

**GREAT MEADOWS REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

November 20, 2018

7:00 pm

Middle School Media Center

MISSION STATEMENT

The Great Meadows Regional School District will provide quality educational opportunities that ensure the individual success of all students within a safe and supportive environment and to build lifelong learners who will meet society's challenges into and beyond the 21st century. To that end, it is anticipated that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

A G E N D A

**Statement of Compliance with Open Public Meeting Act
Flag Salute
Call to Order**

Correspondence/Recognition

- **D. Williams Thank You – Expression of Sympathy GMRBOE**

Approval of Minutes – October 16, 2018 Regular and Executive Session

Committee Reports

Superintendent's Report

- **November Students of the Month**
- **Facilities Update – Mr. Tim Havlusch**

Public Comment on Agenda Items Only – Shall be limited to 3 minutes (Policy 0167)

A. OPERATIONS

1. Approval of Check Register(s)
2. Approval of Check Register (Cafeteria Account)
3. Approval of Financial Reports - **NOTHING AT THIS TIME**
4. Acceptance of Financial Reports Certification - **NOTHING AT THIS TIME**
5. Approval of Transfers – **NOTHING AT THIS TIME**
6. Approval of Facility Use Report
7. Approval of Fundraisers
8. Approval of Annual Submission of M-1 and CMP
9. Approval of Disposal of Equipment
10. Acknowledgement of Transfer of Prior Year Surplus to Capital Reserve
11. Acknowledgement of Transfer of Prior Year Surplus to Maintenance Reserve
12. Approval of Budget Calendar 2019-20 FY
13. Approval of Tuition Contract
14. Approval of Participation in Sustainable Jersey

B. HUMAN RESOURCES

1. Approval of Co-Curricular Appointments
2. Approval of Observation Hours

C. EDUCATION/GOVERNANCE

1. Approval of 2018-2019 Field Trips
2. Approval of 2018-2019 Workshops

Other Business

Hackettstown Report
Independence Report
Liberty Report

Public Comment – Shall be limited to 3 minutes (Policy 0167)

Executive Session

Adjournment

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OPERATIONS

- A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from October 17, 2018 through November 14, 2018 in the amount of \$1,901,520.15 (Check #'s 53098-53215) *ATTACHMENT A-1*
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from September 1, 2018 through October 31, 2018 in the amount of \$41,465.22 (Check #'s 22533-22535) *ATTACHMENT A-2*
- A-3 Approval of Financial Reports – NOTHING AT THIS TIME**
- A-4 Acceptance of Financial Reports Certification – NOTHING AT THIS TIME**
- A-5 Approval of Transfers – NOTHING AT THIS TIME**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 11/21/2018 through 1/31/2019 subsequent to appropriate building level approval as needed. *(Please note that in some instances requests have been submitted and the space has been “reserved” however the formal application cannot be approved until a current COI has been received.) ATTACHMENT A-6*
- A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached: *ATTACHMENT A-7*
- A-8 Approval to approve annual submission of M-1 and CMP – BE IT RESOLVED:** that the Board of Education approve the annual submission of the M-1 and the Comprehensive Maintenance Plan (CMP) for the school year 2018-2019 to the Warren County Office of Education. *ATTACHMENT A-8*
- A-9 Approval of Disposal of Equipment -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the disposal of the following equipment at the GMMS in accordance with Board Policy #7300:

Obsolete & Non-Working 1996 Ford Pickup Truck

A-10 Acknowledgement of Transfer of Prior Year Surplus to Capital Reserve – BE IT RESOLVED: WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education has approved by prior resolution a transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined via a prior resolution that (an amount not to exceed) \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby acknowledges the district's School Business Administrator to make this transfer in the amount of \$31,000.00 with all applicable laws and regulations.

A-11 Acknowledgement of Transfer of Prior Year Surplus to Maintenance Reserve – BE IT RESOLVED: WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education has approved by prior resolution a transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined via prior resolution that (an amount not to exceed) \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby acknowledges the district's School Business Administrator to make this transfer in the amount of \$16,000.00 with all applicable laws and regulations.

A-12 Approval of Budget Calendar 2019-20 FY – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the budget calendar for the creation of the 2019-2020 FY Budget that reflects all applicable legal and management requirements, pursuant to N.J.S.A. 18A:22 7. This development timeline includes input from all relevant programmatic staff for requirements and materials needed for teaching and student learning. *ATTACHMENT A-12*

A-13 Approval of Tuition Contract Agreement, Regular Education (Homeless/McKinney-Vento) -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Tuition Contract Agreement with Readington Township Public Schools, for the 2018-2019 school year in the amount of \$37,602.00 for two homeless students in accordance with the McKinney-Vento legislation, and further, that transportation be arranged as required.

A-14 Approval of Participation in Sustainable Jersey – BE IT RESOLVED :WHEREAS the Great Meadows Regional Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

WHEREAS, the Great Meadows Regional Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

WHEREAS the Great Meadows Regional Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools, and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

WHEREAS the Great Meadows Regional Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities;

NOW THEREFORE BE IT RESOLVED that the Great Meadows Regional Board of Education agrees to participate in Sustainable Jersey for Schools and it is the board's intention to pursue certification for schools in the district.

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HUMAN RESOURCES

- B-1 Approval of Additional Co-Curricular Appointments- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2018-2019 school year, attached by reference.

- B-2 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2018-2019 school year, attached by reference.

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EDUCATION/GOVERNANCE

- C-1 Approval of 2018-2019 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2018-2019 school year, attached by reference.
- C-2 Approval of 2018-2019 Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference.