

**GREAT MEADOWS REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
ORGANIZATION MEETING**

January 5, 2021

7:00 pm

Virtual Platform

MISSION STATEMENT

The Great Meadows Regional School District will provide quality educational opportunities that ensure the individual success of all students within a safe and supportive environment and to build lifelong learners who will meet society's challenges into and beyond the 21st century. To that end, it is anticipated that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

A G E N D A

Statement of Compliance with Open Public Meeting Act

Flag Salute

Roll Call

Announcement of Election Results

Oath(s) of Office

1. Brendan Gross - (Independence)
2. Christopher Laver - (Independence)
3. Heather Wulf - (Liberty)

Call for nomination(s) for President

_____ nominated by _____

_____ nominated by _____

Close of nominations

Moved by _____

Seconded by _____ that nominations for President are closed.

Vote on motion.

Vote for President

Voting may be by voice, show of hands, or roll call etc., so that minutes reflect the vote of each member - Majority of those present needed to elect.

ELECTED PRESIDENT PRESIDES OVER REMAINDER OF MEETING

Call for nomination(s) for Vice-President

_____ nominated by _____

_____ nominated by _____

Close of nominations

Moved by _____

Seconded by _____ that nominations for Vice-President are closed.

Vote on motion.

Vote for Vice-President

Voting may be by voice, show of hands, or roll call etc., so that minutes reflect the vote of each member - Majority of those present needed to elect.

Public Comment on Agenda Items Only – Shall be limited to 3 minutes (Policy 0167)
(via email: pcagenda@gmrsl.com)

A. Operations

1. Approval of BOE meeting dates for 2021
2. Adoption of Existing Board Policies and Regulations
3. Adoption of Delegates and Representatives
4. Approve Authorization of Depository & Signatures
5. Adoption of New Jersey School Board Member Code of Ethics
6. Approval of Uniform Minimum Chart of Accounts
7. Approval of Line Item Transfers
8. Approval of District Purchasing Agent
9. Approval of BOE Designate Bid and Quote Thresholds
10. Approval of Board Secretary to Approve Payment of Bills Between Board Meetings
11. Approval of Board Secretary
12. Approval of Public Agency Compliance Officer (P.A.C.O)
13. Acknowledge Prior Appointments & Designations

B. Human Resources

C. Education & Governance

Other / New Business

Public Comment – Shall be limited to 3 minutes (Policy 0167)
(via email: pc@gmrsl.com)

Executive Session (if necessary)

Adjournment

**GREAT MEADOWS REGIONAL
BOARD OF EDUCATION MEETING
January 5, 2021**

OPERATIONS

- A-1 Approval of BOE meeting dates for 2021: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approve BOE Regular Meeting Dates for 2021 on the fourth Thursday at 7 PM in the Media Center of GMMS unless otherwise specified:

COMMITTEE MEETINGS

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021
July 13, 2021
August 10, 2021
September 14, 2021
October 12, 2021
November 9, 2021
December 14, 2021

REGULAR MEETINGS

January 27, 2021*
February 25, 2021
March 25, 2021
April 22, 2021
May 27, 2021
June 17, 2021**
July 22, 2021
August 26, 2021
September 23, 2021
October 28, 2021
November 18, 2021**
December 16, 2021**

*Wednesday instead of Thursday.

**Third Thursday instead of Fourth Thursday.

- A-2 Adoption of all existing board policies and regulations: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approves adoption of all existing board policies and regulations and Roberts Rules of Order as the official parliamentary procedure manual.
- A-3 Adoption of Delegates and Representatives, as determined by the board president: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board President, approves delegates and representatives of the board as follows:
- County School Boards Association:
New Jersey School Board Association
New Jersey School Board Association Delegate
District Representative to Morris County ESC
- A-4 MOTION to approve authorization of depository & signatures: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, hereby designates First Hope Bank as the official depository and approve and authorize the signatures on checking and savings accounts, and further, authorize a resolution for signatories and facsimile signatures.

