

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, August 23, 2016 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:03 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Ciccerelle, Susan Cullen, Dawn Frost, Lori Prymak, William Vonder Haar, Agatha Wilke and Ed O'Melia.

Absent: Joe Mailloux (Arrived @ 7:04 PM) and Dave Schmitz.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep and Kathy Gesurmaria Shared Director of Special Services were also present. There was also 3 member of the public in attendance.

Minutes

Motion by Ed O'Melia, seconded by Dave Schmitz to approve the minutes from July 26, 2016 (Regular & Executive Session).

Motion carried in a unanimous voice vote with Susan Cullen, William Vonder Haar and Agatha Wilke abstaining.

Committee Reports

No report at this time.

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- Opening day for Staff in Great Meadows would be 8/31.
- The self-assessment report for HIB for each school was presented by Mr. Marmolejos and the public was informed that those scores would be posted on the district's website.

This concluded the Superintendent's report.

Public Comment - Agenda Items Only

There were comments about the progression towards "Blue Ribbon School District" certification as a district goal. A request was made for status of integration and improvement of this area.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Agatha Wilke, to approve the following **OPERATION** items and Addenda items A-1 through A-18.

Motion carried in a unanimous roll call vote with William Vonder Haar abstaining on item A-14.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

A-1 Approval of Check Register(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from June 30, 2016 in the amount of \$26,369.71 (Check #'s 33353-33354) **ATTACHMENT A-1.**

A-1a Approval of Check Register(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from July 28 2016 through August 19, 2016 in the amount of \$1,416,413.45, (Check #'s 50056-50142) **ATTACHMENT A-1a.**

A-2 Approval of Financial Reports -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month ending June 30, 2016 for the 2015-2016 school year. **ATTACHMENT A-2/3**

A-3 Acceptance of Financial Reports Certification - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of June 30, 2016 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2015-2016 school years. **ATTACHMENT A-2/3**

A-4 Approval of Transfers -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

Administrator approve the transfers for June 2016 in the amount of \$ 248,883.22. **ATTACHMENT A-4**

- A-5 Approval of Leased Space Agreement with WCSSSD - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the lease of two (2) classroom spaces to WCSSSD in the amount of \$14,500 per room as per the agreed to lease document on file in the Business Office. As per the lease, if approval of the Warren County Department of Education is not granted, this lease and all of its terms are null and void.
- A-6 Approval of Child Study Team Services Agreement with WCSSSD - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator continuing the Child Study Team Services Agreement with WCSSSD as set forth for the 2016-2017 school year.
- A-7 Approval Coordinated Transportation Agreement with WCSSSD (2016-17) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Coordinated Transportation Agreement with the Warren County Special Service School District (WCSSSD) for Transportation Services for the 2016-17 School Year.
- A-8 Approval of Municipal Alliance -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the use of GMMS facilities for the following clubs for Middle School Students; Cross-Country, Fitness Club, Performing Arts Club/Show & Chess Club.
- A-9 Approval of Fundraiser - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the 7th Grade Team fundraising efforts within the facility. The funds raised through the sale of healthy snacks a water during the year with defray some costs of student activities such as trip costs and supplies and a portion of the funds raised will be donated to Lyons Veterans Hospital.
- A-10 Approval of Tuition Contract Agreement, Special Education -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement with Hunterdon Prep in the amount of \$53,403 from July 1, 2016 through June 30, 2017 (\$254.30/day)

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

- A-11 Approval of Tuition Contract Agreement (Receiving), Special Education -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the three (3) Special Education Tuition Contract Agreements with Hackettstown School District (2), and Blairstown School District (1) for the purposes of receiving special education students into district run programs from the period of September 1, 2016 through June 30, 2017.
- A-12 Approval of Technology Disposal - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the disposal of technology items as attached. **ATTACHMENT A-12**
- A-13 Approval of Donation Acceptance - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the receipt of a donation of six (6) Space-Saving Stools to be used that the Great Meadows Middle School as attached. **ATTACHMENT A-13**
- A-14 Approval of Transportation Routes & Contracts for 2016-17 School Year - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the following transportation contracts and routes between Great Meadows Regional School District and **First Student, Inc.** for the 2016-2017 School Year for a total cost of **\$633,590.68:** (This represents renewal at an increase of .53% which is equal to the C.P.I.)

