

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, September 27, 2016

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, September 27, 2016 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:03 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Joe Mailloux, Dave Schmitz, Agatha Wilke and Ed O'Melia.

Absent: Lori Prymak, William Vonder Haar.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep and Kathy Gesurmaria Shared Director of Special Services were also present. There was also 3 member of the public in attendance.

Minutes

Motion by Ed O'Melia, seconded by Agatha Wilke to approve the minutes from August 23, 2016 (Regular & Executive Session).

Motion carried in a unanimous voice vote

Committee Reports

No report at this time however respective minutes from committee meetings would be distributed at earliest convenience.

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- Student of the Month awards that would be part of the agendas each month starting in October.
- Vestibule installation in Hackettstown and invitation for GM Board members to see them first hand.
- Meetings with Mayor and Councils of Independence and Liberty to discuss the merits of a Demographic study partially funded by all three entities as a way to garner support and allow for concerns from each group to be addressed in the study.
- Security film installation update with projected start time of the week of October 17th.

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- Update on the GM PSD Program and growing number of identifiable students in district that will require at some point another section according to code. Additional information was provided by Kathy Gesumaria on this topic.
- Nadia Inskeep gave a presentation on the recent round of PAARC testing and scores and their interpretation.

This concluded the Superintendent's report.

Public Comment - Agenda Items Only

There were questions from the public o the PAARC presentation that centered around the Middle School focus and the district's focus on higher level learners.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Jamie Cicerelle, to approve the following **OPERATION** items and Addenda items A-1 through A-23.

Clarification was provided to Susan Cullen on items A-6 and A-7.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

- A-1 Approval of Check Register - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from August 24, 2016 through September 23, 2016 in the amount of \$1,454,607.02 (Check #'s 50161-50273) **ATTACHMENT A-1.**
- A-2 Approval of Check Register (Cafeteria Account) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from July 1, 2016 through September 23, 2016 in the amount of \$136.00 (Check # 22506) **ATTACHMENT A2.**
- A-3 Approval of Financial Reports -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month ending July 31, 2016.
ATTACHMENT A-3

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A-4 Acceptance of Financial Reports Certification - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of July 31, 2016 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2015-2016 school years.

ATTACHMENT A-3

A-5 Approval of Transfers -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers for July 2016 in the amount of \$5,515.00. **ATTACHMENT A-5**

A-6 Approval of Substitute Staff Placement Agreement with S4TEACHERS, LLC - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Substitute Staff Placement Agreement with S4TEACHERS, LLC as of August 17, 2016 for the purposes of providing substitute teachers and other staffing services as set forth in the attached agreement. **ATTACHMENT A-6**

A-7 Approval of Bedtime Math Foundation - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator continuing the MOA with Bedtime Math Foundation.

A-8 Approval of voiding outstanding /obsolete checks from registers -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the voiding of the following obsolete checks from the Great Meadows Regional General Fund Account held with Bank of America.

#30053	\$1,192.00
#30453	\$108.00
#30587	\$6,500.00
#31645	\$18.25
#31745	\$55.00
#31940	\$25.60
#31948	\$675.00
#31949	\$675.00

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- A-9 Approval of Tuition Contract Agreement, ESC-Morris -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approves the Special Education Tuition Contract Agreement with ESC of Morris County in the amount of \$61,700 from July 1, 2016 through June 30, 2017. Additional therapy services beyond the 60 minutes per week included in the contract will be invoiced separately as well as any personal aid serves as required by the student's IEP. (\$254.30/day)
- A-10 Approval of NJ CAP Program for Liberty and Central Schools:** Motion to approve the NJ Child Assault Prevention Program (CAP) for Central and Liberty Elementary Schools for the 2016-2017 school year. The NJ CAP grant award is in the amount of \$1,210.00 with a **District responsibility** of \$518.00.
- A-11 Approval of Nursing Coverage (X-Country Meets) - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve providing nursing coverage for two (2) home cross country meets at GMMS on 9/22 and 10/13/2016. The rate of pay in accordance with the CBA will be \$38/hr for a period of up to 2 hours per event.
- A-12 Approval of Facility Usage GMMS - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the use of the Great Meadows Middle School by the Warren County Rescue Task Force on Saturday November 5th from 8am to 4 pm. The purpose of this facility use will be for training of EMS Staff on emergency protocol.
- A-13 Approval of Renewal of Facility Usage Liberty School (Mountain Lake Fire Department) - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the continued placement of a clothing bin at the entrance to the Liberty School as attached.
ATTACHMENT A-13

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A-14 Approval of GMMS Roof Restoration (16-17 SY) - BE IT RESOLVED : that the Board of Education, upon recommendation of the School Business Administrator, approve the awarding of \$119,216.20 to WTI, Inc. to begin the first phase of the GMMS Roof Restoration Project. These funds were budgeted for in the 2016/17 FY budget and the cost of these services have been bid through the Middlesex County ESC Cooperative Bidding Program (AEPA IFB BID #013-B). *Periodic proposed payments against this project during the year will still be subject to review of the operations committee as part of the monthly review of bills and expenditures.*

A-15 Approval of Donation Acceptance - BE IT RESOLVED: that the Board of Education, upon recommendation of the School Business Administrator, approve the receipt of a donation of a flat screen Television from Cheryl Zeliff 5th Grade Teacher at Liberty School for use in her classroom. **ATTACHMENT A-15**

A-16 Approval of Transportation Routes & Contracts for 2016-17 School Year - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the **REVISED RENEWAL RATES** between Great Meadows Regional School District and **First Student, Inc.** for the 2016-2017 School Year.

