

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, March 22, 2016**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, January 26, 2016 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:07 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Dawn Frost, Joe Mailloux, Lori Prymak, David Schmitz, William Vonder Haar, Agatha Wilke and Ed O'Melia.

Absent: Susan Cullen.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary and Nadia Inskeep Director of Curriculum were also present.

There was also 6 member of the public in attendance.

Motion by Ed O'Melia, seconded by Agatha Wilke to approve the minutes from February 26, 2016.

Motion carried in a unanimous voice vote.

Motion by Dave Schmitz, seconded by Joe Mailloux to approve General Fund Bills List from March 1, 2016, through March 18, 2106 in the amount of \$1,137,940.71 (Check #'s 32850 - 32913)

Motion carried in a unanimous roll call vote.

Motion by Dave Schmitz, seconded by Joe Mailloux to approve Cafeteria Fund Bills List from March 1, 2016 through March 18, 2016 in the amount of \$18,291.23 (Check # 22495)

Motion carried in a unanimous roll call vote.

Communications - None

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- An update on Merit Goals for 2015-2016 School Year.

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- The status of District Goals for the current School Year.
- The amended School Calendar that was being presented tonight for approval.
- The approval of the PSD/ESY Program that was on the agenda for approval tonight.
- An update on the most recent Shared Services Committee Meeting that was scheduled for April 13.
- The Superintendent's Report concluded with a presentation by Mr. Michael Mai, Principal of Central School about Innovate NJ and the introduction of the program into the district.

There were comments from the Board and the Public regarding the presentation and about the benefits and costs of the Innovate NJ Program.

Public Comment - Agenda Items Only

No public comments at this time.

Close of Public Comment

Financial Reports

Motion by Ed O'Melia, seconded by Lori Prymak, to accept the Financial Reports of the Secretary and Treasurer for the month ending January 31, 2016.

Motion carried in unanimous voice vote.

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Agatha Wilke, to approve the following **OPERATION** items A-1 through A-2 as well as Addendum Items ADA-1 through ADA-3.

There was a brief discussion on the process of approving a "tentative" budget at this time so the review process of the 16-17 Budget at the County Level can proceed

A-1 Motion to Assign Depository/Signatories based on solicited RFP's:

Motion to approve effective July 1, 2016 for the 2016 - 2017 School Year:

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RESOLVED, that the Independence Branch of First Hope Bank be designated as depository for the Great Meadows Regional Board of Education General Account. The Treasurer of School Moneys is hereby authorized and directed to maintain accounts for and on behalf of the Board of Education in said bank, and further that the Treasurer of School Moneys is authorized to endorse for deposit in said bank all warrants and checks received for account of this Board. All warrants for withdrawal of funds from the Board of Education General Account shall be jointly signed by the Board President or Vice President: and the Business Administrator/Board Secretary or his designee: and the Treasurer of School Moneys; and

BE IT FURTHER RESOLVED, that the Independence Branch of First Hope Bank be and hereby is designated as the depository for the following accounts:

General Operating Account
Capital Reserve Account (*)
Maintenance Reserve Account (*)
Payroll & Agency Accounts
MS Student Activities Account (*)
CST Office Account (*)
Cafeteria Account (*)

(*) Account Already In Service At above location

And that all moneys received shall be promptly deposited in the proper accounts. With the exception of the Payroll and Agency accounts which are signed by the Treasurer, all warrants and checks for withdrawal of funds from these accounts shall be signed by the Business Administrator/Board Secretary or his designee, and at least one other designated person as required.

A-2 Motion to Approve Solicitation of RFQ's

Motion to approve and pursuant to the provisions of N.J.S.A. 18A:18A-4.4 and N.J.S.A.19:44A-20.4 et seq., New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Great Meadows Board of Education, is seeking Requests for Qualifications (RFQ's) for professional services to be provided to the Board of Education as listed below for the period July 1, 2016 to June 20, 2017:

Architect of Record to the District

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ADA-1 Motion to approve supplemental Bill Lists

Motion to approve the list of Bills dated March 21, 2016 in the amount of \$808,652.47 (Check #'s 32914 - 32939)