GMR2005

M1	Middle School	\$ 23,140.02
M2	Middle School	\$ 23,140.02
M3	Middle School	\$ 23,140.02
M4	Middle School	\$ 23,140.02
M6	Middle School	\$ 23,140.02
M7	Middle School	\$ 23,140.02
M8	Middle School	\$ 23,140.02
HS1	Hackettstown High School	\$ 42,196.55
HS3	Hackettstown High School	\$ 42,196.55
HS4	Hackettstown High School	\$ 23,140.02
HS5	Hackettstown High School	\$ 23,140.02
HS6	Hackettstown High School	\$ 23,140.02
HS7	Hackettstown High School	\$ 23,140.02

\$338,933.35

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

FS-0607-01

FS-1 Hackettstown High School

\$ 25,129.80

FS-1011-02

LC1	Liberty School	\$ 20,213.24
LC2	Liberty School	\$ 20,213.24
LC3	Liberty School	\$ 20,213.24
LC4	Liberty School	\$ 20,213.24
LC5	Liberty School	\$ 20,213.24
CL1	Central School	\$ 20,213.24
CL2	Central School	\$ 20,213.24
CL3	Central School	\$ 20,213.24
CL4	Central School	\$ 20,213.24
CL6	Central School	\$ 20,213.24
CL7	Central School	\$ 20,213.24
CL8	Central School	\$ 20,213.24

\$242,558.89

1SRA 1314-1

After school run

\$ 11,718.41

FS-1314-01

CL5	Central School	\$ 24,415.27
MS5	Middle School	\$ 24,415.27

\$ 48,830.54

A-15 Approval of Check Register(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from August 22, 2016 in the amount of \$29,833.28 (Check #'s 50143-50160) **ATTACHMENT A-15.**

A-16 Approval Joint Transportation Agreement with West Morris Regional HSD (2016-17) -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the Joint Transportation Agreement with the West Morris Regional HSD (WMRHSD) for Transportation Services for the 2016-17 School Year in the amount of \$884.00. This amount is equal to the AIL figure as established for the 2016-2017 school year.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

A-17 Approval of Payment for Unused Sick Time - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve payment of unused sick time to Sharon Wojcicki whose retirement was effective August 1, 2016, in the amount of 28 days at a rate of \$20.00 per day totaling \$560.00, in accordance with the CBA between the GMRBOE and the GMREA. Payment is to be made as part of the regular September 15 payroll disbursement.

A-18 Approval of Out of District Placements, Special Education -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve an out of district placement for the 2016-2017 school year, with Warren County Special Service School District from September 1, 2016 through June 30, 2017 in the amount of \$41,030 and further, that transportation be arranged as required.

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Lori Prymak, to approve the following **HUMAN RESOURCES** items B-1 through B-12.

There was a clarification provided to the Board on item B-8 as it related to the disbursements and staff allotments.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

B-1 Acceptance of Resignation(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2016-2017 school year attached by reference.

B-2 Approval of New Staff - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2016-2017 school year, attached by reference.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

- B-3 Approval of Additional Summer 2016 ESY Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional Extended School Year (ESY) Program Staff, attached by reference.
- B-4 Approval of Summer Stipend - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Deb Grigoletti, Middle School Assistant Principal, (10 month employee) a stipend of \$2,500.00 for 10 days of work during the summer of 2016.
- B-5 Appointment of 2016-2017 Middle School Team Leaders - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2016-2017 Middle School Team Leaders, attached by reference.
- B-6 Approval of Co-Curricular Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2016-2017 school year, attached by reference.
- B-7 Approval of Big Brother/Big Sister Mentors - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Big Brother/Big Sisters as Mentors to 4 Middle School students for the 2016-2017 school year.
- B-8 Approval to Write Curriculum - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve staff to write curriculum for the 2016-2017 school year, attached by reference.
- B-9 Approval of Substitute(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitute custodians at \$10.58/hour for the 2016-2017 school year, attached by reference.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia, seconded by Lori Prymak, to approve the following **EDUCATION** item C-1 thru C-7.

The Board asked for further clarification on Item C-3 as it related to the groups that were part of the MOA. There were also some questions about the development of Item C-2 as it related to the current committee structure within the Board. Item C-4 and the process of review and was also clarified to the Board by Nadia Inskeep. Item C-5's impact on the ASSA report slated for October 2016 was also clarified for the members of the Board.

There was also issues concerning specific policies (#8454) and wording that were addressed and amended.