GMR2005

M1	Middle School	\$ 22,091.80
M2	Middle School	\$ 22,091.80
M3	Middle School	\$ 22,091.80
M4	Middle School	\$ 22,091.80
M6	Middle School	\$ 22,091.80
M7	Middle School	\$ 22,091.80
M8	Middle School	\$ 22,091.80
HS1	Hackettstown High School	\$ 40,285.09
HS3	Hackettstown High School	\$ 40,285.09
HS4	Hackettstown High School	\$ 22,091.80
HS5	Hackettstown High School	\$ 22,091.80
HS6	Hackettstown High School	\$ 22,091.80
HS7	Hackettstown High School	\$ 22,091.80

\$323,579.96

FS-0607-01

FS-1	Hackettstown High School	<u>\$ 23,991.44</u>
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FS-1011-02

LC1	Liberty School	\$ 19,297.60
LC2	Liberty School	\$ 19,297.60
LC3	Liberty School	\$ 19,297.60
LC4	Liberty School	\$ 19,297.60

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LC5	Liberty School	\$ 19,297.60
CL1	Central School	\$ 19,297.60
CL2	Central School	\$ 19,297.60
CL3	Central School	\$ 19,297.60
CL4	Central School	\$ 19,297.60
CL6	Central School	\$ 19,297.60
CL7	Central School	\$ 19,297.60
CL8	Central School	\$ 19,297.60

\$231,571.18

1SRA 1314-1

After school run

\$ 11,187.57

FS-1314-01

CL5	Central School
MS5	Middle School

\$ 23,309.28

\$ 23,309.28

\$ 46,618.56

A-17 Approval of Check Register(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from September 26 2016 through September 27, 2016 in the amount of \$152,273.22 (Check #'s 50274-50282) **ATTACHMENT A-16.**

A-18 Approval of Fund Raiser(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events at GMMS for the 8th Grade trip to Washington, D.C.

Dates:

Fridays & Half Days
9/26 -10/11

To be Sold:

Pretzels Pizza & Burgers
Joe Corbi's

A-19 Approval of Facility Use Report (9/1 - 11/15) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached facility use report for the period 9/1/2016 through 11/15/2016 subsequent to appropriate building level approval.

A-20 Approval of Tuition Contract Agreement, Special Education -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement with Sussex County ESC (Northern Hills Academy) in the amount of \$556,040 from September July 1, 2016 through June 30, 2017 as well as teacher's aide as required by IEP in the amount of \$26,914

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A-21 Approval of Donation Acceptance - BE IT RESOLVED: that the Board of Education, upon recommendation of the School Business Administrator, approves the receipt of a donation of up to fifty (50) flat screen monitors from the Hackettstown School District as attached. **ATTACHMENT A-20**

A-22 Approval of Field Trips - BE IT RESOLVED: that the Board of Education, upon recommendation of the School Business Administrator, approves current list of Field Trips for the 2016-167 School Year as attached. **ATTACHMENT A-21**

A-23 Approval of Home Instruction Placement -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve Home Instruction placement for a Great Meadows student attending HHS for 10 hours a week, effective 9/15/2016 with a 60 day eligibility date of 11/15/2016.

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dawn Frost, to approve the following **HUMAN RESOURCES** items B-1 through B-7.

Clarification was provided on item B-7 and its relationship to a recent legal settlement.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

B-1 Acceptance of Retirement - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the retirement for the 2016-2017 school year attached by reference.

B-2 Acceptance of Resignation(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2016-2017 school year attached by reference.

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- B-3 Approval of New Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2016-2017 school year, attached by reference.
- B-4 Approval of Co-Curricular Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2016-2017 school year, attached by reference.
- B-5 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2016-2017 school year, attached by reference.
- B-6 Approval of Substitute(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2016-2017 school year, attached by reference.
- B-7 Approval of Adult Bus Monitor and Substitute Bus Monitor- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Lori Matuszek as adult bus monitor, before and after school, for a GMRSD student at a rate of \$13.28/hour as needed and Cathy Stuber as the substitute bus monitor at a rate of \$13.54/hour during the 2016-2017 school year.

SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Gatha Wilke, to approve the following **EDUCATIONAL/GOVERNANCE** items and Addenda items C-1 through C-5.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

- C-1 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2016-2017 school year, attached by reference.

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- C-2 Approval of 2016-2017 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2016-2017 school year, attached by reference.
- C-3 Approval of Annual Memorandum of Agreement - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the Annual Memorandum of Agreement between the Superintendent and the New Jersey State Police for the 2016-2017 school year.
- C-4 Approval of Workshop Attendance (REVISED) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve REVISED workshop attendance for the 2016-2017 school year, attached by reference.
- C-5 Approval of Incoming Student - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of the following incoming McKinney-Vento eligible student for the 2016-2017 school year:

1 student	
Sending District:	Allamuchy
School:	Great Meadows Middle School
Grade:	8
Effective Date:	September 6, 2016 to June 30, 2017
Tuition:	Great Meadows

Other Business

Susan Cullen reported on the rocket club at the Warren County Library and the new field agent for Warren County for NJSBA. Updates were provided for the new water bottle fillers and their installation at GMMS after witnessing first hand their installation and satisfaction in Hackettstown. It was also reported that installation for Liberty would be followed up on.

Hackettstown Report

Nothing to report at this time.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

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Public Comment/New Business

There were no public comments at this time.

Close of Public Comment/New Business

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Dave Schmitz to enter Executive Session for the purposes of H.I.B., Personnel & Potential Litigation.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 8:15 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Joe Mailloux to re-open the Public Session.

Motion carried in a unanimous voice vote.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report:

Motion was made by Ed O'Melia, seconded by Joe Mailloux to acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Dave Schmitz, to adjourn at 8:45 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch
Board Secretary