullen provided an update on the combined HR & Operations meeting from March 7, 2019. The issue of job descriptions (GM only & shared positions) was a main topic /focus.

William Vonder Haar commented on Policy #5600 as discussed by the Governance committee as well as Policy #1642 which deals with earned sick leave.

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- ✓ Presentations for Student of the Months of March were made for Central School, Liberty School and the Great Meadows Middle School.
- ✓ Prior to the next topic under the Superintendent's report, the Board President read a statement about the situation the school district has found itself in due to the cuts in state aid that while anticipated where far greater than what was expected. It was further mentioned that this was a difficult time for all involved. The Superintendent then made a presentation of the transition plan as it currently stands in the proposed budget for SY 2019-20, that will be implemented with the suspension of operations at the Liberty School effective July1, 2019. There was some clarifications provided and additional information was elucidated as part of the presentation.
- ✓ The Business Administrator gave a presentation on the tentative budget and the financial impact of the budget in light of the aforementioned cuts in state aid for the school district.

This concluded the Superintendent's report.

Public Comment – Agenda Items Only

There were additional clarifications and comments made about the impact of the suspension of operations at the Liberty School and potential impacts and conflicts.

Close of Public Comment

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SECTION A

Upon recommendation of the Superintendent, motion by Lori Prymak and second by Ed O'Melia, to approve the following **OPERATIONS** items A-1 through A-12 as amended.

A-7 was amended to include a request for a fundraiser that was received in Central Office after the creation of the agenda but prior to tonight's meeting. Clarifications were provided regarding the CAFR and Corrective Action Plan (CAP) up for approval. Also A-12 was explained as to its necessity to be included and approved by the Board as part of QSAC and as part of the annual budget submittal process.

The Motion carried in a roll call vote with Susan Cullen voting nay to item A-11, Doug Smith voting nay to item A-11, William Vonder Haar voting nay to items A-5, A-8, A-11, and A-12 and Courtney Wenthen voting nay to items A-8 and A-11 and abstaining on item A-9.

- A-1 Approval of Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from February 27, 2019 through March 15, 2019 in the amount of \$2,620,655.68 (Check #'s 53577-53653) **ATTACHMENTS A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from February 1, 2019 through February 28, 2019 in the amount of \$15,727.84 (Check # 22541) **ATTACHMENT A-2.**
- A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month of January 2019. **ATTACHMENT A-3**
- A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of January 31, 2019 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years. **ATTACHMENT A-3**
- A-5 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as of as of January 31, 2019 in the amount of \$51,183.00 **ATTACHMENT A-5**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 3/20/2019 through 5/31/2019 subsequent to appropriate building level approval as needed. (**Please note that in some instances requests have been submitted and the space has been "reserved" however the formal application cannot be approved until a current COI has been received.**) **ATTACHMENT A-6**
- A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached: **ATTACHMENT A-7**

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A-8 Motion to adopt Tentative Budget for 2019-2020 - BE IT RESOLVED that the Board of Education, upon the recommendation of the School Business Administrator, approve the adoption of the 2019-2020 Great Meadows Regional School District Preliminary Tentative Budget to be submitted to the New Jersey Department of Education, Warren County Office as follows:

	Appropriations	Revenue	
	Budget	Local Tax Levy	Other Sources
General Fund	19,899,914	14,472,254	
Local Sources			192,000
State Aide			5,215,660
Health Care Adjustment			
Banked Cap			
District Sources			20,000
Fund 20	280,783		
Grants & Entitlements			280,783
Fund 40 - Debt Service	632,400	460,147	161,568
District Sources			10,685
Sub Total	20,813,097	14,932,401	5,880,696
Total	20,813,097	20,813,097	

Preliminary decrease in Current Expense is **-4.42%**.
Preliminary decrease in Special Revenue is **-15.00%**
Preliminary decrease in Debt Service is **-2.53%**

A-9 Approval of Acceptance of CAFR as of 6/30/2018 - BE IT RESOLVED: that the Board of Education upon the recommendation of the School Business Administrator accept the Great Meadows Regional Board of Education Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018 as prepared by William M. Colantano, Jr. Public School Accountant No CS 0128. **ATTACHMENT(s) A-9**

A-10 Approval of Corrective Action Plan (CAP) - BE IT RESOLVED: That the Board of Education upon the recommendation of the School Business Administrator is not required to submit a Corrective Action Plan for the 2018-19 School year as no recommendations requiring action have been found as a result of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018.

