

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY, June 14, 2016**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, June 14, 2016 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:04 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

**ROLL CALL:**

Present: Jamie Cicerelle, Susan Cullen, Dave Schmitz, Agatha Wilke and Ed O'Melia.

Absent: Dawn Frost (Arrived @ 7:26 PM), Joe Mailloux (Arrived @ 7:26 PM), Lori Prymak, and William Vonder Haar.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep Director of Curriculum, Israel Marmolejos Principal of GMMS, Jen Macones Principal of Liberty School and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also 4 member of the public in attendance.

**Minutes**

Motion by Ed O'Melia, seconded by Dave Schmitz to approve the minutes from May 9, and May 24, 2016.

Motion carried in a unanimous voice vote.

Motion by Ed O'Melia, seconded by Susan Cullen to approve the executive session minutes from May 9 and May 24, 2016.

Motion carried in a voice vote with Agatha Wilke abstaining.

**Financial Reports & Bills List**

This section of the agenda was postponed at this time until later in the meeting.

**Committee Reports**

The Governance Committee discussed some proposed revisions and edits to upcoming policies for approval.

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**Superintendent's Report**

The Superintendent provided the Board and public with an update on various topics:

- The retirement of Carol Durna - GMMS Secretary, presentment by Israel Marmolejos, GMMS Principal.
- The retirement of Lois Davis - Liberty School, presentment by Jen Macones, Liberty School Principal.
- There was a presentation by Jen Macones, Liberty School Principal on STEM development plan for Liberty School funded with Title I funds.
- There was a presentation by Mr. Robert Redmond, the Tech Coordination at HHS regarding the prospect of sharing the position between the two districts as a way to integrate various facets relating to technology.

This concluded the Superintendent's report.

**Bills List**

Prior to the approval of the Bills List and Monthly Financial Reports, the Business Administrator discussed with the members of the Board that as a result of the pre-audit for the 15-16 school year, a suggestion was made that the monthly approval process for these items be modified slightly. As such the bills list would be "presented" at this time but that approval would need to take place via specific resolutions and approvals as would appear later in the agenda.

Motion by Joe Mailloux, seconded by Dave Schmitz for Approval of Bills from May 26, 2016 through June 10, 2016 in the amount of \$202,445.16. (Check #'s 33163 - 33265)

Motion carried in a unanimous roll call vote.

**Bills List (Cafeteria)**

Motion by Joe Mailloux, seconded by Dave Schmitz for Approval of Cafeteria Bills from June 1, 2016 through June 10, 2016 in the amount of \$19,476.89. (Check #'s 22499 - 22502)

Motion carried in a unanimous roll call vote.

**Public Comment - Agenda Items Only**

No public comments at this time.

**Close of Public Comment**

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**SECTION A**

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Agatha Wilke, to approve the following **OPERATION** items A-1 through A-17.

Motion carried in a unanimous roll call vote with Susan Cullen voting nay to item A-4.

**COMMITTEE:** Motion to approve the following items recommended by the Superintendent:

**A-1 MOTION to approve GMRSD summer hours:**

Motion to approve GMRSD summer hours effective June 20, 2016, through August 31, 2016, Monday through Friday - 8 am - 3 pm.

**A-2 MOTION to approve FY17 NCLB Grant Submission and Acceptance:**

BE IT RESOLVED that the Board of Education , upon recommendation by the School Business Administrator, authorize the submission of the FY17 No Child Left Behind (NCLB) Grant application in the total amount of \$93,777, (Title I - \$71,187; Title II - \$19,690; Title III - \$2,900) and hereby accept the award of funds upon subsequent approval of the application

**A-3 MOTION to approve Indoor Air Quality Plan:**

Motion to approve the Indoor Air Quality Plans for all buildings pursuant to the New Jersey Indoor Air Quality Act. (**Attachment A-3**)

**A-4 MOTION to Approve Integrated Pest Management Plan:**

Motion to approve the New Jersey School Integrated Pest Management Plan for all buildings. (**Attachment A-4**)

**A-5 MOTION to Approve Tuition Contract - Warren County Tech (2016-17):**

Motion to approve a Tuition Contract between GMRSD and WCTS for the 2016-2017 school year commencing September 1, 2016 through June 30<sup>th</sup> 2017, at an estimated cost of \$3,800 multiplied by an estimated average daily enrollment of 26 pupils. (\$98,800)

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**A-6 MOTION to Approve Special Ed Contract - DCCF (2016 - ESY) :**

Motion to approve a Special Education Contract between GMRSD and DCCF for one (1) student to attend the ESY program for the 2016-2017 school year commencing July 6, 2016, through August 5, 2016. Total costs to be \$5,350.00

**A-7 MOTION to Approve Special Ed Contract - Stepping Stone (2016-17) :**

Motion to approve a Special Education Contract between GMRSD and Stepping Stone School for one (1) students to attend the ESY & ten month program for the 2016-2017 school year commencing July 5, 2016 through June 30, 2016. Total costs to be \$51,538.20 (210 days @ a rate of \$245.42/per diem)

**A-8 MOTION to Approve Agreement to provide Behavioral Support Services - J&B Therapy:**

Motion to approve the agreement between GMRSD and J&B Therapy, LLC for the purposes of providing Behavioral Support Services in accordance with the contract on file for the 2016-17 school year at a rate of \$90/hr.