ADA-2 Motion to Tentative Budget for 2016-2017

BE IT RESOLVED to approve the fiscal year 2016-2017 Great Meadows Regional School District Preliminary Tentative Budget to be submitted to the County Office as follows:

	Appropriations	Revenue	
	Budget	Local Tax Levy	Other Sources
General Fund	19,895,274	13,523,662	
Local Sources			
State Aide			5,973,074
Health Care Adjustment		111,376	
Banked Cap		117,143	
District Sources			170,019
Fund 20	264,954		
Grants & Entitlements			264,954
Fund 40 - Debt Service	695,963	518,156	177,807
Sub Total	20,856,191	14,270,337	6,585,191
Total	20,856,191	20,856,191	

Preliminary increase in Current Expense is 2.4%.
Preliminary increase in Special Revenue is 0.0%
Preliminary decrease in Debt Service is -0.4%

ADA-3 MOTION to Approve use of Banked Cap

Motion to approve the use of banked cap (\$117,143) in the 2016-17 Base Budget as part of the Tax Levy. This amount must be completed by the end of the 2016-2017 budget year and cannot be deferred or incrementally completed over a longer period of time.

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Dave Schmitz, to approve the following **HUMAN RESOURCES** items B-1 through B-10.

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Motion carried in a unanimous roll call vote.

B-1 MOTION to approve the following certificated staff to attend workshops:

Motion to approve the following staff certificated staff to attend workshops:

Name	Workshop	Cost	Date (s)	Grant Funded	School	
Donna Colaco	Complex Cases in Fluency Disorders	\$0.00	5/16/2016	no	Liberty	No sub
James Bowman	BEHR Best use of Google Apps	\$239.00	4/7/2016	TII	Liberty	Full day sub
Kristine Doty	BEHR Best use of Google Apps- Google tools to enhance content learning	*\$239.00	4/28/2016	TII	GMMS	Sub needed
Jennifer Daly	Capstone Conference- Instructional Techniques & classroom management	\$0.00	5/19/2016	no	Central	Full day sub
Beth Hendershot	Indoor air quality training	\$0.00	4/22/16	no	Central	Full day sub
	* denotes mileage reimbursement requested					

B-2 MOTION to approve the following substitutes:

Motion to approve **Frederika Demarest and Gillian Monka**, as a substitute teachers for the 2015-2016 school year at GMRSD.

B-3 MOTION to approve name spelling of girls track club:

Motion to approve the name spelling of the newly approved (February 23, 2016), girls middle school track club from Heart and Soul to **Heart and Sole**.

B-4 MOTION to approve long term substitute:

Motion to approve **Cheryl Yanoff**, to serve as a long-term substitute for **Kim Blanchard**, effective March 23, 2016, with compensation of 1st 20 days at \$80/day (\$1,600.00) and effective April 28, 2016 thru May 27, 2016,, Step 1 with an annual salary of \$52,540.00, prorated to \$5,779.40 totaling \$7,379.40.

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- B-5 MOTION to approve an academic support substitute:**
Motion to approve *Linda Wilkins*, to serve as a Step Ahead substitute for *Kim Blanchard*, effective March 7, 2016, through May 31, 2016, at an hourly rate of \$38.00.
- B-6 MOTION to approve an After-School Club for the Fall of 2016:**
Motion to approve *Let Me Run* which is an After-School Club to be conducted in the Fall of 2016 with presenters *Jim Bowman and Joseph D'Agostino* @ \$25/hr. x 20 hours = \$500 to be split between presenters.
- B-7 MOTION to approve summer Computer Technician:**
Motion to approve, *Joseph D'Agostino*, as a summer computer technician effective July 5, 2016, through August 26, 2016, at an hourly rate of \$20.00.
- B-8 MOTION to approve employment of a 4th gr. Teacher:**
Motion to approve the employment of *Brynne O'Neill*, 4th gr. teacher, (position open due to resignation of *Susan Jensen*), effective April 5, 2016, through June 30, 2016 at Step 1 BS with an annual salary of \$52,540.00, prorated to \$15,499.30.
- B-9 MOTION to approve substitute teacher for Saturday School:**
Motion to approve, *Jacquie Lunden*, as a substitute teacher for Saturday School effective March 12, 2016, at an hourly rate of \$38.
- B-10 MOTION to acknowledge receipt of the Superintendent's H.I.B. Report:**
Motion to acknowledge receipt of the Superintendent's H.I.B. Report for GMR during the month of **March** 2016.

SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Lori Prymak, to approve the following **EDUCATION** items C-1 through C-4 as amended.

Motion carried in a unanimous roll call vote.

There was a discussion and need to clarify and amend item C-3

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C-1 MOTION to approve the 2016-2017 GMRSD Calendar:

Motion to approve the 2016-2017 Calendar for GMRSD.

C-2 MOTION to approve revision of 2015-2016 GMRS Calendar:

Motion to approve Revised 2015-2016 School Calendar - BE IT RESOLVED: that the Board of Education approve the revised 2015-2016 school calendar to include April 4th as a "closed" school day giving back an inclement weather day, attached by reference.

C-3 MOTION to approve PSD/ESY Programs:

Motion to approve PSD/ESY Programs:

WHEREAS, the Great Meadows Regional School District Board of Education ("Great Meadows Board") has entered into a Shared Services Agreement with the Allamuchy Board of Education for the sharing of a PreSchool Disabled Program for the last couple school years;

WHEREAS, upon reviewing the Great Meadows Regional School District's current and anticipated preschool student population and need information, projected financial information, as well as taking into account the needs of District students, the Great Meadows Board is of the opinion that it would be more beneficial for the District and its student to establish an in-district Preschool Disabled Program;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Board as follows:

1. The Great Meadows Board declines to renew its Shared Services Agreement with the Allamuchy Board of Education for the Preschool Disabled Program for the 2016-2017 school year;

2. The Great Meadows Board hereby affirms it prior authorization and expressly adopts the Superintendent's March 1, 2016 written notice to the Allamuchy School District advising of the Great Meadows Board's intent to not renew the Shared Services Agreement for the Preschool Disabled Program for the upcoming 2016-2017 school year;

3. The Great Meadows Board hereby authorizes the creation of an in-district Preschool Disabled Program commencing with the 2016-2017 school year, that will provide extended school years services for pre-school

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disabled students from July 5, 2016 through July 28, 2016, as well as Inclusion program component commencing in September 2016 at the following tentative tuition rates for general education students:

- a. Full Day Resident student: \$650/month
- b. Half Day Resident student: \$325/month
- c. Full Day Non-Resident student: \$750/month
- d. Half Day Non-Resident student: \$375/month

4. The Great Meadows Board authorizes the Superintendent to execute and submit on the Board's behalf any necessary information and documentation to the Warren County Office of Education and/or New Jersey Department of Education in connection with the establishment of this program.

C-4 MOTION to approve BD Program in GMMS:

Upon recommendation of the Superintendent, the Great Meadows Regional School District Board of Education hereby authorizes the creation of a Behavior Disabilities Program in the Great Meadows Middle School commencing with the 2016-2017 school year, and authorizes the Superintendent or his/her designee to execute and submit on the Board's behalf any necessary information and documentation to the Warren County Office of Education and/or New Jersey Department of Education in connection with the establishment of that Program.

SECTION D

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Joe Mailloux, to approve the following **GOVERNANCE** items D-1 and D-2.

Motion carried in a unanimous roll call vote.

There was additional clarification provide by Mr. Mango regarding Item D-2

D-1 MOTION to approve the Comprehensive Equity Plan:

Motion to approve for the 2016-2019 school years the Comprehensive Equity Plan for Great Meadows Regional School District.

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D-2 MOTION to approve 1st Reading of the following policy:
Policy #7441.1 Video Surveillance

Hackettstown Report

There was praise for the recent robotics competition at HHS and how it servers as another path to inclusion for students. The Public Hearing on the Hackettstown budget is set for May 4th, 2016.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

Questions from the public pertained to staff of the PSD program as approved earlier in the meeting.

The Board was also made aware of a change to the "Late Bus" from HHS and that the current 4:00pm departure time would be moved to 5:00pm to possibly better align with sports and to increase participation in the use of this service.

Close of Public Comment/New Business

Motion to Adjourn

Motion by Ed O'Melia, seconded by Lori Prymak, to adjourn at 8:01 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch
Board Secretary