Motion carried in a unanimous roll call vote with Susan Cullen voting nay to item # C-7.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

C-1 Approval of Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2016-2017 school year, attached by reference.

C-2 Approval of 2016-2019 District Technology Plan - BE IT RESOLVED: that the Board Education, upon the recommendation of the Superintendent, approve the 2016-2017 District Technology Plan.

C-3 Approval of Annual Memorandum of Agreement - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the Annual Memorandum of Agreement between the Superintendent and the Great Meadows Chief of Police.

C-4 Adoption of Textbooks - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, adopt new textbooks for the 2016-2017 school year, attached by reference

C-5 Approval of Conditional Tuition Free Enrollment - BE IT

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016

RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve pursuant to Board Policy 5111, the conditional tuition free enrollment of the non-resident minor whose family will be moving into Independence Township and residing within the District on or before October 14, 2016. Such tuition free enrollment is conditioned upon submission of proofs to the District of the parents completed closing and residency within the District on or by the October 14, 2016 date noted above. Failure to provide such documentation and/or complete the closing, will result in the assessment tuition for all periods of enrollment for the student while a non-resident.

C-6 Approval of the 2015-2016 School Self-Assessment- BE IT

RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the 2015-2016 School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act, attached by reference.

C-7 Approval of 2nd Reading of District Policies and Regulations

- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2nd reading:

P 1220 Employment of Chief School Administrator (M)
(Revised)
P 1310 Employment of School Business Administrator/Board Secretary (Revised)
R 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
P 3111 Creating Positions (Revised)
P 3124 Employment Contract (Revised)
P 3125 Employment of Teaching Staff Members (M) (Revised)
P 3125.2 Employment of Substitute Teachers (Revised)
P & R 3126 District Mentoring Program (Revised)
P 3141 Resignation (Revised)
P & R 3144 Certification of Tenure Charges (Revised)
P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231 Outside Employment as Athletic Coach (Revised)
P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305 Health Services Personnel (Revised)
R 5330 Administration of Medication (M) (Revised)

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016

P & R 5350 Student Suicide Prevention (Revised)
P 9541 Student Teachers/Interns (Revised)
P 1140 Affirmative Action Program (M) (Revised)
P 1523 Comprehensive Equity Plan (M) (Revised)
P 1530 Equal Employment Opportunities (M) (Revised)
R 1530 Equal Employment Opportunity Complaint Procedure (M)
(Revised)
P 1550 Affirmative Action Program for Employment and
Contract Practices (M) (Revised)
P & R 2200 Curriculum Content (M) (Revised)
P 2260 Affirmative Action Program for School and Classroom
Practices (M)
(Revised)
P & R 2411 Guidance Counseling (M) (Revised)
P & R 2423 Bilingual and ESL Education (M) (Revised)
P 2610 Educational Program Evaluation (M) (Revised)
P 2622 Student Assessment (M) (Revised)
P 5750 Equal Educational Opportunity (M) (Revised)
P 5755 Equity in Educational Programs and Services (M)
(Revised)
P 5339 Screening for Dyslexia (M) (Revised)
P 5514 Student Use of Vehicles on School Grounds
(Revised)
P 7481 Unmanned Aircraft Systems (UAS also known as
Drones) (New)
P & R 8441 Care of Injured and Ill Persons (M)
(Revised)
P 8454 Management of Pediculosis (New) **(CHANGES MADE)**
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)

Other Business

An update was provided by the Board President on the status of a Great Meadows student that was badly injured during summer recess and would be coming home shortly from Colorado and beginning in home instruction.

The Board was reminded of the upcoming NJSBA Conference in Atlantic City slated for the last week in October.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

Hackettstown Report

Residents were expressing concerns over Parking and access to the Field entrance at HHS. It is a matter that was being worked through with the stakeholders.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

There were no public comments at this time.

Under new Business the Board was made of aware of issues surrounding the AC units at GMMS as well as Bus Route information. Also the vestibules would be complete shortly up in the Hackettstown School District and members would be invited to take a tour as part of the installation process slated for Great Meadows.

Close of Public Comment/New Business

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Lori Prymak to enter Executive Session for the purposes of H.I.B., Personnel & Potential Litigation.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 8:12 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Jamie Cicerelle to re-open the Public Session.

Motion carried in a unanimous voice vote.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, August 23, 2016**

Motion to Adjourn

Motion by Ed O'Melia, seconded by Lori Prymak, to adjourn at 8:33 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch
Board Secretary