- A-5 MOTION to approve the adoption by the Board of Education the New Jersey School Board Member Code of Ethics: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approve the adoption by the Board of Education the New Jersey School Board Member Code of Ethics pursuant to N.J.S.A. 18A:12-24.1, as read.
- A-6 MOTION to approve UMCA for NJ Public Schools: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the Uniform Minimum Chart of Accounts for New Jersey Public Schools.
- A-7 MOTION to approve line item transfers: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:22-8.1 authorizes the Superintendent in conjunction with Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers at the minimum chart of account level shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
- A-8 MOTION to approve district Qualified Purchasing Agent (QPA): BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, appoint the Business Administrator/Board Secretary, *Eric Burnside*, as the district purchasing agent to implement policy and procedure in accordance with Chapter 18A:18A etc., “Public School Contracts Law.”
- A-9 MOTION to approve the BOE designate Bid and Quote Thresholds:** Whereas the district’s appointed purchasing agent, Eric Burnside, pursuant to N.J.S.A. 40A:11-9(g), and;
Whereas if the purchasing agent is qualified, the BOE may establish a bid threshold up to \$44,000, now, therefore,
Whereas the quote threshold is 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-3;
Be It Resolved that the Board of Education designates a bid threshold of \$44,000 and a quote threshold of \$6,600.
- A-10 MOTION to approve Board Secretary to approve the payment of bills between board meetings: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:19-4.1, authorizes the Board Secretary to approve the payment of bills between board meetings. Such approval shall be presented to the board at the next regular business meeting for ratification.
- A-11 MOTION to approve Board Secretary: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the appointment of *Eric Burnside* to serve as Board Secretary of the Great Meadows Regional Board of Education through June 30, 2021.

A-12 MOTION to approve district Public Agency Compliance Officer (P.A.C.O.): BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve and appoint the Business Administrator/Board Secretary, *Eric Burnside*, as the Public Agency Compliance Office (P.A.C.O.) pursuant to N.J.A.C. 17:27-3.2.

A-13 MOTION to acknowledge prior Appointments & Designations: that the Board of Education acknowledges the *additional* appointments and designations approved by the existing Board on May 21, 2020 as follows:

Appointments

- a. Board Secretary/Business Administrator - Eric Burnside
- b. Treasurer of School Monies - Paula Hatch
- c. Attorney – Busch Law Group, LLC
- d. Special Education Attorney – Busch Law Group, LLC
- e. School Auditors – Bedard, Kurowicki & Co., CPA's, PC
- f. Wilentz, Goldman & Spitzer, P.A. – Bond Counsel of Record
- g. PEOSH Officer – B&G Supervisor - District Wide
- h. School Physician - Dr. Sanjay Jain, Hackettstown, NJ
- i. Affirmative Action Officer for the District – Melissa Hall
- j. Public Agency Compliance Officer (i.e. contracts) – Business Administrator
- k. Attendance Officers - Principals of each school building
- l. District Purchasing Agent (QPA) - Business Administrator
- m. Environmental Compliance Officer. – B&G Supervisor - District Wide
- n. Asbestos Mgmt. Officer/Indoor Air Quality Designee – B&G Supervisor - District Wide
- o. Right to Know Officer – B&G Supervisor - District Wide
- p. School Architect – Parette Somjen Architects, Rockaway, NJ
- q. 504 Officer – Lauren Ackerman
- r. Anti-Bullying Coordinator – Melissa Hall
- s. Custodian of School Records – Board Secretary
- t. District Testing Coordinator – Israel Marmolejos
- u. Integrated Pest Management Coordinator – B&G Supervisor - District Wide
- v. Continuing Disclosure Agent – Phoenix Advisors, LLC, Bordentown, NJ
- w. Physician Services, Evaluative & Drug Testing Agent – Practice Associates Medical Group, P.A.

Designations

- a. Official Newspapers - The Express Times, Star Ledger, and Warren Reporter.
- b. Bank Depositories / signatures: N/A
- c. Designate Business Administrator as the person responsible for Investments.
- d. Line item transfers N/A
- e. Designate that the firm of Brown & Brown be designated as Health & Risk Management Insurance Broker of Record for the 2020-21 school year.
- f. Designate New Jersey School Insurance Group be designated as Worker's Compensation Insurance Agent of Record for the 2020-21 school year.
- g.. Designate to approve the following tax Shelter Annuity Companies: Siracusa, AXA Equitable, New York Life and Lincoln Financial for the 2020-21 school year.
- h. Designate the Annual Agenda for the Regular Board meetings shall be as follows:

Opening – Call to Order – Flag Salute - Roll Call

Possible Executive Session

Communications to the Board

Approval of Minutes

Committee Reports

Superintendent's Report

Public Comment – Agenda Items Only

Action Items

Hackettstown BOE Representative's Report
Independence Twp. Representative Report
Liberty Twp. Representative's Report
Public Comment/New Business
Unfinished Business
Possible Executive Session
Adjournment

- i. By-laws, Policies and Regulations N/A
- j. Designate that all existing curricula and textbooks of the Great Meadows Regional Board of Education be adopted for the school year July 1, 2020, through June 30, 2021.