

The special meeting of the Great Meadows Regional Board of Education was held on Thursday, January 2, 2020 at the Great Meadows Middle School Cafeteria, Independence Township. The meeting was call to order at 7:00 PM by Angela Moyer, Board Secretary. A statement was read that adequate notice of the annual organization meeting had been given in accordance with the Open Public Meetings Act by distribution of notice to Express Times, Star Ledger and Warren Reporter/Star Gazette on December 20, 2019.

Flag Salute was led by Angela Moyer, Board Secretary.

Election Results

Liberty – 3year Term (1)	Alison DeMarco	309 votes
Independence - 3 year Term (2)	Daria Hill	536 votes
	Giles Stuber	464 votes
Liberty – 1 year Unexp (1)	Heather Wulf	380 votes

Oath(s) of Office

1. Alison DeMarco – (Liberty)
2. Daria Hill – (Independence)
3. Giles Stuber – (Independence)
4. Heather Wulf – (Liberty) (1 yr Unexpired)

Mrs. Moyer requested the newly elected members stand and take their Oath of Office.

At this time, on behalf of the communities Mrs. Moyer extended congratulations and welcome to the Great Meadows Regional BOE.

ROLL CALL

Present: Susan Cullen; Alison DeMarco; Daria Hill; Tim Koeller; Douglas Smith; Giles Stuber; William VonderHaar; Courtney Wenthen; Heather Wulf.

Absent: None

Mrs. Moyer opened the floor to nomination for President

Nominations

Courtney Wenthen nominated by William VonderHaar

Douglas Smith nominated by Daria Hill

There being no further nominations the floor was closed and vote was cast.

Vote for nominee Courtney Wenthen for President by roll call: Susan Cullen – yes; Alison DeMarco – No; Daria Hill – no; Tim Koeller – yes; Douglas Smith - no; Giles Stuber – no; William VonderHaar – yes; Courtney Wenthen – yes; Heather Wulf – no. Nomination did not carry.

Vote for nominee Douglas Smith for President by roll call: Susan Cullen – no; Alison DeMarco – yes; Daria Hill – yes; Tim Koeller –no; Douglas Smith - yes; Giles Stuber – yes; William VonderHaar – no; Courtney Wenthen – yes; Heather Wulf – yes. Nomination carries.

Mr. Douglas Smith was elected President.

At this time the meeting was turned over to President Smith.

President Smith opened the floor to nomination(s) for Vice-President

Nominations:

Courtney Wenthen nominated by William VonderHaar.

Alison DeMarco nominated by Daria Hill

There being no further nominations the floor was closed and vote was cast.

Vote for nominee Courtney Wenthen for Vice-President by roll call: Susan Cullen – yes; Alison DeMarco – yes; Daria Hill – no; Tim Koeller – yes; Giles Stuber – yes; William VonderHaar – yes; Courtney Wenthen – yes; Heather Wulf – yes; Douglas Smith - yes. Nomination carries.

Ms. Courtney Wenthen was nominated as Vice President.

Public Comment None

Action Items:

Motion moved by Susan Cullen, seconded by Courtney Wenthen
Upon the recommendation of the Superintendent, to approve
Section A-Operations items A-1 through A-13; tabling A-3 until January 28th meeting.

Discussion

Proposed committee meeting on April 14th is during school closing and proposed regular meeting on June 23rd is after graduation. Changed to April 7th and June 16th respectively.

Roll call vote:

Sue Cullen – aye (abstain from A-13(k)); Alison DeMarco – aye; Daria Hill – aye; Tim Koeller – aye; Giles Stuber – aye; William VonderHaar – aye (A-2 & A-7 nay); Courtney Wenthen – aye; Heather Wulf – aye; Douglas Smith – aye. Motions carried.

A-1 Approval of BOE meeting dates for 2020: BE IT RESOLVED: that the Board of Education, upon the recommendation of the Board Secretary, approve BOE Regular Meeting Dates for 2020 on the fourth Tuesday at 7 PM in the Dining Hall/Cafeteria of GMMS unless otherwise specified:

COMMITTEE MEETINGS

January 14, 2020
February 11, 2020
March 10, 2020
April 7, 2020
May 12, 2020
June 9, 2020
July 14, 2020

REGULAR MEETINGS

January 28, 2020
February 25, 2020
March 24, 2020
April 28, 2020
May 26, 2020
June 16, 2020*
July 28, 2020

August 11, 2020
September 8, 2020
October 13, 2020
November 10, 2020
December 8, 2020

August 25, 2020
September 22, 2020
October 27, 2020
November 24, 2020
December 15, 2020*

*3rd Tuesday

A-2 Adoption of all existing board policies and regulations: BE IT RESOLVED: that the Board of Education, upon the recommendation of the Board Secretary, approves adoption of all existing board policies and regulations and Roberts Rules of Order as the official parliamentary procedure manual.

A-3 Adoption of Delegates and Representatives, as determined by the board president: tabled

A-4 Authorization of depository & signatures: BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, hereby designates First Hope Bank as the official depository and approve and authorize the signatures on checking and savings accounts, and further, authorize a resolution for signatories and facsimile signatures.

A-5 Adoption by the Board of Education the New Jersey School Board Member Code of Ethics: BE IT RESOLVED: that the Board of Education, upon the recommendation of the Board Secretary, approve the adoption by the Board of Education the New Jersey School Board Member Code of Ethics pursuant to N.J.S.A. 18A:12-24.1, as read.