A-11 Approval to Submit Closure Request - BE IT RESOLVED: That the Board of Education approve and authorize the Superintendent and Business Administrator to submit to the Warren County Executive Superintendent and the New Jersey Department of Education a closure request for the Liberty Township Elementary School to be effective July 1, 2019 in accordance with N.J.A.C. 6A:26-7.5.

A-12 Approval of Maximum Travel Allowance for 2019-20 - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Business Administrator approve the following:

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Great Meadows Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State, local and federal funds; now therefore be it;

RESOLVED, That the Great Meadows Regional Board of Education hereby establishes the maximum travel expenditure amount for the 2019-20 school year as \$20,000 from State, Local and Federal Grant Funds (20).

SECTION B

Upon recommendation of the Superintendent, motion by Lori Prymak, second by Ed O'Melia, to approve the following **HUMAN RESOURCES** item B-1.

Motion carried in a unanimous roll call vote.

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B-1 Approval of Title I & Title IV Club/Advisor Appointments - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve Title I & IV Club/Advisor appointments for the 2018-2019 school year, attached by reference.

SECTION C

Upon recommendation of the Superintendent, motion by Lori Prymak seconded by Courtney Wenthon, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 and C-5.

There was a comment and clarification provided about the school calendar and the review process.

Motion carried in a roll call vote with Susan Cullen abstaining on time C-5, Doug Smith abstaining on item C-1, William Vonder Haar voting nay to item C-1 and Courtney Wenthon abstaining on item C-1.

C-1 Approval of 2018-2019 Field Trips - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

C-2 Approval of 2018-2019 Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

C-3 Approval of the 2019-2020 District Calendar - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the 2019-2020 District Calendar, attached by reference. **(ATTACHMENT)**

C-4 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1st reading: **(ATTACHMENT)**

P 0141.1	Board Member and Term – Sending District (Revised)
P&R 1642	Earned Sick Leave Law (M) (New)
P 5330.04	Administering an Opioid Antidote (Revised)
R 5330.04	Administering an Opioid Antidote (New)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)

C-5 Approval of 2nd Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2nd reading:

P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

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Other Business

There were comments about a possible Board retreat and the need to move the regularly scheduled meeting of April 23, 2019 to Monday April 29, 2019.

Hackettstown Report

The next meeting is scheduled for tomorrow night and a topic of discussion that may impact Great Meadows is the potential of implementing a 2hr delay for inclement weather for the 2019-20 school year.

Independence Township Report

The only report was on the recent vote by the council to move the vote for the election of board members and the school budget back to April, effective 2020.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

There were questions and comments on matters involving the suspension services as Liberty School. There were also other comments asking if other uses for the school or facility had been investigated by the Board of Education. There were also comments made about contingency plans that were answered by district administration.

Close of Public Comment

Motion for Executive Session

Motion was made by Lori Prymak, seconded by Tim Koeller to enter Executive Session for the purposes of discussion of HIB & personnel matters within the district that are to be discussed under executive session.

Motion carried in a voice vote.

The Board entered into Executive Session at 8:56 PM.

Motion Re-Open Public Session

Motion was made by Lori Prymak, seconded by Susan Cullen to re-open the Public Session at 9:15 PM.

Motion carried in a unanimous voice vote.

Motion was made by Lori Prymak, seconded by William Vonder Haar to approve the following.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report: Acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Public Comment/New Business (additional)

At this time there were comments from the board on the matter of re-stating the charges of each committee to review and assess matters relative to that particular committee provided by district administration for the purposes of reporting back to the full board.

Motion to Adjourn

Motion by Lori Prymak, seconded by Joe Mailloux, to adjourn at 9:18 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,



Timothy Havlusch