**A-9 MOTION to provide Therapy Services - J&B Therapy:**

Motion to approve the agreement between GMRSD and J&B Therapy, LLC for the purposes of providing Therapy Services in accordance with the contract on file for the 2016-17 school year at a rate of \$80/hr.

**A-10 MOTION to Transfer of Current Year Surplus to Capital Reserve**

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year

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revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**A-11 MOTION to Transfer of Current Year Surplus to Maintenance Reserve**

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**A-12 MOTION to Transfer of Current Year Surplus to Tuition Reserve**

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**A-13 MOTION to Approve Capital Reserve Account Withdrawal for 2015-16 School Year.**

The Board of Education shall establish, by resolution, a Capital Reserve account to be used to implement required capital projects for the District's facilities. The Board of Education is prohibited from using such funds for routine maintenance.

The Board of Education shall establish and maintain the maintenance reserve account in accordance with GAAP, and such account shall be subject to annual audit pursuant to N.J.S.A. 18A:23-1 et seq.

The Board of Education may increase the balance in the maintenance reserve account by appropriating funds in the annual general fund budget certified for taxes.

The Board of Education may by resolution withdraw such funds from the maintenance reserve account appropriate into the required capital account lines at budget time or any time during the year for use on required capital projects for a school facility

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In any year that capital reserve account funds are withdrawn, the Board of Education shall restore any unexpended capital appropriations, up to the amount of capital reserve funds withdrawn, to the capital reserve account at year-end.

The Board of Education shall, by resolution, transfer to the general fund on an annual basis any interest earned on the investments in the capital reserve account. Such interest may be transferred on a more frequent basis at the discretion of the Board of Education

Now therefore be it resolved that the Great Meadows Board of Education seeks to withdraw \$39,605.00 of r the purposes of funding a component of capital projects within the district.

**A-14 MOTION to Approve Board Secretary's Report.**

Resolved that the Board Secretary's report for the month of April 2016, be accepted as submitted and filed in the official minutes of this meeting. Pursuant to N.J.A.C 6A:23-2.11, we certify that as the Board Secretary's monthly financial reports (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the school year. **(Attachment A-14)**

**A-15 MOTION to Approve Treasurer's Report.**

Resolved that the Treasurer's report for the month of April 2016, be accepted as submitted and filed in the official minutes of this meeting. **(Attachment A-15)**

**A-16 MOTION to Approve transfers for the month.**

Resolved that the budgetary transfers as attached are approved as of April 30, 2016 **(Attachment A-16)**

**A-17 MOTION to Approve supplemental Bills List.**

Motion to approve the supplemental bills list from June 13, 2016 through June 14, 2016 in the amount of \$1,384,596.96 (Check #'s 33266 through 33288) **(Attachment A-17)**

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**SECTION B**

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Joe Mailloux, to approve the following **HUMAN RESOURCES** items B-1 through B-12.

There was a clarification provided to the Board on item B-7.

Motion carried in a unanimous roll call vote.

**COMMITTEE:** Motion to approve the following items recommended by the Superintendent:

**B-1 MOTION to approve certificated ESY staff effective July 5, 2016, through July 30, 2016, 8:30 - 11:30 a.m., as attached:**

MOTION to approve certificated ESY staff effective July 5, 2016, through July 30, 2016, as attached.

**B-2 Motion to approve ESY Instructional Aides:**

Motion to approve ESY Instructional Aides, as attached.

**B-3 Motion to approve voluntary transfers:**

Motion to approve one (1) certificated staff and one (1) aide for new assignments as of August 31, 2016:

**Adrienne Larsen** from shared Librarian between Central/Liberty to:

Library/Media Specialist and Technology teacher at Central School

**Jeanne Tagliareni** from PSD aide @ Mountain Villa to:

B. D. aide at GMMS

**B-4 MOTION to approve additional hours for PSD aide:**

Motion to approve for **Melissa O'Neill**, PSD aide at Allamuchy School, additional 1.5 hours on June 10, 2016, to attend the Pre-K graduation.