A-6 Approval UMCA for NJ Public Schools: BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

A-7 Approval of line item transfers: BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:22-8.1 authorizes the Superintendent in conjunction with Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers at the minimum chart of account level shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

A-8 Approval district Qualified Purchasing Agent (QPA): BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, appoint the Business Administrator/Board Secretary, *Angela Moyer*, as the district purchasing agent to implement policy and procedure in accordance with Chapter 18A:18A etc., "Public School Contracts Law."

A-9 Approval of the BOE designate Bid and Quote Thresholds:

Whereas the district's appointed purchasing agent, Angela Moyer, pursuant to N.J.S.A. 40A:11-9(g), and; Whereas if the purchasing agent is qualified, the BOE may establish a bid threshold up to \$40,000, now, therefore,

Whereas the quote threshold is 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-3;

Be It Resolved that the Board of Education designates a bid threshold of \$40,000 and a quote threshold of \$6,000.

A-10 Approval of Board Secretary to approve the payment of bills between board meetings: BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:19-4.1, authorizes the Board Secretary to approve the payment of bills between board meetings. Such approval shall be presented to the board at the next regular business meeting for ratification.

A-11 Approval of Board Secretary: BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the appointment of *Angela Moyer* to serve as Board Secretary of the Great Meadows Regional Board of Education through June 30, 2020.

A-12 Approval of district Public Agency Compliance Officer (P.A.C.O.): BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve and appoint the Business Administrator/Board Secretary, *Angela Moyer*, as the Public Agency Compliance Office (P.A.C.O.) pursuant to N.J.A.C. 17:27-3.2.

A-13 Acknowledgment of prior Appointments & Designations: that the Board of Education acknowledges the *additional* appointments and designations approved by the existing Board on May 21, 2019 as follows:

Appointments

- a. Board Secretary/Business Administrator N/A
- b. Treasurer of School Monies - Paula Hatch
- c. Attorney – Comegno Law, LLC
- d. Special Education Attorney – Comegno Law, LLC
- e. School Auditors – Bedard, Kurowicki & Co., CPA's, PC
- f. Wilentz, Goldman & Spitzer, P.A. – Bond Counsel of Record
- g. PEOSH Officer – B&G Supervisor - District Wide
- h. School Physician - Dr. Sanjay Jain, Hackettstown, NJ
- i. Affirmative Action Officer for the District – Dir. of Curric. & Instr.
- j. Public Agency Compliance Officer (i.e. contracts) – Business Administrator
- k. Attendance Officers - Principals of each school building
- l. District Purchasing Agent (QPA) - Business Administrator
- m. Environmental Compliance Officer. – B&G Supervisor - District Wide
- n. Asbestos Mgmt. Officer/Indoor Air Quality Designee – B&G Supervisor - District Wide
- o. Right to Know Officer – B&G Supervisor - District Wide
- p. School Architect – Settembrino Architects, Red Bank, NJ
- q. 504 Officer - Dir. of Curric. & Instr.
- r. Anti-Bulling Coordinator – Israel Marmolejos
- s. Custodian of School Records – Board Secretary
- t. District Testing Coordinator – Dir. of Curric. & Instr.
- u. Integrated Pest Management Coordinator – B&G Supervisor - District Wide
- v. Continuing Disclosure Agent – Phoenix Advisors, LLC, Bordentown, NJ
- w. Physician Services, Evaluative & Drug Testing Agent – Practice Associates Medical Group, P.A.

Designations

- a. Official Newspapers - The Express Times, Star Ledger, and Warren Reporter.
- b. Bank Depositories / signatures: N/A
- c. Designate Business Administrator as the person responsible for Investments.
- d. Line item transfers N/A

e. Designate that petty cash funds be established for July 1, 2019, through June 30, 2020 in the amount of \$75 each for Liberty School Office, Central School Office, Middle School Office, Child Study Team and Business Office and that the secretary in each office be designated as the individual who will be responsible for the proper disposition of such funds.

f. Designate that the firm of Brown & Brown be designated as Health & Risk Management Insurance Broker of Record for the 2019-20 school year.

g. Designate New Jersey School Insurance Group be designated as Worker's Compensation Insurance Agent of Record for the 2019-20 school year.

h. Designate to approve the following tax Shelter Annuity Companies: Siracusa, AXA Equitable, New York Life and Lincoln Financial for the 2019-20 school year.

i. Designate the Annual Agenda for the Regular Board meetings shall be as follows:

Opening – Call to Order – Flag Salute - Roll Cal

Communications to the Board

Approval of Minutes

Committee Reports

Superintendent's Report

Public Comment – Agenda Items Only

Action Items

Hackettstown BOE Representative's Report

Independence Twp. Representative Report

Liberty Twp. Representative's Report

Public Comment/New Business

Unfinished Business

Possible Executive Session

Adjournment

j. By-laws, Policies and Regulations N/A

k. Designate that all existing curricula and textbooks of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2019, through June 30, 2020.

Other Business

Appointment of Hackettstown Representation

President Smith requested volunteers and appointed Courtney Wenthon as the GMR BOE representative to the Hackettstown Board of Education.

Policy

Susan Cullen inquired if Strauss Esmay could do a well check of our current policies.

Public Comment None

Adjournment

Motion moved by Tim Koeller, seconded by Susan Cullen to adjourn the meeting at 7:34 pm. Motion carried by unanimous voice vote.

Respectfully Submitted,

Angela Moyer
Board Secretary