**B-5 MOTION to approve stipends to the following certificated staff for CST meetings this summer (2016):**

MOTION to approve stipends to the following certificated staff at their hourly rate at \$38 for CST meetings this summer (2016):

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*Sue Buechle*  
*Jacquie Lunden*  
*Laurie Weingarten*  
*Karen Ryan*  
*Marianne Woods*  
*Kim Blanchard*  
*Mary Redus*  
*Laurie Washburn*  
*Maryann Zino*  
*Jessica Silpoch*  
*Phyllis Pezzato*  
*Deb Fuhrmann*  
*Rachael Crane*  
*Megan Florio*  
*Dawn Hull*  
*Eric Shuler*  
*Eileen Romagnoli*  
*Jody Schantzenbach*  
*Thomas Schepis*  
*Cheryl Wilson - Nurse, if needed*

**B-6 MOTION to approve B. D. teacher:**

Motion to approve *Tina Perrota Snyder*, B. D. teacher at Middle School, effective August 31, 2016, through June 30, 2017, at BS Step 1 with an annual salary of \$53,040.00.

**B-7 MOTION to approve a P/T Summer Office Clerk "as needed summer help" for school secretaries:**

Motion to approve a P/T Summer Office Clerk "as needed summer help" for school secretaries as needed @ \$12/hr.

**B-8 MOTION to approve Title I-Funded positions:**

Motion to approve Title I-Funded positions, as attached.

**B-9 MOTION to approve payment of unused sick time to the following employees retiring July 1, 2016:**

Motion to approve payment of unused sick time to the following employees retiring July 1, 2016:

*Carol Durna* - 200 days at \$20.00 per day totaling \$4,000.00 (pay 7/15/16)

*Ellen Weiss* - 200 days at \$20.00 per day totaling \$4,000.00 (pay 7/15/16)

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*Lois Davis* - 133.5 days at \$63.00 per day totaling \$8,410.50 (made in 2 payments 8/15/16 & 1/15/17 per teachers' contract)

**B-10 MOTION to approve payment of accumulated vacation days to the following employees retiring July 1, 2016:**

Motion to approve payment of accumulated vacation days to the following employees retiring July 1, 2016:

*Carol Durna* - 20 days at \$189.45 per day totaling \$3,789.00 (pay 7/15/16)

*Ellen Weiss* - 20 days at \$250.00 per day totaling \$5,000.00 (pay 7/15/16)

**B-11 MOTION to approve "summer hours" for school nurses:**

Motion to approve Beth Hendershot and Cheryl Wilson not to exceed three (3) days at the approved hourly rate.

**B-12 MOTION to employ summer custodians:**

Motion to employ the following custodians *Alexander Easterday, Jonathan Pezzato, Christine Stanford, Timothy Reber* effective June 20, 2016 through August 30, 2016. at the hourly rate of \$10.15, pending *Criminal History Review*.

**SECTION C**

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by David Schmitz, to approve the following **EDUCATION** item C-1 & C-2.

The Board asked for further clarification on Item C-1 which was provided by Mr. Marmolejos.

Motion carried in a unanimous roll call vote.

**C-1 MOTION to approve Next Generation Science Standards for grades 6 through 8:**

MOTION to approve Next Generation Science Standards for grades 6 through 8.

**C-2 MOTION to approve after-school club and presenter:**

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Motion to approve **Maker Spaces** as an after-school club presented by **Adrienne Larsen** effective January 5, 12, 19, 26 and February 2, 9, 16, 23, 2017, for 1 hour (45 mins. + 15 mins. prep.) at the hourly rate of \$25 for a total of \$200. Total including supplies = **\$379.54**

**SECTION D**

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Susan Cullen, to approve the following **GOVERNANCE** items D-1.

Motion carried in a unanimous roll call vote.

**COMMITTEE:** Motion to approve the following items recommended by the Superintendent:

**D-1 MOTION to approve <sup>2nd</sup> reading and adoption of the following policies:**

Pol. #2431 - Athletic Competition

Pol. #5111 - Eligibility of Resident/Nonresident Pupils (M)

*At this time the President, Ed O'Melia excused himself from the rest of the meeting. The remainder of the meeting would be presided over by Vice President Joe Mailloux*

**Hackettstown Report**

Nothing to report at this time as their meeting was set for tonight.

**Independence Township Report**

Nothing to report at this time as their meeting was set for tonight.

**Liberty Township Report**

Community day was a big success and went well.

**Public Comment/New Business**

There were public comments from the public relating to school calendar and graduation. There were also questions from the public on budgetary savings realized in specific areas of the 2016-17 budget.

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**Close of Public Comment/New Business**

**Motion for Executive Session**

Motion was made by Joe Mailloux, seconded by Agatha Wilke to enter Executive Session for the purposes of H.I.B., Personnel & Potential Litigation.

Motion carried in a unanimous voice vote.

**Motion Re-Open Public Session**

Motion was made by Agatha Wilke, seconded by Jamie Cicerelle to re-open the Public Session.

Motion carried in a unanimous voice vote.

**MOTION to acknowledge receipt of Superintendent's H.I.B. Report:**

Motion was made by Agatha Wilke, seconded by Joe Mailloux to acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

**Motion to Adjourn**

Motion by Agatha Wilke, seconded by Jamie Cicerelle, to adjourn at 10:40 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch  
Board Secretary